

VHERMAG
Victorian Higher Education Records Management and
Archives Group

AGENDA

Venue: Ormond Room, Building 1, RMIT University

Date: Wednesday 26th September 2007

Time: 2:30PM – 04:30PM

1. Welcome & Apologies
2. Update on Action Items from last meeting
3. University Recordkeepers Forum (Donna McRostie)
4. Report on International Council on Archives Section meeting and Visits in UK (Helen McLaughlin)
5. Discussion of TRIM implementations in Universities (tabled by Kathryn Dan – all to contribute)
6. Report on ASA conference (Helen McLaughlin / Kathryn Dan)
7. Crimes Destruction Act and Availability Act seminar (Haydn Blennerhassett)
8. Ratification of PROS 02/01 - changes to be submitted to the PROV (Ross Elford)
9. Update - Scanning of Records and Risk Assessment (Haydn Blennerhassett)
10. Other Business
11. Arrangements for next meeting

City campus buildings not on this map:

- Building 150 (555 La Trobe Street, Melbourne)
- Building 154 (720 Swanston Street, Carlton)
- Building 157 (Level 3, 257 Collins Street, Melbourne)



 **RMIT University**

RMIT University, City campus

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LEGEND

-  Health Service
-  Parking
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-  Security



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Scale in metres