



THE UNIVERSITY OF

MELBOURNE

PRIVACY ENQUIRIES AND COMPLAINTS FORM

The University of Melbourne recognises and respects the privacy of every individual it comes into contact with. Accordingly, it is committed to protecting the personal and health information it handles in accordance with its obligations under the law.

PRIVACY COLLECTION NOTICE

By submitting this form, you are providing personal information to the University of Melbourne. You can contact us at 13 6352. The information you have provided will be used by authorised University staff and will be protected against unauthorised access. This information will be used to assist you with your privacy enquiry or complaint. You may access your personal information by contacting us at privacy-officer@unimelb.edu.au.

CONTACT DETAILS

First Given Name:

Family Name:

Contact Telephone Number:

Email Address:

Are you a

Current University of Melbourne staff member
(please state the Department/Division you work in)

Current University of Melbourne student

Member of the community (including former
University of Melbourne staff or students)

I would prefer not to say



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YOUR ENQUIRY/COMPLAINT

1. Does your enquiry or complaint relate to:

- Collection of personal or health information
- Use and/or disclosure of personal or health information
- Management (storage and destruction) of personal or health information

(Check all that apply)

2. Please set out the details of your privacy enquiry or complaint. If your matter is a complaint, please ensure you include the following:

- What personal or health information is involved?
- How do you believe that privacy may be/has been compromised?
- What department or area of the University is involved?
- What specific outcome are you seeking?

3. Please send this form, along with any relevant documents that may assist us in resolving your enquiry or complaint, to privacy-officer@unimelb.edu.au. Please also retain a copy of this form for your records.