

## **Guidelines for the Interpretation of Resolutions on Selection**

### **1.1 English language requirements**

- The University's standard [English language requirements](#) apply to each course, unless otherwise stated in the Resolution on Selection for that course or in a resolution made by the Board for a suite of courses that includes that course.
- Courses may have more stringent English language requirements than the standard requirements prescribed.
- Where a Resolution on Selection states a less stringent English language requirement than the standard one, additional English language study must be prescribed as part of the course, and in such cases, successful completion of the additional English language study is a requirement for completion of the course. For courses of 100 credit points or less, such additional English language study must lengthen the course and may incur additional fees.

### **1.2 Work or professional experience**

- Where a period of work or professional experience is listed, the stated period refers to full-time work or professional experience. Applicants whose work or professional experience is part-time will require an appropriately lengthened period to ensure equivalence to the stated period of full-time experience.
- Unless otherwise explicitly stated, prescribed work experience must be completed before applicants can commence studies in the course for which they are applying.

### **1.3 Additional information**

- Where a Resolution on Selection states that the "Selection Committee may conduct" auditions, interviews or tests, the Selection Committee has the discretion to determine whether auditions, interviews or tests are required of all applicants, or only for selected applicants, to elucidate any matters referred to in the Resolution on Selection or to assist in selection.
- Where a Resolution on Selection states that the "Selection Committee may call for" additional material (such as folios or references), the Selection Committee has the discretion to determine whether additional material is required of all applicants, or only for selected applicants, to elucidate any matters referred to in the Resolution on Selection or to assist in selection.

### **1.4 Performance levels for previous qualifications**

- Where a performance level is specified (for example, "at least H2B (70%)"), the standard refers to an appropriately weighted average mark across all successfully completed subjects in the previous qualification, unless otherwise stated.
- Where the grade structure of the previous qualification does not correspond to University of Melbourne grade structures, the Selection Committee will determine a level of performance deemed equivalent to the specified level.

### **1.5 Access Programs and Guaranteed or Minimum Scores**

The selection from among those applicants eligible for consideration under the appropriate Resolution on Selection will be made by the Selection Committee with due regard to the directions of the Board concerning the Access Melbourne or Graduate Access Melbourne programs, and any minimum or guaranteed scores for entry to the course approved by the Board.

## **1.6 Exemption from usual entry requirements**

The selection of applicants who do not meet criteria stated in the appropriate Resolution on Selection is only possible with the permission of the Board. The right to seek such permission from the President of the Board rests with the selection committee, not with the applicant, and permission cannot be granted unless a convincing argued case appropriate to the individual applicant is presented.

*Approved by Academic Board December 2010  
These guidelines came into effect on 1 January 2011*