

**Confirmed**

**THE UNIVERSITY OF MELBOURNE**  
**UNDERGRADUATE PROGRAMS COMMITTEE**

**MEETING 2/07**

Meeting 2/07 of the Undergraduate Programs Committee was held on Thursday, 8 March 2007, at 3.15 pm, in room 310, Level 3, D Block, Civil Engineering Building.

**Present:** Professor I Beveridge, Professor J Borland (Chair), Professor M Hargreaves, Ms H Hayman, Mr R Hillbrich, Associate Professor I Holtham, Associate Professor S James, Associate Professor R Misson, Professor M Morgan, Dr R Mulder, Professor P Pattison, Professor M Singh, Ms C Smith, Professor G Stevens (Deputy Chair), Professor J Stockdale, Ms T Tjia, Professor H Watson

**In attendance:** Ms S Love, Ms J Reese, Mr C Reid (Secretary)

**BUSINESS**

**1 Formal Matters**

**1.1 Welcome and Apologies**

Apologies were received from Professor I Bishop, Ms E Buckingham, Associate Professor R Eckersley, Professor C Hardy, Professor L Hawthorne Professor L Skene and Associate Professor P Tregloan.

**2 Minutes**

**2.1 Minutes of APC meeting 1/07 (1 March 2007)**

The Committee agreed to defer consideration of the draft minutes until the next meeting.

**2.2 APC Action Sheet 1/07**

The Committee noted the action sheet as circulated.

**3 Matters Arising Not Dealt with Elsewhere**

**3.1 Appointments for 2007 to Committees**

The Committee agreed to nominate Professor M Morgan as its nominee on Selection Procedures Committee. The Committee invited nominations to Student Entry Pathways Sub-Committee (one member nominated by UGPC) and Teaching and Learning (Multimedia and Educational Technologies) Committee (Chair of UGPC or nominee).

**4 Report from Interim Board of Undergraduate Studies**

**New Generation Undergraduate Degrees**

The Committee noted that the course proposals listed below would be considered again at the meeting of the Interim Board of Undergraduate Studies scheduled for 9 March, and that it was anticipated that further revisions would be received by UGPC at its meeting scheduled for 15 March, on the basis of which it would finalise its recommendations to

Academic Board. It was also noted that shepherds' reports received before the meeting had been forwarded to the Interim Board of Undergraduate Studies.

The Committee noted the concerns of student members that the details of the content of the degrees were needed before final approval could be given. The Committee was advised that, for the purposes of Council approval of the degrees and the launch of the degrees in April, it would be necessary to identify as a minimum the broad structure and objectives of each degree. Specific details of content could be considered and approved later.

#### **4.1 Bachelor of Arts**

The Committee considered version 2 of the Bachelor of Arts course proposal and also received a tabled shepherds' report. In discussion, the following points were noted:

- It is proposed to amend the entry requirements to end the use of middle band selection. It was noted that it may not be possible to do this for 2008, and it was agreed that the Admissions Office should be consulted on appropriate timing.
- The number of majors available in the degree is smaller than the number in the present BA.
- There may be difficulties in timetabling all of the available options, and the timetabling of subjects outside normal hours needs to be considered.

The Committee noted that the deadline for the submission of subject details is August, but subject details will need to be known earlier for timetabling purposes.

#### **4.2 Bachelor of Biomedicine**

The Committee considered the Bachelor of Biomedicine course proposal and also received a tabled shepherds' report. The Committee also received a statement on Breadth Subjects for the Bachelor of Biomedicine. The Committee noted that matters still to be resolved include the following:

- The size of the core component in second year;
- Whether a Biomedical Engineering program can be included as an option while still meeting breadth requirements;
- Whether Psychology can be included as a breadth option.

#### **4.3 Bachelor of Commerce**

The Committee considered the Bachelor of Commerce course proposal and also received a tabled shepherds' report. The Committee noted that the shepherd's report did not support the proposal as set out. Because of the need to meet professional accreditation requirements, the proposal does not meet breadth requirements, and the question arises as to whether breadth requirements should be waived in such cases.

#### **4.4 Bachelor of Environments**

The Committee considered the Bachelor of Environments proposal. The Chair of the shepherding group, Associate Professor James, made the following comments:

- The proposal is impressive and includes many innovations.

- The course is offered by five faculties, and it is proposed that students should be permitted to take breadth components from within the program rather than only from outside it.
- Only two of the major study areas will offer an honours year. There are insufficient details of the proposed honours programs in the two majors that will have such programs, and the honours programs that are proposed are similar to honours programs available in the BA.
- Some editing of statements on pp 33 – 34 is needed.
- The question of whether students can undertake 200 level subjects at third year and 300 level subjects at second year needs to be resolved.
- A single capstone subject for the degree is proposed.
- There needs to be elaboration of the statements about how students will gain research experience and how Knowledge Transfer will be addressed.

#### **4.5 Bachelor of Music**

The Committee considered the Bachelor of Music, and also received a tabled shepherds' report.

#### **4.6 Bachelor of Science**

The Committee considered the Bachelor of Science and also received a tabled shepherds' report. The Committee noted that some pathways within the degree required overloading in order that breadth requirements can be met.

The Committee was advised that each Course Standing Committee is appointing a champion who will take up matters such as infrastructure support for students and Knowledge Transfer.

The Committee asked the shepherds to bring forward revise comments on the degree proposals. It was agreed that the Committee should make recommendations to Academic Board on the proposals, subject to certain conditions being met in each case, and shepherds were asked to indicate the matters on which approval would be conditional.

### **5 Policy Issues**

Nil

### **6 Chairs' Reports**

#### **6.1 PCPC Report**

Nil

#### **6.2 TALQAC Report**

Nil

#### **6.3 T&L(MM&ET)C Report**

Nil

### **7 Student Members Reports**

Nil

**8 Working Group Reports**

Nil

**9 Course Changes**

Nil

**10 Student Awards**

**10.1 New Student Awards**

Nil

**10.2 Major changes to existing awards**

Nil

**10.3 Minor Changes to existing awards**

Nil

**11 Undergraduate Quarterly Reports**

Nil

**12 Matters dealt with by the Chair and/or President, Academic Board**

The Committee noted the matters approved executively by the Chair and/or President of Academic Board since meeting 1/07:

*Suspension of subject for semester 1, 2007: 106-469*

*Suspension of Subject for semester 2, 2007: 131-278*

**13 Any Other Business**

**14 Next Meeting**

The next meeting of the Committee will be held on **Thursday 15 March 2007 at 3.15 pm** in the Jim Potter Room, Old Physics Conference Centre.

The meeting closed at 5.30 pm.