

THE UNIVERSITY OF MELBOURNE

ACADEMIC BOARD

MEETING NO. 04/2009

A meeting of the Academic Board was held on Thursday 23 July 2009 at 2.15 pm in the Council Chamber, first floor, Old Quadrangle

MINUTES

SECTION A - FORMAL MATTERS

A.0 Welcome, Attendance and Apologies

Present:

President Geoff Stevens, in the Chair
Deputy Vice-Chancellor (Global Relations), Professor John Dewar
Deputy Vice-Chancellor (Research), Professor Peter Rathjen
Pro Vice-Chancellor (Graduate Research), Professor Dick Strugnell
Pro Vice-Chancellor (Learning, Teaching and Equity), Professor Susan Elliott
Pro Vice-Chancellor (Global Relations), Professor Warren Bebbington)
Vice-President, Professor Ron Slocombe
Deputy Vice-President, Professor Ruth Fincher
Senior Vice-Principal, Mr Ian Marshman
Professor Maggie Abernethy, Professor Jim Angus, Professor Sanchia Aranda, Professor James Best, Professor Ian Bishop, Professor Anne Capling, Professor Roberto Cappai, Associate Professor Chris Cobbett, Professor Mark Considine, Professor Joy Damousi, Professor Patricia Desmond, Professor Mark Elgar, Associate Professor Simon Evans, Ms Mariann Fee, Associate Professor Jenny George, Professor Lesleyanne Hawthorne, Professor Mark Hargreaves, Associate Professor Janet Hergt, Professor Ian Holtham, Ms Leanne Howard, Professor Steve Howard, Professor Richard James, Professor Stephen Kent, Professor Joe Lo Bianco, Professor Eleanor Mackie, Professor Iven Mareels, Professor Neville McBrien, Professor Gary McPherson, Professor Janet McCalman, Associate Professor Ray Misson, Professor Meg Morris, Professor Richard O'Hair, Professor Nilss Olekalns, Associate Professor Elizabeth Ozanne, Professor Pip Pattison, Ms Aveline Perez, Professor Steven Prawer, Professor Sharman Pretty, Professor Field Rickards, Professor Rick Roush, Associate Professor David Shallcross, Professor Michael Shields, Professor Liz Sonenberg, Professor Richard Speed, Professor Leon Sterling, Professor Peter Taylor, Professor Richard Tomlinson, Professor Greg Whitwell, Professor Gillian Wigglesworth

Observers:

Dr Alan March

In Attendance:

Ms Emma Koch, Ms Penelope Pepperell (Academic Secretary)

Apologies:

Professor Tony Burkitt, Professor Jonathan Crowston, Professor Sean Cubitt, Professor Glynn Davis, Professor Peter Ebeling, Professor Robyn Eckersley, Professor Jane Gunn, Professor John Hajek, Professor David Jamieson, Professor Ian Johnston, Professor Vera Mackie, Professor Geoff McColl, Professor Arun Ram, Professor Robert Saint, Professor Lynne Selwood, Professor Frances Separovic, Professor Bruce Singh, Professor Doreen Thomas, Professor John Tiller, Professor Paolo Tombesi, Professor Elizabeth Waters, Professor Stephen Wheatcroft, Professor Lyn Yates, Professor Jeffrey Zajac

A.1 Consideration of the Agenda

A.1(a) Tabled Papers

Citations for new members were tabled.

A.1 (b) Starring of Additional Items

The following additional items were starred; D.1.1, D.1.2, D.1.3, D.1.9, and D.2. The Board agreed to consider item D.2 immediately after item B.2. The following item was withdrawn; C.3.6.

A.2 Minutes

The Board confirmed the minutes of meeting 3/2009 held on 4 June 2009 as a true and accurate record.

A.3 Matters Arising from the Minutes

There were no matters arising.

SECTION B – REPORTS AND MATTERS FOR DISCUSSION

B.1 President's report

The Board received a written report from the president who highlighted selected sections of the report. (Paper B.1 and appendices refer)

B.1.1 Naming of the Faculty of Arts Graduate School

The Board noted that, following discussion at its 22 June meeting, Council approved the establishment of the Graduate School of Humanities and Social Sciences as a graduate school within the Faculty of Arts, subject to Academic Board endorsement.

After discussion, and noting that social sciences were taught across a number of faculties, the Board agreed to endorse the proposal to establish a Graduate School of Humanities and Social Science as a graduate school within the Faculty of Arts. (Appendix A of the report refers)

B.1.2 Special Consideration Policy

The Board noted that the President had executively approved, on behalf of the Board, a revised version of the Special consideration Policy for implementation in semester 2, 2009. The revisions clarified the decision making lines, the roles and responsibilities within faculties and the role of the Special Consideration Policy Committee. (Appendix B of the report refers)

B.1.3 Indigenous Studies Teaching and learning Sub-Committee

The Board noted the terms of reference for the sub-committee of the Academic Programs Committee. (Appendix C of the report refers)

B.1.4 Master of Actuarial Studies

The Board noted that the introduction of the course, approved by the Board at its meeting of 4 June 2009, would be deferred until 2011. (Appendix D of the report refers)

B.1.5 Universitas 21 Fellowships Selection Committee

The Board noted the change of membership of the committee. (Appendix E of the report refers)

B.1.6 Student Awards

The Board noted that the following student awards had been executively approved:

- Gandioli Fumagalli Foundation Milan internship
- Commerce Opportunity Bursary

(Appendices F and G of the report refer)

B.2 Vice-Chancellor's Report

The Board received a written report from the Vice-Chancellor. Professor Elliott, as acting Vice-Chancellor, highlighted certain sections of the report. (Paper B.2 and appendices refer)

B.2.1 Melbourne Business School / Faculty of Economics and Commerce Merger

At its meeting of 20 July Council had given unanimous support to the merger between MBS and the faculty. The next step in the process would be the consideration by the MBS Board then, if approved, all legal arrangements would be made and the merger would proceed subject to amendments to the MBS constitution. The proposed date of affect of the new arrangements was 1 October 2009.

