

Process Thinking and Improvement

Subject ID: PROC0001 Teaching Period: TP6 Start time: Monday 28 October 2024, 10:00am End time: Sunday 8 December 2024, 11:59pm Registration close date: Sunday 27 October 2024

Please refer to the course delivery schedule.

Course delivery schedule

Schedule dates can change occasionally. Any changes will be outlined in email notifications from our support team and in the *Course Details* section of your chosen course on our <u>Professional Development website</u>. Ensure you can log in and access the Learning Management System (LMS) before the commencement of teaching.

You will receive an email once your access has been granted. Please check your spam folder in case you don't receive this email.

Schedule	Date and time
Teaching commences Teaching materials and discussion forums will become available from this time. Any scheduled activities will be communicated to you via the LMS calendar no later than the start of teaching.	Monday 28 October 2024, 10:00am
Webinars Synchronous session, attendance is recommended but not mandatory. Webinars will be recorded.	Welcome Webinar Monday 28 October 2024, 5:30pm - 6:30pm
	Webinar 1 Thursday 31 October 2024, 5:00pm – 7:00pm
	Webinar 2 Thursday 7 November 2024, 5:00pm – 7:00pm
	Webinar 3 Thursday 14 November 2024, 5:00pm – 7:00pm
	Webinar 4 Thursday 21 November 2024, 5:00pm – 7:00pm
Assessment Assessment tasks will be due for submission according to the dates and times provided.	Assessment 1 Sunday 24 November 2024, 11:59pm Assessment 2 Sunday 8 December 2024, 11:59pm
Further assessment information will be communicated to you via the LMS at the start of teaching.	Sunday o December 2024, 11.33pm
Teaching concludes Teaching will conclude by this date and time.	Sunday 8 December 2024, 11:59pm
MicroCert Issuing If you successfully complete and pass the assessment requirements a digital certificate will be issued to you after your results are finalised.	Generally, 3 weeks after the last assessment due date.
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Access to the LMS

Please ensure you can log-in and access the LMS prior to the commencement of teaching.

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Got a question? Our dedicated student support team can help with any questions about your course. Visit our <u>Student Support page</u> for contact options. Monday to Friday 8am to 7pm, Saturday 9am to 5pm.