



Volunteer support

ALUMNI ASSOCIATION RESOURCE PACK

ADVANCEMENT OFFICE
THE UNIVERSITY OF MELBOURNE



VOLUNTEER SUPPORT

To help alumni volunteers feel informed and supported, the University of Melbourne Advancement (UoMA) office coordinates two key opportunities for volunteers to keep abreast of University news and updates and enable group leaders to share learnings and best practice.

VIDEO CONFERENCES

Executive Committee members are invited to bi-annual video conferences to join and share in discussions, learnings, updates and reporting. These meetings are a great way for volunteer leaders to meet, ask questions, brainstorm and hear from the University about key priorities and events.

It is expected that at least one member of each Alumni Association attends each meeting.

Zoom is an online conferencing portal supported by The University of Melbourne. Attendees can join the meetings by phone using the dial-in details or via the video app.

Download Zoom here:



NEWSLETTERS

Alumni Leaders Newsletters are sent to all alumni association volunteer members with an active email address.

They include University news on leadership appointments, academic achievements and strategic priorities, as well as information relevant to alumni groups, including

deadlines, University visits, funding, changes to membership and other personal achievements.

Calls for content are sent to all alumni groups in the lead to send date to ensure local news and successes can be included.

As a guide, the newsletter and conferences take place roughly as follows:

Month(s)	Activity
April	Newsletter
May/June	Zoom meetings
September	Newsletter
October/November	Zoom meetings

Other support services, information and updates are provided on an ad hoc basis and may relate to specific groups or locations or notable and newsworthy events.

CONTACT US

UoMA Alumni Office

University of Melbourne

T: +61 3 8344 1746

E: jennifer.williams1@unimelb.edu.au