

University of Melbourne
Libraries and Academic Resources Committee
A Committee of the Academic Board
Composition and Terms of Reference

1. Membership

- President of the Academic Board or nominee
- Vice-President, Academic Board or nominee
- University Librarian
- Executive Director Student Services & Academic Registrar
- Four members of the Academic Board elected by the Academic Board for a term of two years. (Two members to retire each year)
- Up to two members of the Academic board appointed as members of the Committee by the President of the Academic Board for a term of up to two years in order to take into account matters such as the balance of membership by discipline.
- The president of UMSU or nominee.
- The president of GSA or nominee
- Up to four additional members, not being members of the Academic Board, nominated by the President of the Academic Board for a term of up to two years having regard to gender balance and disciplinary expertise of the membership.
- Up to two members of Scholarly Information Advisory Group (SIAG)
- A nominee of the Archives Advisory Board

2. Chairperson

Academic Board must appoint a person to chair the Committee for a period of up to two years. A person so appointed will be eligible for re-appointment. Academic Board must also appoint a Deputy Chairperson, in consultation with the Chairperson.

3. Quorum

A quorum for the committee is 3 or 20% of the current membership, whichever is greater.

4. Terms of Reference

- 4.1 In collaboration with the Provost, Faculties, Graduate Schools and related Academic Board committees, to develop appropriate qualitative and quantitative indicators of the quality of the University's scholarly information services and resources (including libraries and information technology), taking into account national and international recommended practices, and to oversee, monitor and review their use.
- 4.2 To monitor the quality of the University's scholarly information services and resources and to ensure these are appropriate to academic teaching and research programs, taking account of international developments and best practice in order to ensure that services and resources are of the highest possible quality and standards.
- 4.3 To advise the Provost and Academic Board on priority areas for resourcing and development of scholarly information services and resources.
- 4.4 To advise the Academic Board on policy matters relating to access to and use of all University's scholarly information services and resources including library use and user services.
- 4.5 To receive reports from University of Melbourne Archives Committee, the Grainger Museum and Scholarly Information Advisory Group (SIAG).

5. Reporting

The Library and Academic Resources Committee will report to Academic Board after each meeting

6. Secretariat

The Academic Secretary, or nominee, will provide secretariat support to the committee.

Academic Board approval, meeting dates: A.B. 21/03/96, 18/04/96, 18/02/99, 24/06/99, 22/02/01, 21/06/01, 22/11/01, 01/02/08, 07/04/11.