

Meeting Information Manger (MIM)

<https://mim.unimelb.edu.au/> is the web site for MIM

For Members

Meeting Information Manager

The meeting information manager manages the publishing of agendas for various university committees.

You are not signed in. Some committees require you to [sign in first](#).

Members need to sign in with their university username and email password

Meeting Information Manager

The meeting information manager manages the publishing of agendas for various university committees.

The screenshot shows a sign-in form with the following elements:

- Sign in** (Section Header)
- Instruction: **Sign in using your central email username and password.**
- Username** label next to an input field.
- Password** label next to an input field.
- Sign in** button.
- A **Password** label with an arrow pointing to the password input field.

If you cannot remember your central email password, you may [reset it here](#).

If you cannot remember your email password click on [reset it here](#). The link will take you to the account page. You need to reset your email password.

Once you have logged on you will only see those committees that you are a member of. Academic Board is visible to all University of Melbourne staff.

Click on the committee either in the main body or + sign on the left hand menu, then click

Meeting Information Manager

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[Academic Board](#)

[Postgraduate Coursework Programs Committee](#)

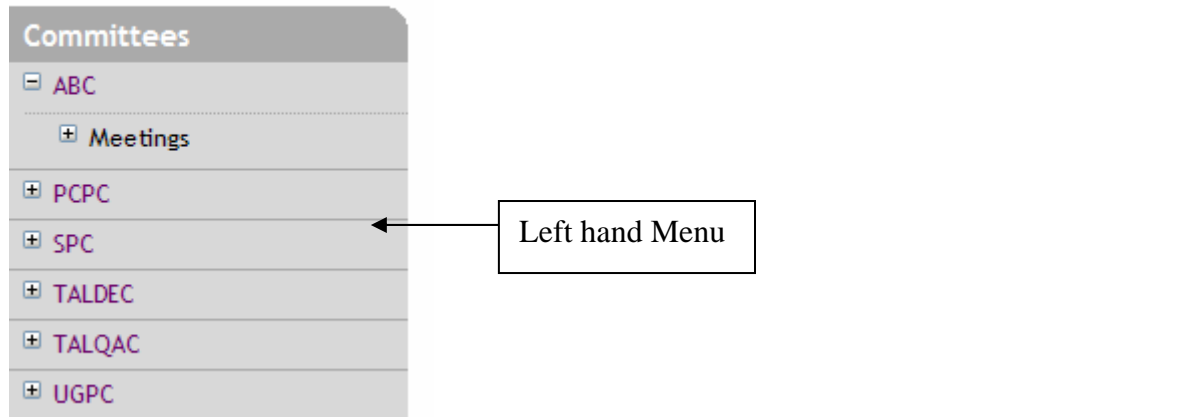
[Selection Procedures Committee](#)

[Teaching and Learning Development Committee](#)

[Teaching and Learning Quality Assurance Committee](#)

[Undergraduate Programs Committee](#)

Committees

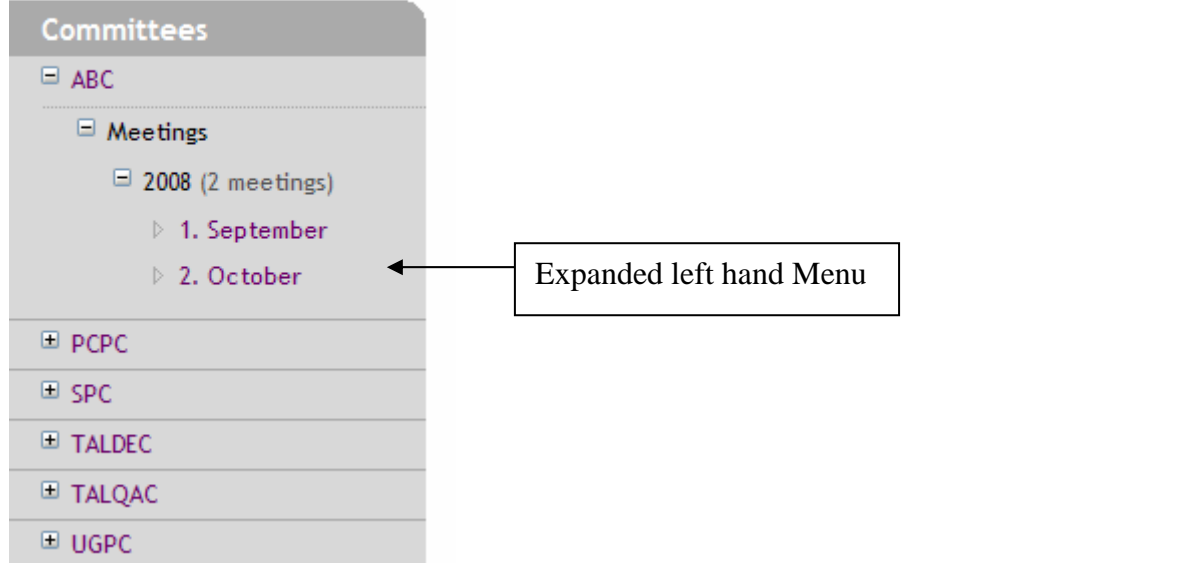


The screenshot shows a vertical list of committees under the heading 'Committees'. The first item is 'ABC', which is expanded to show a sub-item 'Meetings'. Below 'Meetings' are five other committees: 'PCPC', 'SPC', 'TALDEC', 'TALQAC', and 'UGPC'. A callout box labeled 'Left hand Menu' has an arrow pointing to the 'SPC' item.