The Academic Board noted that upon the merger there would be one Faculty of Business and economics consisting of three schools, Melbourne Business School, Economics and Commerce and the School of Executive Education, each headed by a dean who would report to the executive dean. The executive dean will report to the Vice-Chancellor and CEO of the Board. With the exception of being managed by a corporate entity, the Company Board, the new faculty would operate as other faculties and subject to the governance obligations of the University, with courses being subject to the oversight of the Academic Board and governed by business plans of one and three years and a five year strategic plan. The Academic Board was advised that all staff of the faculty would be employees of the University.

The Academic Board noted that the faculty would be responsible to its Board in day-to-day conduct. The Board would be made up of a number of external directors, ex-officio directors and two University appointments. The external appointments would be made on the recommendation of the Vice-Chancellor. Professor Abernethy advised that she was strongly in support of the merger, which provided an opportunity to establish the best Business and Economics faculty in the region building on the current excellent academic standards, strengthening programmes and providing opportunities for future teaching and research. She noted previously expressed concern over the governance model, but considered that all involved were committed to success and excellence in business education.

In response to a question about pooling of funds and the financial arrangement of the proposed new faculty, Mr Marshman indicated that the financial arrangements would be discussed at the Planning and Budget conference but the new faculty would continue to be treated in the same way as other faculties, operating within the University budget model while providing the subsidiary company with security.

B.2.2 Commonwealth Budget

The Academic Board noted that group of eight universities would be disadvantaged by removing competitive research grant income from the Joint Research Engagement program under the rebadged Institutional Grant Scheme and that the University had been in negotiation with the government requesting that the policy be phased in from 2012, but was unsuccessful.

B.2.3 Teach for Australia

The Academic Board noted that the Melbourne Graduate School of Education has been selected by the federal government to work with 'Teach for Australia' to develop and run a national teacher education course designed to attract high-calibre graduates into teaching. The award of the project was outstanding

national recognition of the expertise within MGSE, and a great achievement for the school.

B.2.4 Appointment of Pro Vice-Chancellors

The Academic Board noted that Professor Liz Sonenberg has been appointed to the position of Pro Vice-Chancellor (Research Collaboration), with oversight of development of the University Research Institutes and implementation of a strategy to manage research infrastructure, and that Professor James McCluskey has been appointed to the position of Pro Vice-Chancellor (Research Partnerships), with responsibility for fostering relationships with affiliated medical research institutes and other external research partners. Both would commence in those positions on 3 August 2009.

B.2.5 Fair and Flexible Employer Recognition Award

The University of Melbourne was among 16 organisations to receive one of the inaugural 2009 Fair and Flexible Employer Recognition Awards administered by the Victorian Government's Working Families Council.

B.2.6 Acquisition of the 'City Ford' site

The University had acquired the site 734-750 Elizabeth Street, Carlton (the former 'City Ford' site), earmarked for redevelopment in the long term as a new Melbourne Medical School. The purchase of this site was a step toward consolidating the Parkville and Carlton medical precinct around a state-of-the-art facility which aimed to secure Victoria's status as a leading provider of Australian medical training and research.

B.2.7 Festival of Ideas

The Academic Board noted the success of the festival and that a full report of the festival and its highlights would be available in the near future.

B.2.7 Staff Awards and Recognition

The academic Board noted that there had been recent recognition of a number of staff who had received various awards and prizes, indicated in the Vice-Chancellor's report.

B.3 Discussion Items

B.3.1 Towards 2011

Professor Dewar, Deputy Vice-Chancellor (Global Relations), presented on the Towards 2011 project, advising that the Board was being asked to approve the terms of reference for the project which had been included in the papers for the meeting. (Paper B.3a refers)

The Board noted that the project would review the structure of the current graduate programs, particularly master programs, and arose from the curriculum commission report and the subsequent implementation of the Melbourne Model at undergraduate level and the development and subsequent implementation of the six new undergraduate programs. The terms of reference had arisen from existing documents including the Curriculum Commission report (2006), the Guidelines for the Establishment of Graduate Schools (PBC 2008), Collaboration Between Graduate Schools (MMC 2008) and the Growing Esteem: Refining Our Strategy paper (2009). The strategic intent of the project was to address the following four main areas in relation to postgraduate courses offered by the University from 2011:

- Quality – The prime driver of undergraduate student recruitment would be the quality of the postgraduate programs offered, with high standards set by the Board, in line with national guidelines. The quality of the student experience, including physical and virtual resources, with the aim of attracting the best students both nationally and internationally.

- Distinctiveness – The programs would be innovative in design and delivery drawing on the strengths of various disciplines across the University. Programs would be aligned with the graduate attributes.
- Structure and pathways – The guiding principles in design of courses would mean that programs would be accessible to the brightest and best students from the University and other Australian and international universities through accessible internal and external/lateral entry pathways. Students in the new University undergraduate degrees would be able to delay decisions about graduate study for as long as possible.
- Research higher degrees - Graduate research pathways would be clear, and the Melbourne PhD experience distinctive.
- Delivery mode, business case and marketing - Graduate programs will be delivered in flexible modes, designed to meet the specific needs of graduate students. Graduate programs will be delivered in flexible modes, designed to meet the specific needs of graduate students. Programs would be required to have a critical mass of student numbers and a clear business case. Marketing of, and recruitment of students into, graduate programs, internally and externally, would be effective, efficient and clear.

In discussion the Board noted the challenge of shifting to a more balanced undergraduate/postgraduate cohort and the associated funding issues affecting resourcing and financial sustainability. The anticipated increase in CSP places would treble while full-fee places in postgraduate courses may only double.

All Deans will be involved in the consultation. The Project will produce staged reports leading to an April 2010 launch of the 2011 graduate coursework programs.

The work program for the project included assigning items in the terms of reference to various working groups. The working groups would report to 2011 Group, but would include members from outside 2011 group. Reports containing specific recommendations would be received throughout the duration of the project with all work concluded by April 2010 for the launch/re-launch of the graduate programs.

The Board endorsed the 'Towards 2011' terms of reference.

B.4 Question Time

There were no questions.

