THE UNIVERSITY OF MELBOURNE

WA Alumni Association event - Reply Form/ Tax Invoice
WA Alumni Festive Sundowner

Wednesday 2 December 2009
5:30 - 8:30pm

The Western Australian Club
101 St Georges Terrace, Perth WA

Your details

First name: .....

Family name: .....

Contact email address: .....

Contact phone number: .....

Payment details

☐ $45 per ticket (GST inclusive) - includes champagne/wine on arrivial and festive canapés

Guest's details (if applicable)

First name: .....

Family name: .....

I would like to pay by

☐ Cheque/ Money order (Please make payable to 'The University of Melbourne')

☐ Please debit my credit card $ .....

☐ VISA ☐ Mastercard

Card No: __ __ __ __ / __ __ __ __ / __ __ __ __ / __ __ __ __ Expiry Date: __ __ / __ __

Card holder's name: .....

Card holder's signature: .....

Please return form to Alison Carr by 5:00pm Monday 30 November.
Postal address: Advancement Office, The University of Melbourne VIC 3010
Fax: 03 9348 0013 Phone: 03 8344 1746 Email: alumni-office@unimelb.edu.au

This form becomes a tax receipt upon completion.

Notes and Cancellation Policy:

If you find that you are unable to attend the Sundowner event to which you have booked and paid, please notify us before 5:00pm Wednesday 25 November and we will refund your money in full. Later cancellations will not be refunded. Due to the Western Australian Club rules we must provide a guest list. This means we cannot accept arrivals on the evening who are not on the list. We thank you for your understanding and co-operation.

The University has a strict policy on handling your personal information – its privacy policy can be viewed at www.unimelb.edu.au/unisec/privacy/privacypolicy.html. Your details are not given to any other organisation or individual. If you require access to your information please email the Privacy Officer at privacy_officer@unimelb.edu.au. ABN 84 002 705 224.

Internal use only:

Processed	Date	Themis	Receipt Date