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**THE UNIVERSITY OF MELBOURNE**  
**ACADEMIC PROGRAMS COMMITTEE**

**MEETING 05/09**

A meeting of the Academic Programs Committee was held at 10.00am on Friday, 7 August 2009 in the Council Chamber, Old Quadrangle.

**Present:** Professor M Campbell, Dr R Edis, Professor M Elgar, Ms H Hayman, Professor R James, Ms G Luck, Professor M Morgan, Associate Professor R Misson (Chair), Professor N Olekalns, Professor R Slocombe, Associate Professor H Søndergaard, Professor G Stevens.

**In attendance:** Ms E Koch, Mr L McFarland, Ms C Priestly, Ms L Ransom, Ms A Boland (Secretary).

**MINUTES**

**A FORMAL MATTERS**

**A01 Apologies & Welcome**

The Chair welcomed Associate Professor Søndergaard who was attending in place of Associate Professor Shallcross.

Apologies were received from Professor A Capling, Mr P Coats, Ms L Harris, Professor I Holtham, Associate Professor B Parry, Associate Professor D Shallcross, Professor R Speed, Professor G Webb, Professor J Wyn and Professor D Young.

**B MINUTES**

**B01 Minutes of APC meeting 04/09 (2-3 July 2009)**

The committee approved the minutes of meeting 4/2009 as a true and accurate record of the meeting.

**B02 APC Action Sheet 04/09**

The committee noted the action sheet arising from APC meeting 04/09, in particular, the completion of the "Guide to Handbook Descriptions" written by the Chair, outlining the requirements for subject descriptions, and highlighting the most common errors. It was also noted that this document had been circulated to Faculties/Graduate Schools and posted on the Course Approval & Management Procedures (CAMP) website.

**C MATTERS ARISING NOT DEALT WITH ELSEWHERE**

**C01 Melbourne College of Divinity Academic Board**

The Chair had received a request asking for the nomination of a committee member to serve on the Melbourne College of Divinity Academic Board. The committee **endorsed** the appointment of Professor Nilss Olekalns to the Melbourne College of Divinity Academic Board.

**C02 In-Principle Support: Doctor of Optometry clarification**

At Meeting 04/2009 the committee requested clarification from the Science Faculty regarding whether the 'overseas externship' component of the Doctor of Optometry could be taken locally. A response was submitted by the Faculty and considered by the committee. It was agreed that where the 'overseas externship' is referred to in

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the course documentation the word 'normally' should be included in relation to its completion. In addition, the committee requested that the Faculty provide further information regarding financial resources available, student circumstances in which on-shore externships were permissible and whether or not externships were linked to particular subjects.

## D POLICY ISSUES

### D01 Coding Requisites in the new Student System

The Chair welcomed Christine Priestly and Les McFarland, Student Systems Project (SSP), who were in attendance for this item. The committee noted that the paper had arisen as a result of the new student system now having an expected go-live date in June 2010. Mr McFarland outlined that the new system will have a more sophisticated rule checking capability than MERLIN, offering significant advantages in the coding of subject requisites. In addition to providing an overview of subject requisite rules, the paper outlined a proposed process for resolving any issues with requisite definitions, which included referral to the President of the Academic Board for those matters that could not be resolved between SSP and the Faculty/Graduate School.

The committee raised the concern that the coding of requisites would need to be completed prior to March 2010, to ensure that the changes could be made by the faculty/graduate school or Course Standing committee under delegated authority, rather than having to be approved as late changes. Mr McFarland advised that the expectation is for this coding to be completed by the end of 2009.

There was further discussion over how the new system would handle progression rules, how the changes were to be monitored, the need to liaise with Faculties to reassess complicated requisites, and the role of study plans. It was agreed that feedback be given to SSP that there are generally no issues with the paper, however, that the other issues raised will need to be furthered discussed in a consultation process.

### D02 DELA Implementation Paper

The Chair welcomed Ms Laurie Ransom, General Manager, Academic Skills Unit, who was in attendance for this item. The committee noted that the paper arose from the Academic Board decision to make the DELA compulsory for students in certain categories.

Ms Ransom advised that compared to Semester 1, 2008 there was a fifty percent increased participation rate in DELA for Semester 1, 2009, and that many of the recommendations in the report were either completed or in progress. The committee noted, with concern, that initial preliminary data showed that those students who were test compliant and did take up support had a higher failure rate than those who were not test compliant and did not take up support.