SECTION C – COMMITTEE REPORTS

C.1 Academic Programs Committee

The Board received a report arising from meeting 4/2009 held on 2 and 3 July 2009. The Board noted that due to the large number of papers there were no appendices attached to the report and that all papers referred to were available in the APC meeting papers and were available from the Academic Secretary on request. (Paper C.1 refers)

C.1.1 New Courses

The Board agreed to recommend to Council the establishment of the following courses and that Regulation 5.4R1 be updated accordingly:

- Master of International Relations Executive Master of Arts
- Master of Commerce (Management)
- Master of Commerce (Marketing)
- Master of Engineering Master of Health Social Sciences

- Postgraduate Diploma in Health Social Sciences
- Postgraduate Certificate in International Baccalaureate
- Specialist Certificate in Rural Paediatrics Practice
- Postgraduate Certificate in Climate Change for Primary Industries
- Specialist Certificate in the Preservation of Photographs

The Board gave in-principle approval for the establishment of the following course:

- Doctor of Optometry

C.1.2 Changes to courses

Academic Board gave in-principle approval for the following course and subject changes:

- Master of Education

The Board approved the following course and subject changes:

- Graduate Diploma in Property Valuation
- Master of Architecture
- Master of Construction Management
- Master of Landscape Architecture (300pt)
- Master of Landscape Architecture (200 pt)
- Master of Property
- Master of Urban Design
- Master of Urban Planning
- Bachelor of Environments
- Master of Art Curatorship
- Master of Development Studies (CWT)
- Master of Development Studies (Gender & Development)
- Master of Arts Management
- Master of Criminology
- Master of Social Policy
- Postgraduate Diploma in Arts Management
- Master of Cinema Management
- Master of Global Media Communications
- Postgraduate Diploma in Arts
- Postgraduate Certificate in Arts
- Postgraduate Diploma in Arts
- Master of Islamic Studies
- Bachelor of Arts
- Bachelor of Arts (Honours)
- Bachelor of Arts (Honours) (Media and Communications)
- Graduate Certificate in Arts
- Graduate Diploma in Arts
- Diploma in Languages
- Master of Accounting
- Master of Economics
- Master of Human Resource Management
- Postgraduate Diploma in International Business
- Bachelor of Commerce (Hons)(Management)
- Bachelor of Commerce (Hons)(Marketing)
- Bachelor of Commerce (Hons)(ABIS)
- Master of Spatial Information Science
- Master of Engineering Management
- Master of Engineering Project Management
- Master of Engineering Structures

- Master of Environmental Engineering
- Graduate Certificate in Environmental Engineering
- Bachelor of Biomedicine
- Bachelor of Medicine Bachelor of Surgery Bachelor of Medical Science
- Master of Animal Science
- Bachelor of Agriculture Bachelor of Agriculture (Honours)
- Master of Environment
- Postgraduate Diploma in Environment
- Postgraduate Certificate in Environment
- Graduate Diploma in Environment
- Graduate Certificate in Environment
- Master of Agricultural Science
- Postgraduate Diploma in Agricultural Science
- Master of Food Science
- Postgraduate Diploma in Food Science
- Postgraduate Certificate in Food Science
- Master of Urban Horticulture
- Master of Forest & Ecosystem Science
- Master of Wine Technology & Viticulture
- Master of Agribusiness
- Postgraduate Diploma in Animal Science and Management
- Master of Science
- Postgraduate Diploma in Advanced Clinical Optometry
- Bachelor of Music Theatre
- Bachelor of Production
- Bachelor of Production (Honours)
- Master of Enterprise (Executive)

C.1.3 Course Discontinuations

The Board agreed to recommend the following course discontinuations to Council and that Regulation 5.4R1 be updated accordingly:

- Master of Creative Writing (Coursework and Minor Thesis)
- Master of Arts (Science, Communication and Society)
- Postgraduate Diploma in Creative Arts
- Postgraduate Diploma in International Studies
- Postgraduate Certificate in International Studies
- Master of Arts (Global Journalism)
- Graduate Diploma in Actuarial Studies
- Master of Commerce in Management
- by advanced seminar and shorter thesis
- Master of Utilities Management
- Master of Development Technologies
- Master of Energy Studies
- Master of Water Resource Management
- Master of Engineering Science (Biomedical Engineering)
- Master of Engineering Science (Development Technologies)
- Master of Engineering Science (Environmental Coursework)
- Master of Engineering Science (Engineering Management)
- Master of Engineering Science (Energy Studies)
- Master of Engineering Science (Engineering Project Management)
- Master of Engineering Science (Engineering Structures)
- Master of Engineering Science (Water Resource Management)
- Master of Applied Science (Development Technologies)

- Master of Applied Science (Environmental Engineering)
- Master of Applied Science (Energy Studies)
- Master of Applied Science (Project Management)
- Master of Applied Science (Utilities Management)
- Master of Applied Science (Water Resource Management)
- Master of Applied Science (Geomatics)
- Graduate Diploma in Telecommunications
- Graduate Diploma in Engineering (Development Technologies)
- Graduate Diploma in Engineering (Environmental Engineering)
- Graduate Diploma in Engineering (Engineering Management)
- Graduate Diploma in Engineering (Energy Studies)
- Graduate Diploma in Engineering (Engineering Project Management)
- Graduate Diploma in Engineering (Engineering Structures)
- Graduate Diploma in Engineering (Water Resource Management)
- Graduate Diploma Geographic Information Systems
- Graduate Diploma Engineering (Utilities Management)
- Graduate Certificate in Engineering (Development Technologies)
- Graduate Certificate Geographic Information Systems
- Graduate Certificate in Engineering (Engineering Management)
- Graduate Certificate in Telecommunications
- Graduate Certificate in Engineering (Energy Studies)
- Graduate Certificate in Engineering (Project Management)
- Graduate Certificate in Engineering (Engineering Structures)
- Graduate Certificate in Engineering (Water Resource Management)
- Graduate Certificate in Engineering (Utilities Management)
- Graduate Diploma in Social Health
- Master of Social Health
- Graduate Diploma in Agricultural Science
- Graduate Certificate in Horticulture
- Graduate Diploma in Horticulture

C.1.4 University Breadth Subjects

The Board approved the following University Breadth Subjects:

- Communication and Science Technologies
- Body, Mind & Medicine: A Dissection
- Living Longer: A Global Diagnosis

C.1.5 Variation to the Academic Calendar

The Board approved a variation to the Academic calendar for 2010 for the Faculty of the VCA & Music.

