DAY 0: SUNDAY 14 AUGUST 2005

SESSION		
0.1	9.30 am – 12.00	Panel only meeting (Venue: Meeting room at the Parkville Campus)
	12.00 –1.00pm	Lunch
0.2	1.00 – 3.00pm	Guided tour of the Parkville Campus
0.3	3.00 – 5.00pm	Panel only meeting continued
	7.00pm	Dinner (the panel makes its own arrangements for dinner)

DAY 1: MONDAY 15 AUGUST **VENUE: PARKVILLE CAMPUS**

SESSION		
1.1	8.30am – 9.00	Vice Chancellor and DVC(Academic)
	9.00 – 9.15	Panel review
1.2	9.15 – 9.45	Chancellor and members of Council
1.3	9.45 – 10.30	DVC(Academic) and the Senior Vice-Principal
	10.30 – 11.00	Panel review
1.4	11.00 – 11.45	University Academic Board
	11.45 – 12.00	Panel review
1.5	12.00 – 1.00pm	Lunch with undergraduate students
	1.00 – 1.30	Panel review
1.6	1.30 – 2.30	Faculty deans
1.7	2.30 – 3.15	Heads of Departments
	3.15 – 3.30	Panel review
1.8	3.30 – 4.15	Associate deans(Teaching and Learning)
1.9	4.15 – 5.00	Academic and professional staff at the School of Language Studies
	5.00 – 7.00	Review of the day and review plan for Day 2
	8.00pm	Dinner

DAY 2: TUESDAY 16 AUGUST **VENUE: PARKVILLE CAMPUS**

2.1	8.30am – 9.15	DVC(Research), Assistant DVC(Research), Director of Research and Innovation Office, Director of Commercialisation, Head of SGS, Chair of Research and Research Training Committee and Chair of the Research Higher Degrees Committee
2.2	9.15 – 10.00	Associate deans(Research)
	10.00 – 10.30	Panel review
2.3	11.00 – 11.30	Research-only staff and researchers from departments who are currently negotiating research arrangements
2.4	11.30 – 12.00	Representatives of Heads and staff of Research Centres
	12.00 – 12.15	Panel review
2.5	12.15 – 1.15pm	Lunch with postgraduate students by coursework and by research
	1.15 – 1.30	Panel review
2.6	1.30 – 2.00	Representatives of TALQAC, QAAC and staff responsible for QA at faculty level (from sample faculties)
2.7	2.00 – 2.30	DVC(international) or senior management member currently responsible for that area, Director of Asia Link, chair of the International Programs Committee
	2.30 – 2.45	Panel review
2.8	2.45 – 3.30	Associate deans(int)
2.9	3.30 – 4.00	Staff involved in Universitas21 subject development and reviews
	4.00 – 4.15	Panel review
2.10	4.15 – 4.45	Staff from the International student services (central and faculty level)
2.11	4.45 – 5.15	Representatives of MBS and VCA and chairs of the MBS and VCA Committees
	5.00 – 7.00	Review of Day 2 and review plan for Day 3
	8.00pm	Dinner

DAY 3: WEDNESDAY 17 AUGUST **VENUE: PARKVILLE CAMPUS**

3.1	8.30am – 9.00	Senior Vice-Principal, and Chairs of the following committees: Budget and Planning Committee, Finance Committee, Audit and Risk Committee and staff from the internal audit office
3.2	9.00 – 9.30	Vice-principal (HR) and Acting Vice-Principal and Academic Registrar
	9.30 – 10.00	Panel review
3.3	10.00 – 10.30	Chairs of the following committees: Human resources Committee, Selection Procedures Committee, Students Support Committee, staff involved in appointment committees and/or who have taken part in training for selection committees
	10.30 – 11.00	Part-time and casual staff from the School of Language Studies and

		Department of Information Science
3.4	11.00 – 12.00	Walk around: Visits to various Campus locations *[split panel session]*
	11.45 – 12.00	Panel review
3.5	12.00 – 1.00pm	Lunch with external stakeholders
	1.00 – 1.30	Panel review
3.6	1.30 – 2.00	Chairs of the following committees: Capital Projects Committee and the Investment and Management Committee and representatives of the Properties and Buildings Department, including the Head of the Department
3.7	2.00 – 2.45	Academic and professional staff at the Department of Learning and Educational Development
	2.45 – 3.15	Panel review
3.8	3.15 – 4.00	Academic and professional staff at the Department of Biochemistry and Molecular Biology
3.9	4.00 – 4.30	Faculty General Managers
3.10	4.30 – 5.00	Representatives of CSHE and a representative from e-learning support services
	5.00 – 7.00	Review of Day 3 and review plan for Day 4
	7.30	Dinner

DAY 4: THURSDAY 18 AUGUST VENUE: PARKVILLE CAMPUS

4.1	8.30am– 9.00	Chairs of the following committees: CIE Consultative Committee, Access and Equity Committee. Postgraduate Scholarships Committee, Undergraduate Scholarships Sub-committee and EOW coordinators and the indigenous coordinator
4.2	9.00– 9.45	Central and faculty staff (from the sample faculties) responsible for student support and information services, Chair of Information Strategy Committee, Vice-Principal (information), the Head of the Library and the Chair of the Library Committee
	9.45– 10.00	Panel review
4.3	10.00– 10.45	Open session
	10.45– 11.00	Panel review
	11.00 – 12.00	Free for further/call-back interviews
	12.00– 12.45pm	The panel will split in two to have lunch with academic and professional staff members with an indigenous background and staff teaching the Bachelor of Early Childhood Studies in Singapore, respectively.
	12.45 – 3.45	Panel meeting to consider conclusions and prepare feedback
4.4	4.00 – 4.30	Closing meeting with Vice-Chancellor (and possibly others)
	4.30	Panel departs