The committee discussed Recommendation 6. of the paper which suggested that a 'sanction' be implemented in MERLIN against non-compliant students. This particular recommendation was not supported by the committee, it was felt that rather than have sanctions, there should be clear motivators for complying. Ms Ransom indicated that the English Language Development Advisory Group will be making an additional recommendation in response to the report, looking at the mandatory nature of the program, and that this will be reported through TALQAC.

The committee agreed that there needed to be more data provided and research done to determine whether DELA and the support being provided is giving the University the desired outcomes.

### D03 Definitions of 'minor' and 'major' changes

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The Chair advised that a number of issues had recently arisen regarding the classification of minor and major changes, suggesting the need for clearer definitions and an examination of whether some of the items listed under major changes were still appropriate.

The committee discussed whether the broadening of the minor change definition would make it more difficult to both shepherd changes, and to retrospectively amend issues that have already been approved by Faculties/Graduate Schools through delegated authority.

After further discussion, it was agreed that committee members would email the Chair with any other comments on the paper, and that the Chair would produce a final paper with recommendations to be discussed at the next meeting.

### **D04 Annual report on New Generation undergraduate degrees**

The committee noted that the paper from the Academic Secretary arose from the need for there to be transparent course structure approval of the six new generation undergraduate degrees under the Melbourne Model. The paper outlined that regular oversight of the Melbourne Model courses, by way of an annual report, would enable evidence of the Board's role in approval and quality assurance of those courses introduced under the model, particularly if required by an AUQA audit.

The committee agreed that this would be useful as a reference document, however, queried the need for an annual provision of a report, as it was considered that the Handbook should have all the information necessary. Concerns were raised that an additional report requirement would create another layer of work.

It was agreed that the Academic Registrar would establish a working group on how to extract the relevant information (ie the course description; any subjects that are core to the course; the majors offered; and the subjects that are core to each major) from the Handbook/MERLIN, rather than have another level of reporting.

### **D05 Coursework Thesis Policy**

The committee **endorsed** the Coursework Thesis Policy paper.

### **D06 Credit Policy**

The committee **endorsed** the Credit Policy paper.

### **D07 Special Arrangements for Polytechnic Students**

The committee **endorsed** the Special Arrangements for Polytechnic Students Policy paper.

### **D08 Guidelines for Higher Degrees**

The committee received an updated version of the Guidelines for Higher Degrees paper which has been revised for the Towards 2011 Project. It was noted that the need for the revision arose as the current version on the web incorporated only the first of a series of changes in 2007, but no subsequent changes.

The Chair raised the issue of whether credit can be given for undergraduate subjects in second-cycle programs using the title "Doctor", as this is not stipulated in the present guidelines. The committee discussed the fact that "Doctor" programs are assumed to be at a level higher than a Masters degree, and that credit for undergraduate studies would not be appropriate.

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The committee agreed that the Chair should send to the relevant Faculties clarification on how credit for undergraduate degrees in second-cycle programs using the title "Doctor" should be managed, asking for feedback on the issue, prior to making any recommendations.

### **D09 Grading of Honours at The University of Melbourne**

This item was deferred until the next meeting.

### **D10 Management of APC meeting papers**

The committee discussed the need to examine how information is presented to committee members, given the move to viewing meeting papers electronically. One example given of how to improve readability of the papers was to include navigational links of related documents eg course proposal, subject proposals and shepherd's report, and ensuring documents are searchable by keywords.

The committee agreed to refer the matter to the Academic Secretary.

## **E COMMITTEE REPORTS**

### **E01 TALQAC Report**

This item was deferred until the next meeting.

### **E02 TALDEC Report**

This item was deferred until the next meeting.

### **E03 Melbourne Model committee**

Associate Professor Misson reported that the main item discussed was a paper from the Faculty of Arts, seeking a determination on the recognition of Melbourne College of Divinity (MCD) subjects as breadth subjects. MMC agreed that these subjects could be counted as breadth subjects in all new generation undergraduate degrees, and MCD will now be able to submit proposals for such subjects to the MMC for approval.

### **E04 Coursework Examinations Subcommittee**

Section 2 of the report outlined the results of Royal Exhibition Buildings Examinations survey. The committee noted that the issues raised by the students (particularly the exposure to the weather and the inadequate heating inside the building) are chronic issues that need to be addressed.