C.1.6 Course and Subject Changes, Course Discontinuations & Breadth Subjects

The Board noted that the committee had considered, but not approved, a number of course and subject changes, course discontinuations and breadth subjects. (Items B.1, B.2 and B.3 in the report refer)

C.1.9 Matters Dealt with Executively

The Board noted the matters dealt with executively.

C.2 Research Higher Degrees Committee

The Board received a report arising from meeting 4/2009 held on 8 July 2009. (Paper C.2 and appendices refer)

C.2.1 Course Discontinuations – Melbourne School of Land and Environment

The Board agreed to recommend to Council discontinuations of first year intakes from Semester 1 2010 in the following programs:

- Master of Horticulture
- Master of Agriculture,
- Master of Natural Resource Management
- Master of Forest Science
- Master of Agribusiness
- Master of Wood Science
- Master of Food Technology

and that the faculty would offer Masters by Research under the Master of Philosophy from 2010.

C.2.2 Course Discontinuations – Faculty of Medicine, Dentistry and Health Sciences

The Board agreed to recommend the following MDHS course discontinuations of first year intakes from Semester 1 2010:

- Master of Rural Health
- Master of Health Promotion
- Master of Physiotherapy
- Master of Sports Medicine

and that the faculty would offer Masters by Research under the Master of Philosophy from 2010.

C.2.3 Course Changes – Faculty of Economics and Commerce

The Board approved the Accounting and Business Information Systems request for a change to the structure of their PhD with a coursework component. The amendment would allow students to choose a coursework program that appropriately reflected their background and their interests. Instead of the requirement to complete seven semester-length coursework subjects and a thesis workshop subject in the first year of study, candidates would complete eight semester-length coursework subjects in the first year of study. Subjects would be chosen in consultation with the Director of the PhD Program who would ensure that each coursework program met academic requirements and was reflective of the student's strengths and research interests and provided them with the academic training to successfully complete their PhD thesis.

C.2.4 Student Permission for Use of Turnitin

The Board approved the inclusion of the following Research Higher Degree submission form:

'I give my supervisor/s, Chair of Examiners and MSGR permission to take steps to authenticate the originality of the textual content of my thesis, including communicating a copy of the thesis to an electronic checking organisation (which may retain a copy of the thesis on its database for future checking).'

C.2.5 Graduate Research Scholarships committee

The Board noted the minutes of meeting 3/2009 held on 25 June 2009 (Appendix A of the report refers).

C.3 Selection Procedures Committee

The Board received a report arising from meeting 4/2009 held on 29 June 2009. (Paper C.3 and appendices refer)

C.3.1 Resolutions on Selection

The Academic Board resolved that the entry requirements listed below apply to selection into those courses for 2010 onwards. The Academic Board agreed to recommend to Council and that the attachment to Regulation 11.1R3 be updated accordingly:

Faculty of Arts

Master of Art Curatorship

100 points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
 - an Honours degree in a cognate discipline; or
 - an undergraduate degree in a cognate discipline with at least H2B (70%) average, or equivalent, and two years documented relevant work and/or professional experience.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

200 points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
 - an undergraduate degree with at least H2B (70%) average, or equivalent.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Melbourne School of Land and Environment

Graduate Certificate in Environment

50 Points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criterion –
 - an undergraduate degree.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Note: Applicants with a degree in a cognate discipline are eligible to apply for entry to the Postgraduate Certificate in Environment and the Postgraduate Diploma in Environment.

Graduate Diploma in Environment

100 points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criterion –
 - an undergraduate degree.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Note: Applicants with a degree in a cognate discipline are eligible to apply for entry to the Postgraduate Certificate in Environment and the Postgraduate Diploma in Environment.

Master of Environment

100 Points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
 - a four- or five-year undergraduate degree at Honours level in a relevant discipline, or equivalent; or
 - an undergraduate degree in a relevant discipline and at least two years documented relevant work and/or professional experience; or

- completion of the Postgraduate Diploma in Environment with at least H2B (70%) average.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Graduate Diploma in Urban Horticulture

100 Points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
- an undergraduate degree or equivalent; or
 - a TAFE or Higher Education Advanced Diploma and two years documented relevant work and/or professional experience; or
 - a TAFE Diploma and four years' documented relevant work and/or professional experience.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Postgraduate Diploma in Agricultural Science

100 Points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
- an honours degree or equivalent; or
 - an undergraduate degree with at least H3 (65%) average in the final year, or equivalent; or
 - a Graduate/Postgraduate Diploma with at least H3 (65%) average, or equivalent.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Melbourne School of Engineering

Master of Engineering Management

100 points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
- a four year undergraduate degree in engineering or a cognate discipline with at least H3 (65%) average, or equivalent; or
 - an undergraduate degree in an appropriate discipline with at least H3 (65%) average, or equivalent, and at least two years documented relevant work and/or professional experience since graduation.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Master of Engineering Structures

100 Points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
- a four year degree in structural engineering with at least H3 (65%) average, or equivalent; or
 - a 4 year degree in civil engineering with at least H3 (65%) average, or equivalent, and either one year of documented, relevant work experience, or

- 30% of the final year of the degree dedicated to structural engineering subjects; or
- a 3 year undergraduate degree in structural engineering with at least H3 (65%) average, or equivalent, and at least two years documented relevant work and/or professional experience since graduation; or
 - a 3 year undergraduate degree in civil engineering with at least H3 (65%) average, or equivalent, and at least three years documented relevant work and/or professional experience since graduation.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Master of Engineering

300 Points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
- an undergraduate degree with at least H3 (65%) average in the final two years; and
 - completion of at least 25 points of appropriate tertiary-level Mathematics* and at least 25 points of appropriate tertiary-level Science† as specified below.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

* Tertiary mathematics prerequisites for Master of Engineering Streams.

For the Master of Engineering ME (Geomatics) and Master of Engineering ME (Software) streams, any first year mathematics subjects that assume prior knowledge of VCE Mathematical Methods 3/4 or equivalent may be counted towards the required 25 points of mathematics. For all other streams, a more prescriptive requirement applies: the 25 points of mathematics must include both linear algebra and calculus at an appropriate level.

Note. The 2010 Handbook University of Melbourne subjects 620156 Linear Algebra and 620155 Calculus 2 are considered as linear algebra and calculus at an appropriate level.