- Committees
 - ABC
 - Meetings
 - PCPC
 - SPC
 - TALDEC
 - TALQAC
 - UGPC

+ sign on meetings to open it and click on the month for which you want to see the papers.

Committees



The screenshot shows the same vertical list of committees, but the 'Meetings' sub-item under 'ABC' is further expanded. It shows '2008 (2 meetings)' with two sub-items: '1. September' and '2. October'. A callout box labeled 'Expanded left hand Menu' has an arrow pointing to the '2. October' item.

- Committees
 - ABC
 - Meetings
 - 2008 (2 meetings)
 - 1. September
 - 2. October
 - PCPC
 - SPC
 - TALDEC
 - TALQAC
 - UGPC

Clicking on ABC ->September will take you to the papers for that meeting.

Academic Board

Revised Final Agenda. 12am September 25, 2008. Council Chamber.

★ A01 [Minutes \(pdf 330Kb\)](#) ↗

(a) Minutes of meeting 7/2008 held on 21/08/2008

A01b [Minutes of Special Meeting \(pdf 26Kb\)](#) ↗

Minutes of a Special Meeting on Unsatisfactory Progress in Courses held on Thursday 21st August 2008

click

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Click to download all documents

When you click on [Download documents](#), all the documents for that meeting will appear as in the screen shot below. Select the documents you want to download by clicking in the tick box. When you have selected all the documents you require scroll down and click on [Download documents](#). [Select all](#) will enable you to select all the documents to download.

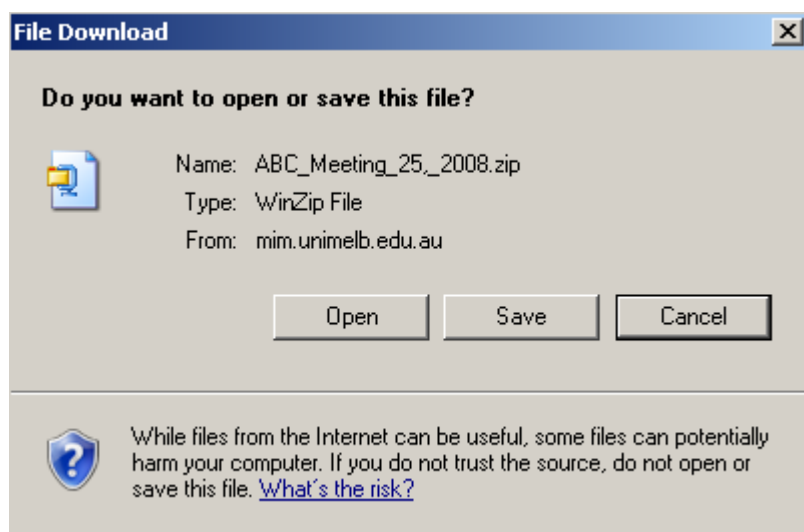
<input checked="" type="checkbox"/>	A04 President's Report ↗ (pdf 806Kb)
<input type="checkbox"/>	A05 Vice-Chancellor's Report ↗ (pdf 413Kb)
<input type="checkbox"/>	A06 Provost's Report ↗ (pdf 623Kb)
<input type="checkbox"/>	C01 Undergraduate Programs Committee ↗ (pdf 1Mb)
<input type="checkbox"/>	C02 Research Higher Degrees Committee ↗ (pdf 83Kb)
<input type="checkbox"/>	C03 Legislation & Trusts ↗ (pdf 25Kb)
<input type="checkbox"/>	C04 Melbourne Custom Programs Committee ↗ (pdf 17Kb)
<input checked="" type="checkbox"/>	C10 Postgraduate Coursework Programs Committee ↗ (pdf 2Mb)

[Select all](#) [Select none](#)

Download documents

Download documents

If you want to download all documents click on [Download all documents](#). The following screen will appear which enables you to save or open the zip file. The files can be saved to desktop to be used at your convenience.




The zip file contains all the documents for the meeting.


Clicking on one meeting paper will open the paper in Acrobat. You can open the paper, or save it.

C10 [Postgraduate Coursework Programs Committee \(pdf 2Mb\)](#)
Report of Meeting 7/2008 held on 8 August 2008
Recommendations
1. Proposals for New Courses
2. Proposals for Discontinuation of Courses
3. Proposals for Suspension of Courses
4. Proposals for Amendment to Existing Courses
5. Proposals for New Student Awards
6. Policy Proposals
Reports
7. Matters Handled Executively
Other Matters Considered

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