



THE UNIVERSITY OF
MELBOURNE

0EFFF0001

Effective Negotiation

Subject ID: 0EFFF0001

Teaching Period: TP4

Start time: Monday 12th August 2024 10:00 am

End time: Sunday 15th September 2024 11:59pm

Registration close date: Sunday 11th August

Please refer to the course delivery schedule.

Course delivery schedule

Schedule dates can change occasionally. Any changes will be outlined in email notifications from our support team and in the *Course Details* section of your chosen course on our [Professional Development website](#).

Ensure you can log in and access the Learning Management System (LMS) before the commencement of teaching. You will receive an email once your access has been granted. Please check your spam folder in case you don't receive this email.

TP4 intake, 12th August 2024

Schedule	Date and time
Teaching commences Teaching materials and discussion forums will become available from this time. Any scheduled activities will be communicated to you via the LMS calendar no later than the start of teaching.	Monday 12 th August 2024 10:00 am
Webinars Synchronous session, attendance is not compulsory. Webinars will be recorded.	Introductory session Wednesday 14 th August 4:30 to 5:30pm Webinar 1 Wednesday 21 st August 4:30 to 6:00pm Webinar 2 Wednesday 28 th August 4:30 to 6:00pm Wrap-up session Wednesday 4 th September 4:30 to 5:30pm
Assessment Assessment tasks will be due for submission according to the dates and times provided. Further assessment information will be communicated to you via the LMS at the start of teaching.	Assessment 1 Week 2 Wednesday 11:59pm Assessment 2 Ongoing, throughout the course Assessment 3 Sunday at the end of the teaching period 11:59pm
Teaching concludes Teaching will conclude by this date and time.	Sunday 15 th September 2024, 11:59pm
MicroCert Issuing If you successfully complete and pass the assessment requirements a digital certificate will be issued to you after your results are finalised.	Generally, 3 weeks after the last assessment due date.
Access to the LMS Please ensure you can log-in and access the LMS prior to the commencement of teaching. You will receive an email once your access has been granted. Please check your spam folder in case you don't receive this email.	

Got a question?

Our dedicated student support team can help with any questions about your course. Visit our [Student Support page](#) for contact options.
Monday to Friday 8am to 7pm, Saturday 9am to 5pm.