† Tertiary science prerequisites for Master of Engineering Streams.

In addition to the tertiary mathematics prerequisites, the following tertiary science prerequisites apply to specific streams.

Master of Engineering (ME) (Biomedical) – either 25 points of first year Biology or 25 points of first year Chemistry (or equivalent)

Master of Engineering (ME) (Biomolecular) – 25 points of first year Chemistry (or equivalent)

Master of Engineering (ME) (Chemical) – 25 points of first year Chemistry (or equivalent)

Master of Engineering (ME) (Civil)– 25 points of Science (any)

Master of Engineering (ME) (Electrical) – 25 points of first year Physics (or equivalent)

Master of Engineering (ME) (Environmental) – 25 points of Science (any)

Master of Engineering (ME) (Geomatics) – 25 points of Science (a broad interpretation of the Sciences which may include geography, psychology, environments subjects and archaeology or other equivalent subjects)

Master of Engineering (ME) (Mechanical)– 25 points of first year Physics (or equivalent)

Master of Engineering (ME) (Mechatronics) – 25 points of first year Physics (or equivalent)

Master of Engineering (ME) (Software) – 25 points of computing, computer science, or programming (or equivalent)

Master of Engineering (ME) (Structural) – 25 points of Science (any)

Up to 100 points of credit may be granted to students with appropriate prior studies in relevant disciplines.

- (a) Graduates of Melbourne Model undergraduate degrees who complete one of a set of prescribed Engineering Systems majors will receive 100 points of credit.
- (b) Graduates of the Melbourne Model Bachelor of Commerce who complete a prescribed sequence of subjects including specified Engineering and Engineering-relevant subjects will receive either 50 or 100 points of credit, depending on the stream of the Master of Engineering chosen.
- (c) Available credit for other University of Melbourne graduates and graduates of other universities is normally evaluated on a case-by-case basis, but the Academic Board may approve standard credit arrangements for specified entry pathways.

Master of Nanoelectronic Engineering

150 Points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
 - a four-year undergraduate electrical engineering degree with at least H3 (65%) average in the final year, or equivalent; or,
 - an undergraduate degree in a cognate discipline and at least two years documented relevant work and/or professional experience.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Master of Environmental Engineering

100 Points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
 - a four year degree in an engineering discipline with at least H3 (65%) average, or equivalent; or
 - an undergraduate degree in a cognate discipline with at least H3 (65%) average, or equivalent, and at least two years documented relevant work and/or professional experience.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Master of Spatial Information Science

(Previously called Master of Applied Science [Geographic Information Systems])

200 points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
 - an undergraduate degree in an appropriate discipline with at least H3 (65%) average, or equivalent.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Melbourne Graduate School of Education

Master of Education

100 points and 150 Points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
 - an undergraduate degree and a fourth-year level education qualification, or equivalent, or
 - a four-year education degree, or equivalent.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Faculty of Architecture, Building and Planning

Master of Urban Design

150 Points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
 - a four-year undergraduate degree in architecture or landscape architecture with at least H2B (70%) average in the final year, or equivalent, or
 - a three-year undergraduate degree, plus a one-year postgraduate diploma in a relevant discipline with at least H2B (70%) average; or
 - a Postgraduate Diploma in Urban Design with a weighted average of at least H2B (70%), or equivalent; and
 - a portfolio of recent design work, submitted in accordance with the requirements of the Selection Committee.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Master of Architecture

300 points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
 - an undergraduate degree in any discipline with at least H3 (65%) in the final two years, or equivalent; and
 - completion of one design studio subject and one art/architecture/built environment/design history subject at undergraduate level, or equivalent; and
 - a design portfolio in a format as specified by the selection committee; and
 - a personal statement outlining relevant prior study and work experience, and motivation to undertake the course.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Master of Property

300 points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
 - an undergraduate degree in any area with at least H3 (65%) average in the final two years, or equivalent; and
 - a personal statement outlining relevant prior study and work experience, and motivation to undertake the course.

- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Master of Construction Management

300 points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
 - an undergraduate degree in any area with at least H3 (65%) average in the final two years, or equivalent; and
 - a personal statement outlining relevant prior study and work experience, and motivation to undertake the course.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Faculty of Economics and Commerce

Master of Economics

200 Points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
 - an undergraduate or postgraduate degree with a strong analytical/mathematical component*; and
 - the applicant's submitted statement of intent in seeking entry; and
 - performance on the GRE unless the applicant has met one of the approved conditions for GRE exemption.

*Analytical/mathematical content requirement of previous degrees.

An application based on a background in Economics would require the equivalent of a major in Economics, with at least H2A (75%) average, including calculus-based economics subjects plus an econometrics subject, or their equivalent. Applicants from a non-economics background require an undergraduate major of a mathematical/analytical nature with at least H2A (75%) average.

Students who meet the following requirements may be admitted directly into year two of the program:

- an honours degree in economics or relevant postgraduate degree with at least H2B (70% average), or equivalent; and
 - completion of subjects which satisfy the prerequisites for both the core and quantitative second year subjects in the Master of Economics.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Master of Human Resource Management

150 Points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
 - an undergraduate degree in an appropriate discipline or equivalent; and
 - at least two years documented relevant work and/or professional experience; and
 - the applicant's submitted statement of intent in seeking entry; and
 - performance on the GMAT unless the applicant has met one of the approved conditions for GMAT exemption.

- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Master of Commerce (Management)

Master of Commerce (Marketing)

200 Points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
- an undergraduate or postgraduate degree with the equivalent of a major in management, marketing or a related discipline (including successful completion of the Master of Management) with at least an H2B (70%) average, or equivalent; and
 - the applicant's submitted statement of intent in seeking entry; and
 - performance on the GMAT unless the applicant has met one of the approved conditions for GMAT exemption.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Successful applicants with an Honours degree in Management or Marketing with at least H2B (70%) average, or a relevant postgraduate degree with at least H2B (70%) average, or equivalent, may be granted up to 100 points credit.

