

Terms of Reference

The council of International House shall conduct its affairs in accordance with the University Statute 8.1 and Regulation 8.1.R2 in recognition that International House is established as a place of residence, education and corporate life for students and for the purpose of encouraging international understanding and friendship.

Membership

The council of International House shall consist of the following members:

1. The Vice Chancellor or nominee
2. The Head of College
3. The President of the International House Students Club elected annually by the Students Club.
4. Two members appointed by the University Council
5. Two members who are alumni of International House.
6. Up to four additional members, at least two of whom are external to the university, with expertise relevant to the activities of International House.

The non ex-officio members shall hold office for three years and normally be eligible for reappointment for only one further sequential term of three years.

The council shall appoint from its number a Chair and a Deputy Chair. They shall hold office initially for two years and be eligible for a maximum of two further terms of two years, making a total of six years maximum. These periods do not include any previous service provided as a general council member.

The following procedures shall be adopted to appoint the non ex-officio members of council.

A nominating committee consisting of the Chair, the Deputy Chair and the Vice-Chancellor's nominee shall make recommendations to the International House council regarding new members.

Frequency of Meetings

The council of International House must meet at least four times each year with operational and financial reports submitted regularly to the University Council.

Committees and Advisory Bodies

The council of International House may establish such committees and advisory bodies as it considers necessary for its good management.

Members and non-members of the council of International House may be appointed by council to any committee or advisory body so established.

Members of committees and advisory bodies shall normally be appointed for a term of two years and be eligible for reappointment.

Quorum

A quorum shall be one third of the existing membership of the International House Council.