



Themis  
Enabling  
Excellence

# WHAT DOES IT MEAN FOR ME?

## R12 Themis Look and Feel



Who does this include?  
All Staff.

### KEY CHANGES

Blue colour palette



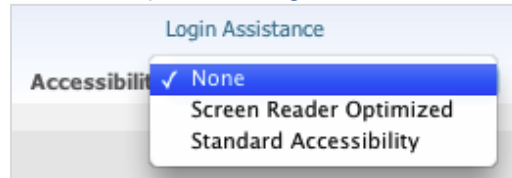
### WHAT DOES IT MEAN FOR ME?

- The Themis system will have a blue colour palette.

Accessibility access available at login



- If you are a Themis user with disabilities, who accesses Themis using a text-to-speech screen reader, you can now turn accessibility on at the login screen. There are 3 options to select.

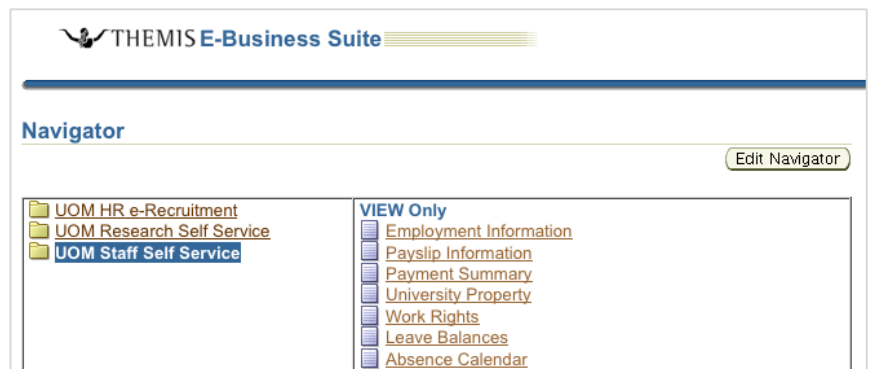


Responsibilities and functionality access through expandable folders in the Main Menu

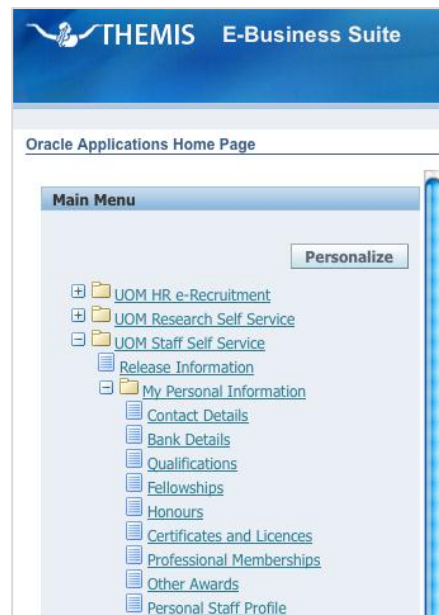


- The Main Menu on the Themis homepage contains all of the Themis functionality you can access. Previously you needed to click a responsibility (e.g. UOM Staff Self Service), in the left column, to view the functionality in the middle column. Now all the Themis responsibilities and functionality is grouped into expandable folders in a single column.

Previously :



Now:



**KEY CHANGES**

Worklist notifications at top of screen

**WHAT DOES IT MEAN FOR ME?**

- Previously Worklist was located below the 'Main Menu' but is now prominently located in the centre of the screen. Notifications you need to process will be easily visible when logging on.

Previously

THEMIS E-Business Suite

Navigator Edit Navigator

- UOM HR e-Recruitment
- UOM Research Self Service
- UOM Staff Self Service

**VIEW Only**

- Employment Information
- Payslip Information
- Payment Summary
- University Property
- Work Rights
- Leave Balances
- Absence Calendar

**Applications**

- Leave of Absence
- Performance Development
- Timecard Entry
- Timecard Templates
- Timecard Search
- Training and Development

**Environment Health & Safety Applications**

- Create new incident report
- Review status of existing incident report

**My Information (Update Your Details)**

- Actions Saved for Later
- Bank Details
- Personal Staff Profile
- Public Staff Profile
- Personal Contact Information
- Record External Training
- Release Information
- Security PIN
- Travel Details
- Work Patterns

**Worklist** Full List

From	Subject	Sent
There are no notifications in this view.		

Logout | Preferences | Help

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Now:

THEMIS E-Business Suite Favorites

Oracle Applications Home Page

**Main Menu** Personalize

- UOM HR e-Recruitment
- UOM Research Self Service
- UOM Staff Self Service
- Release Information
- My Personal Information
- Contact Details
- Bank Details

**Worklist** Full List

From	Type	Subject	Sent	Due
There are no notifications in this view.				
✓ TIP	Vacation Rules	Redirect or auto-respond to notifications.		

**KEY CHANGES**

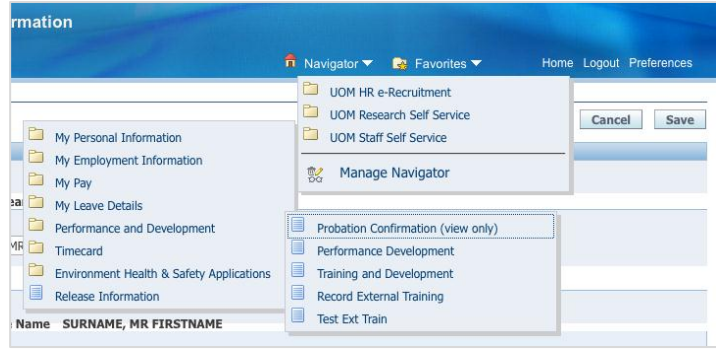
**Main Menu** access via the Navigator menu at top of the page

**WHAT DOES IT MEAN FOR ME?**

- The Main Menu on the Themis homepage contains all of the Themis functionality you can access. This functionality can now also be accessed throughout Themis via the 'Navigator' menu. The 'Navigator' menu is located at the top of the screen next to 'Favorites'.
- The 'Navigator' menu will allow you to move from one function to another without first having to return to the Themis homepage to select it.