Melbourne Consulting and Custom Programs

Postgraduate Certificate in Climate Change for Primary Industries

50 points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
- an undergraduate degree in a relevant discipline with an average of at least H2B (65%) in the final year of study, or equivalent; or
 - an undergraduate degree in a relevant discipline and two years documented relevant work and/or professional experience, or equivalent; or
 - an undergraduate degree and five years documented relevant work and/or professional experience, or equivalent; or
 - successful completion of the Specialist Certificate in Climate Change for Primary Industries.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Specialist Certificate in Rural Paediatric Practice

25 Points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
- An undergraduate degree in a health profession, science or social science, and at least two years documented relevant work and/or professional experience.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Specialist Certificate in the Preservation of Photographs

25 points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
 - an undergraduate degree or equivalent in a relevant discipline; or
 - at least 5 years documented relevant work and/or professional experience.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Postgraduate Certificate in International Baccalaureate® (PYP)

50 Points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
 - an appropriate undergraduate degree and a fourth year Education qualification; or
 - a four-year Education degree; or
 - a tertiary qualification and documented relevant professional or teaching experience that demonstrate a capacity to succeed in a course for which an undergraduate degree and formal teaching qualifications are normally required.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Faculty of Medicine, Dentistry and Health Sciences

Postgraduate Diploma in Health Social Sciences

100 points

Master of Health Social Sciences

200 points

- 1 The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
 - an undergraduate degree or equivalent in a relevant discipline; or
 - evidence of meeting the requirements for registration or temporary registration as a nurse by the Nurses Board of Victoria in Division 1, 3, or 4 of the Register, or equivalent qualification; and at least 5 years documented relevant work and/or professional experience; and documentary evidence of satisfactory academic or professional writing skills.
- 2 The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Applicants who have completed honours or a relevant social science or health related degree may apply for advanced standing for up to 50 points of either core or elective subjects.

C.3.2 Melbourne School of Land and Environment:

English Language Pathways into Postgraduate Environment Programs

The Board approved the following pathway subject to the conditions below:

Applicants who do not meet the standard English language requirements but who achieve an IELTS overall score of 6.0 (no band lower than 5.5) or TOEFL equivalent may be admitted to courses in the Graduate Environmental Program if they successfully complete the UMELBP and achieve the required grades prior to enrolling in their University course. Applicants who are offered a place in the UMELBP, available through the Hawthorn English Language

Centre, will receive a conditional offer for postgraduate study and the required grade of 65% in the UMELBP must be achieved, or the offer will be withdrawn. The conditions are that:

- 1 the Melbourne School of Land and Environment submit to the satisfaction of the Chair of SPC advice on the support to be provided to students enrolled in the Environment program who have entered through this pathway; and
- 2 all students entering through this pathway be required to sit the Diagnostic English Language Test; and
- 3 the above entry provisions are approved only for two years in the first instance and any extension beyond that time is contingent on the satisfactory progress of students admitted through this pathway.

C.3.3 English Language Pathways to Postgraduate Engineering Programs

Secretary's note: The Board approved the language pathways as detailed in section A.3 of the report. Following the meeting, on request from the faculty, the President approved the withdrawal of approval.

C.3.4 Proposal for international student pathways to graduate health professional programs for government-sponsored, government-endorsed and private student cohorts Doctor of Medicine (MD)

(i) Government Scholarship Cohort

The Board approved that the University and the FMDHS establish a cohort of international students (to replicate partnerships around the MBBS) who have obtained international government scholarships, which would include:

- The Botswana Government scholarships
- The Mauritius Laureate scholarships
- The MARA, JPA and Petronas scholarships from Malaysia
- Singapore Government scholarships
- University of Brunei government supported students

to commence the Bachelor of Biomedicine and with a guaranteed place into the Doctor of Medicine on condition that they pass their undergraduate course in the 3 year period and also subject to satisfactory performance at an interview to demonstrate adequate communication skills.

Sponsors:

Selection into this program would require the student to have gained a government or private scholarship which would fund the extent of both the Bachelor of Biomedicine and Doctor of Medicine courses and required the student to return home at the completion of the Doctor of Medicine.

Selection criteria:

Students would be selected into the Bachelor of Biomedicine using existing secondary school assessment criteria with the provision for quotas for specific sponsor providers. An IELTS score of 6.5 would be required for entry into the Bachelor of Biomedicine and performance at interview to demonstrate satisfactory communication skills.

(i) Government Endorsed Cohort

The Board approved the proposal that the Faculty establish pathways into the Doctor of Medicine for students from the International Medical University (Malaysia) provided they have completed an approved undergraduate degree and completed prerequisite second year subjects (one each) of anatomy, physiology and biochemistry.

Selection criteria:

These applicants must have completed a three year full-time undergraduate degree in prior to entry and would be selected based on a matching exercise conducted by the University of Melbourne as the partner medical school. Applicants must have a minimum weighted GPA of 5.5 in the last three years of their undergraduate degree and an overall IELTS score of 7.0.

Privately funded Cohort:

No change to existing agreement as detailed

at: <http://www.futurestudents.unimelb.edu.au/ugrad/apply/scores/guaranteed-entry.html>

C.3.5 Report to the Selection Procedures Committee on the University of Melbourne English Language Bridging Program

The Board approved the continuation of the University of Melbourne English Language Bridging Program. (Appendix B of the report refers)

C.3.6 Guaranteed Entry to Doctor of Veterinary Medicine

Academic Board approved a variation to the requirements for guaranteed entry to the Veterinary Bioscience specialisation, with guaranteed progression to the Doctor of Veterinary Medicine, for high achieving school leavers as follows:

For a commonwealth supported place (CSP):

- an ENTER (or equivalent) of 98.5 (achieved in the final year of schooling in Australia);
- commencement of a Bachelor of Science degree at the University of Melbourne following completion of schooling; and
- completion of first and second year science with the appropriate prerequisite subjects with a minimum H2B (70%) average in both first and second year science subjects

For a fee place (international students):

- achieve an ENTER (or equivalent) of 95.0;
- commencement of a Bachelor of Science degree at the University of Melbourne following completion of schooling; and
- completion of first and second year science with the appropriate prerequisite subjects with a minimum H2B (70%) average in both first and second year science subjects.

Where an applicant's residency status changes after acceptance of a fee place with guaranteed progression, the CSP ENTER score for guaranteed progression will be retrospectively applied.

