

UNIVERSITY OF MELBOURNE

Indigenous Studies Teaching and Learning Programs Sub-Committee

A Sub-Committee of the Academic Programs Committee

Composition and Terms of Reference

1. Membership

President, Academic Board (or nominee)

Professor of Australian Indigenous Studies

Director, Melbourne Indigenous Partnerships Institute

Director, Centre for Indigenous Education

Provost or Pro-Vice Chancellor (Teaching and Learning) or nominee

Up to five academic staff nominated by the President of Academic Board (at least 3 indigenous) teaching or researching in Indigenous Studies at the University of Melbourne.

One member of the Academic Programs Committee.

One Indigenous undergraduate student (representative of MUSU elected by Indigenous undergraduate students)

One Indigenous postgraduate student (representative of UMPA elected by Indigenous postgraduate students)

The sub-committee may co-opt up to three additional members with specific expertise of value to the sub-committee.

Membership will be reviewed annually.

2. Chairperson

Academic Board must appoint a person to chair the Committee for a period of up to two years. A person so appointed will be eligible for re-appointment. The Chairperson will be a member of the committee in the category *'Up to five academic staff nominated by the President of Academic Board'*. Academic Board must also appoint a Deputy Chairperson, in consultation with the Chairperson.

3. Quorum

A quorum for the committee is 30% of the current membership.

4. Terms of Reference

- 4.1 To audit quality of teaching scores for Indigenous studies across the University and initiate action through established faculty processes to address quality of teaching scores when they are below agreed benchmarks.
- 4.2 To develop strategies that promote leadership, best practice and innovation in teaching and learning in Indigenous studies.

4.3 To provide ad hoc advice on the development of coursework proposals in Indigenous studies.

4.4 The committee will meet up to four times annually.

5. Reporting

The Indigenous Studies Teaching and Learning Programs Sub-Committee will report to Academic Programs Committee after each meeting.

6. Secretariat

The Academic Secretary, or nominee, will provide secretariat support to the committee.