



Child safety concern Reporting process

Who should report a child safety concern?

Everyone associated with the University has a responsibility to report a child safety concern, including staff, students, parents, volunteers, and visitors.

What child safety concerns should be reported?

Report any child safety concerns, including:

- Disclosure from a child regarding abuse or harm¹ or a reasonable belief² that abuse or harm has occurred or may occur
- Observation, suspicion or allegation of a child safety concern
- Breach of relevant University policies or codes of conduct, including the Child Safety Policy
- Physical environment safety issues³, including risk to health and hygiene.

Do you believe a child is in **IMMEDIATE** danger?

YES

NO

Is the child on-campus?

YES

Call Campus Security
8344 6666
AND report to Safer
Community Program

NO

Call Police
000
AND report to Safer
Community Program

**Report your concern to the
Safer Community Program
for further advice**

T: 61 3 9035 8675
E: safer-community@unimelb.edu.au

The Safer Community Program will advise the University's Child Safety Officer and arrangements will be made for appropriate support and action.

1 What is abuse or harm?

Abuse or harm can include: sexual abuse or assault, physical violence, grooming a child with the intent to abuse, serious emotional or psychological abuse, and/or serious neglect.

2 What is a reasonable belief?

A reasonable belief is not the same as having proof, but is more than speculation.

3 What is a physical environment safety issue?

Environmental Safety issues can include: hazards in a child's physical environment that could lead to trips or falls, exposure to potentially dangerous equipment, materials, and substances (such as chemicals), or exposure to substances that pose a risk of cross-infection.