C.3a Selection Procedures Committee – Supplementary Report

C.3a.1 Resolutions on Selection

Faculty of Arts

Master of Arts Management

150 points

1. The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria -
 - an honours degree in an area of the arts, humanities or languages with at least H2B (70%) average, or equivalent; or
 - a postgraduate diploma in an area of the arts, humanities or languages with at least H2B (70%) average, or equivalent.
2. The Selection Committee may conduct interviews or tests and may call for referee reports and employer references to elucidate any of the matters referred to above.

NB, the resolutions on selection for the existing 100 and 200 point Master of Arts Management programs remain unchanged.

Master of International Relations

200 points

1. The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criterion –
 - an undergraduate degree with at least H2B (70%) average in the major, or equivalent.
2. The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

100 points

1. The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
 - an honours degree or equivalent in a cognate discipline; or
 - an undergraduate degree in a cognate discipline with at least H2B (70%) average in the major, or equivalent, and at least two years documented relevant work and/or professional experience.
2. The Selection Committee may conduct interviews and tests and may call for referee reports or employer references to elucidate any of the matters referred to above.

Executive Master of Arts

100 points

1. The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criterion –
 - a Bachelor of Arts (honours) degree or equivalent, and
 - the applicant's submitted statement of intent in seeking entry
2. The Selection Committee may conduct interviews or tests and may call for referee reports and employer references to elucidate any of the matters referred to above.

200 points

1. The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criterion –
 - An undergraduate degree, or equivalent, and the applicant's submitted statement of intent in seeking entry
2. The Selection Committee may conduct interviews or tests and may call for referee reports and employer references to elucidate any of the matters referred to above.

Master of Global Media Communications

200 points

1. The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criterion -
 - An undergraduate degree with at least H2B (70%) average
2. The Selection Committee may conduct interviews or tests and may call for referee reports and employer references to elucidate any of the matters referred to above.

100 points

1. The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria -
 - An honours degree in a cognate discipline with at least H2B (70%) average, or

- the Postgraduate Diploma in Arts (Media and Communications) with at least H2B (70%) average, or equivalent; or
 - an undergraduate degree in a cognate discipline with at least H2B (70%) average, or equivalent, and at least two years documented relevant professional and/or work experience
2. The Selection Committee may conduct interviews or tests and may call for referee reports and employer references to elucidate any of the matters referred to above.

Applicants who are required to meet English Language entry requirements, in addition to the above, must obtain a score of 7 in written IELTS, or equivalent.

Postgraduate Diploma in Arts (Media and Communication)

100 points

1. The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criterion -
 - An undergraduate degree with at least H2B (70%) average, or equivalent.
2. The Selection Committee may conduct interviews or tests and may call for referee reports and employer references to elucidate any of the matters referred to above.

Postgraduate Certificate in Arts (Media and Communication)

50 points

1. The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criterion -
 - An undergraduate degree with at least H2B (70%) average, or equivalent.
2. The Selection Committee may conduct interviews or tests and may call for referee reports and employer references to elucidate any of the matters referred to above.

Master of Development Studies

[coursework]

200 points

1. The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criterion –
 - an undergraduate degree in any discipline with at least H2B (70%) average, or equivalent.
2. The Selection Committee may conduct interviews or tests and may call for referee reports and employer references to elucidate any of the matters referred to above.

150 points

1. The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criterion –
 - an undergraduate degree in a cognate discipline with at least H2B (70%) average, or equivalent, and at least one year's documented relevant work and/or professional experience.
2. The Selection Committee may conduct interviews or tests and may call for referee reports and employer references to elucidate any of the matters referred to above.

100 points

1. The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –

- an honours degree in a cognate discipline with a research component of relevance to development and a grade average of at least H2B (70%) or equivalent; or
 - an undergraduate degree in a cognate discipline with at least H2B (70%) average, or equivalent, and at least two years documented relevant work and/or professional experience.
2. The Selection Committee may conduct interviews or tests and may call for referee reports and employer references to elucidate any of the matters referred to above.

Master of Development Studies (Gender and Development)

200 points

1. The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criterion –
 - an undergraduate degree in any discipline with at least H2B (70%) average, or equivalent.
2. The Selection Committee may conduct interviews or tests and may call for referee reports and employer references to elucidate any of the matters referred to above.

150 points

1. The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criterion –
 - an undergraduate degree in a cognate discipline with at least H2B (70%) average, or equivalent, and at least one year's documented relevant work and/or professional experience.
2. The Selection Committee may conduct interviews or tests and may call for referee reports and employer references to elucidate any of the matters referred to above.

100 points

1. The Selection Committee will evaluate the applicant's ability to pursue successfully the course using the following criteria –
 - an honours degree in a cognate discipline with a research component of relevance to development and gender and at least H2B (70%) average, or equivalent; or
 - an undergraduate degree in a cognate discipline with at least H2B (70%) average, or equivalent, and at least two years documented relevant work and/or professional experience.
2. The Selection Committee may conduct interviews or tests and may call for referee reports and employer references to elucidate any of the matters referred to above.

C.4 Teaching and Learning Quality Assurance committee

The Board received a report arising from meeting 4/2009 of the committee held on 25 June 2009. (Paper C.4 and appendices refer)

C.4.1 Melbourne Experience Survey

The Board received the detailed analysis of the 2008 Melbourne experience survey noting that there were some sobering trends. Despite showing similar outcomes over most aspects of their course experience, first-year Melbourne Model students showed significantly lower outcomes on overall satisfaction with their course compared to first year students in 2007.

There were continuing weak areas in students' course experience around their engagement with and feedback from the teaching staff as well as disappointingly low levels of engagement with other students. Preliminary

analysis of student cohorts identified that a student's course or broad discipline is likely to be the most significant source of variation in outcomes. Additional significant variables were students' engagement with their studies and number of hours worked.

The Board noted that TALQAC had been asked to develop some recommendations, arising from the survey findings, for the Melbourne Experience Advisory Group.

In response to a question Professor Hawthorne noted that staff experience with breadth subjects would be added to the next TALQAC agenda.