**Previously** See the above screenshots to see how the responsibilities/functions were previously only accessible via the Navigator on the Themis homepage.

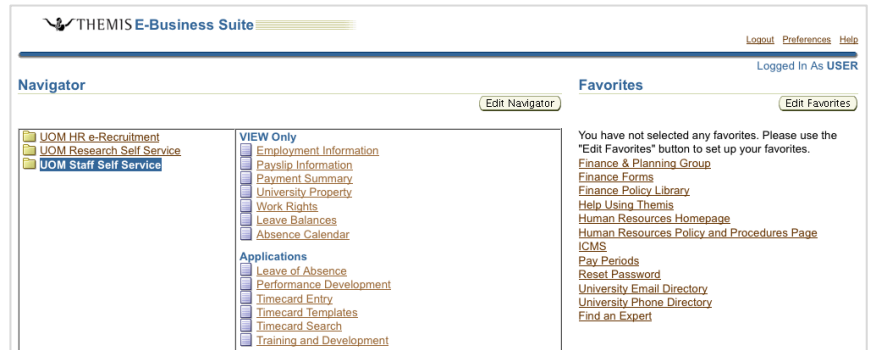
**Now:**



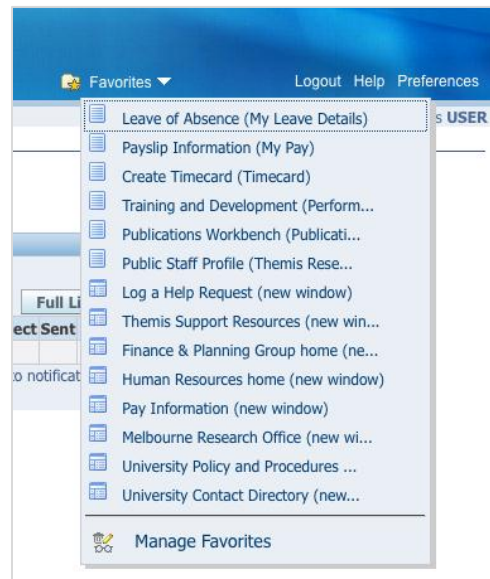
**Favorites** access via links from the top of the page

- In R11 the Favorites list could only be accessed from the right hand side of the Themis homepage. The Favorites list in R12 is now located as a menu from the top of the screen. The 'Favorites' menu will allow you to move from one function to another without first having to return to the Themis homepage to select it.

**Previously:**



**Now:**



*Note: The user created this example Favorites list using 'Manage Favorites'.*

**KEY CHANGES**

**Public Staff Profile** access via Main Menu

**WHAT DOES IT MEAN FOR ME?**

- The pages under the 'Public Staff Profile' (eg. Qualification, Fellowships, Honours, Other Awards, Certificates & Licences, Professional Memberships) can now be directly accessed via the Main Menu.
- This means you no longer have to open the 'Public Staff Profile' and then select the appropriate option from the LHS section navigation.

**Previously**

**Now:**

- 'University Location & Contact Details' has been moved to UOM Staff Self Service > My Employment Information.
- The following pages can now only be accessed via the UOM Research Self Service > Themis Researcher Profile > Public Staff Profile section: Research Expertise, International Linkages, Languages, Biography Details, Extended Research Classifications, Publication Contributor Details, Supervision Details.

**KEY CHANGES**

Leave balances access from the Leave of Absence screen

**WHAT DOES IT MEAN FOR ME?**

- Previously to view your leave balance you needed to go to the Leave Balance screen and run a report. In R12 this has been removed as you can now access your leave balances more directly on the Leave of Absence screen via the Entitlement Balances tab.

**Previously**



**THEMIS Leave Balances** [Home](#)

As At 27-Jun-2013

Employee Name	Employee Number	Sick Leave	Annual Leave	Previous Month	Next Month
				Long Service Leave(Weeks)	Long Service Entitlement Date
SURNAME, MR FIRSTNAME	000000	18.115	11.19	1.6374	04-OCT-2021

Note: Unapproved leave has not been deducted from the above balances. Leave balances are reduced on commencement of the leave. Where the Long Service Leave Entitlement Date shows as 'Not Entitled', the staff member is not entitled to long service leave within the current period of service.



**Now:**

**THEMIS My Leave Details** [Navigator](#) ▼

**Leave of Absence: Summary**

**Absence Summary** | **Entitlement Balances**

An accrual plan is displayed for Long Service Leave, although you may not yet be entitled to take it. Please refer to the Service Leave accrual will become an entitlement. Further information on viewing your leave balances is available in the [Hide Accrual Balances](#)

✓ **TIP** The accrual balances are as of: June, 18 2013.  
 ✓ **TIP** Enter the date for which you wish to view Leave accruals.

Effective Date    
(example: 18-Jun-2013)

Annual Leave Accrual Plan **6.619** Long Service Leave Accrual Plan **2.151** Sick Leave Accrual **4.964**

LSL Entitlement Date: **01-Sep-2021**

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