C.4.5 Course Evaluation Strategy and Design Working Group

The Board noted that course evaluation guidelines had been developed and the committee was now in a period of deciding, through three working groups, how they would be applied to:

- The evaluation of breadth subjects
- Pathways into the Melbourne Model
- Assessing excellence in teaching in the teach-out degrees

C.5 Teaching and Learning Development Committee

The Board received a report arising from meeting 3/2009 held on 23 June 2009. (Paper C.5 refers)

C.6 Coursework Scholarships and Awards Committee

The Board received a report arising from meeting 3/2009 held on 2 July 2009. (Paper C.6 and appendices refer)

C.6.1 New Student Awards

The Board agreed to endorse the following new student award proposals from the Melbourne Law School and recommend them to Council for approval:

- Malcolm D. H. Smith Memorial Scholarship (Appendix 1 of the report)
- Manohan and Lowell Award for Medical Litigation (Appendix 2 of the report)
- DLA Philip Fox Geoff Masel Prize (Appendix 3 of the report)
- DLA Phillip Fox Brian Benjamin Prize (Appendix 4 of the report)
- Clayton Utz Prize for Property (Appendix 5 of the report)
- Clayton Utz Prize for Dispute Resolution (Appendix 6 of the report)

C.6.2 Amended Student Awards

The Board approved amendments to the following student award proposals from the Faculty of Economics and Commerce. (Appendix 7 of the report)

- ANZ Honours Prize
- Ernst and Young Prize for Accounting and Corporate Entities
- Finsia Prize for Management of Financial Institutions
- Institute of Actuaries of Australia Prize for Research in Actuarial Studies
- KPMG Award for Environmental Economics
- Oracle Prize for Enterprise Information Systems
- Protiviti Prize for Information Processes and Controls
- Sir Alfred Kemsley Memorial Scholarship
- Sothertons Prize for Business Forensics and Fraud
- Sothertons Prize for Studies in Audit and Assurance Services
- Taxpayers Australia/Jack Just memorial Prize in Taxation for Business Decision Making
- Taxpayers Australia/Jack Just Memorial Prize in Taxation Law
- Taylor Fry Prize for Actuarial Statistics
- Tillinghast Prize for Risk Theory
- Deloitte Actuaries and Consulting Prize for Actuarial Practice and Control

- Department of Economics Honours Prizes for Advanced Microeconomics
- Department of Economics Prize for Econometric Techniques
- Department of Economics Honours Prize for Macroeconomics
- JE Isaac Prize for Industrial Relations

C.8 Melbourne Custom Programs Committee

The Board received the report arising from meeting 3/2009 held on 10 June 2009.
(Paper C.8 refers)

C.9 Melbourne Business School Committee

The Board received the report arising from meeting 2/2009 held on 7 July 2009.
(Paper C.9 refers)

C.10 Melbourne College of Divinity Committee

The Board received the report arising from meeting 1/2009 held on 18 May 2009.
(Paper C.10 refers)

SECTION D – REPORTS

D.1 Provost - Report

The Board received a written report from the acting Provost. Professor Strugnell, as acting Provost, highlighted certain sections of the report. (Paper D.1 and appendices refer)

D.1.1 Academic Workload Guidelines

The Board received the guidelines (Appendix A1 of the report) noting that they were being asked to endorse them. In discussion it was noted that the guidelines were not intended to be prescriptive but were to be used as a means for faculties to engage with their academic staff and to develop their own, specific guidelines. The paper gave the principles but left open for discussion, between academic staff and their supervisors to discuss particular matters relevant to them and the stage of their career and were intended to be flexible.

The Board endorsed the guidelines

D.1.2 2009 Australian Learning and Teaching Council (ALTC) Citation Winners

The Board congratulated the recipients of the nine awards received noting that two professional staff had been recognised in this round of awards. The awardees each receive \$10,000 to support their careers and would be honoured during a regional presentation ceremony to be held in Melbourne on 10 August. Many of the recipients were acknowledged for their innovative approaches to pedagogy and for their sustained commitment to engaging and mentoring students. The Board noted that the University received the greatest number of awards in the 2009 round, along with Griffith University, which was the University's best performance in recent years.

D.1.3 Supreme Court Board of Examiners

Professor Elliott noted that the Supreme Court Board of Examiners (BoE) had increased their requirements to report on law students seeking registration. Professor Pattison indicated that the University would be asked to report on all incidents of academic misconduct including allegations that had been dismissed. The Board noted that this had the potential to suppress investigation and went against the principles of fair treatment. The Board

noted that the BoE believed that the legislation gave them power to request such information. The law school was seeking information on provision of the information from the Supreme Court.

The Board noted that an incident of academic misconduct did not prohibit a student from admission, but failure to disclose an incident may cause a person to be struck-off. The law society had been invited to educate students about the ethical requirements, though under the Melbourne Model law students were graduates and the matter needed to be addressed at an undergraduate level to address student aspirations. The Board referred the matter to the Academic Policy and Procedures Working Group.

D.2 Deputy Vice-Chancellor, Research – Report

The Board received a written report from the DVC Research, Professor Rathjen, who highlighted certain sections of the report. (Paper D.2 refers)

D.2.1 Higher Education Research Data Collection (HERDC) for 2008

The Board noted that the numbers for research income had been tabled at the previous meeting. The final audited number for 2008 was \$382 million which placed the University in the top position for the Go* in 2008. The Board noted that this included the \$30 million for the supercomputer which was a one-off payment. Continued success would rely on successful grant applications in the future.

The Board noted the improvement in the weighted publications which reflected improved capturing of that data. Professor Rathjen thanked staff and faculties for their participation in the data collection.

D.2.2 Major Research Grants

The Board noted that the University was unsuccessful in their applications to this scheme and that all nine applications for Centres of Clinical Research Excellence were unsuccessful

D.2.1 Institute for a Broadband-Enabled Society

The Board noted that the Institute for a Broadband-Enabled Society University would be based at the University with substantial support from the state government and industry.

Professor Rod Tucker would be the intermediary director; the centre would be driven by Engineering but would also develop and test new products and services in the areas of e-commerce, e-education, e-health and environmental monitoring.

SECTION E – MINUTES OF APPRECIATION

No minutes of appreciation were received

SECTION F – UNSTARRED ITEMS

F.1 Academic Board Report to Council

The Board noted the report to Council arising from meeting 3/2009 of the Academic Board.

F.4 Adoption or Receipt of Unstarred Items

The Board resolved that recommendations and reports that had not been starred should be adopted or received respectively

The meeting closed at 4.00 pm.