It was noted that Section 3 of the report referred to an incident that involved a noise disruption associated with works being carried out in Monash Rd outside Wilson Hall. The committee noted, with concern, that academic marks were altered, and reiterated that, in line with the revised Special Consideration policy, wherever possible, other remedies should be used. The committee also discussed the need for a protocol to be developed to ensure an appropriate examination environment is maintained.

The committee agreed that the Academic Registrar be asked to follow up these issues with the Provost's Office.

### **E05 Selection Procedures committee**

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Professor Slocombe reported that the main items discussed included:

- Graduate Diploma in Legal Studies and the need for clarification from the Faculty of 'relevant discipline' and the requirement for honours standard in a prior law degree;
- Doctor of Optometry and the requirement for an IELTS score of 7.0 or equivalent for international students with a specification of a requirement for written English but not for spoken English. The question of whether a minimum level of competence in spoken English should be specified for those programs where students are in verbal contact with clients was referred to the English requirements working group;
- Nested Graduate Certificate and Masters program in Urban Horticulture and whether entrants should be required to have completed their prior studies in a cognate discipline with the matter being referred back to the Faculty; and
- Mandatory Requirements and Best-Practice Guidelines for Selection committees which, after consultation with Faculties, is to be further developed before recommendations are made.

Associate Professor Misson noted that the revised Guidelines for Higher Degrees would be tabled at the next SPC meeting.

## F STUDENT MEMBERS REPORTS

Ms Hayman raised the following issues:

- Subjects for Semester 2, 2009 had been cancelled via the late change process but a number of students were still able to enrol in these cancelled subjects. It was noted that there is sometimes a time lag between the late change approval and the removal of the subject, which creates a window of time that allows students to enrol.
- Evaluation of Student Centres processes. Ms Hayman expressed concern at the extensive delays students were experiencing when enrolling. The Academic Registrar agreed to forward Ms Hayman a copy of a preliminary evaluation paper from late 2008 and information on the matter that was submitted at the PBC conference.
- In relation to the new generation degrees, there is a concern that students are not able to course plan from Year 1, as the proposals for third year have not yet been approved.

## G WORKING GROUP REPORTS

Nil.

## H COURSE AND SUBJECT PROPOSALS

### H01 Graduate Certificate in Indigenous Research Training and Practices/ Professional Certificate in Indigenous Research Training and Practices H01a Shepherd's Report

The shepherd advised that the course proposal had been extensively reviewed and revised and had now addressed all initial concerns.

The committee agreed to **recommend** the Graduate Certificate in Indigenous Research Training and Practices/Professional Certificate in Indigenous Research Training and Practices to Academic Board, **subject to** SPC and MMC approval.  
{Secretary's Note: Subsequent to the meeting the course was approved by SPC and MMC}

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**H02 Graduate Diploma in Legal Studies**  
**H02a Shepherd's Report**

The committee noted that 50 point Graduate Diplomas were not consistent with current university policy, however agreed that this particular issue would be considered under the 'Towards 2011' and the Australian Qualifications Framework (AQF).

The committee agreed to **recommend** the Graduate Diploma in Legal Studies to Academic Board, **subject to** SPC approval.  
{Secretary's Note: Subsequent to the meeting the course was approved by SPC}

**H03 Major Change: Master of Environment**  
**H03a Shepherd's Report**

The committee noted that the subject title 'Quantitative Modelling' seemed too generic and suggested that the word 'Environmental' be included.

The committee agreed to **recommend** the major change to the Master of Environment to Academic Board, **subject to** an amended subject title for 'Quantitative Modelling'.  
{Secretary's Note: Subsequent to the meeting the Faculty submitted amendments as requested}

**H04 Major Change: Bachelor of Medicine Bachelor of Surgery**  
**H04a Shepherd's Report**

The committee agreed to **recommend** the major change to the Bachelor of Medicine Bachelor of Surgery to Academic Board.

**H05 Major Change: Postgraduate Diploma in Primary Care Nursing**  
**H05a Shepherd's Report**

The committee agreed to **recommend** the major change to the Postgraduate Diploma in Primary Care Nursing to Academic Board, **subject to** the generic skills section for the subject 'Immunization and Travel Health' being amended to include skills non-specific to the subject.  
{Secretary's Note: Subsequent to the meeting the Faculty submitted amendments as requested}

**H06 Major Change: Postgraduate Certificate in Primary Care Nursing**  
**H06a Shepherd's Report**

The committee agreed to **recommend** the major change to the Postgraduate Certificate in Primary Care Nursing to Academic Board, **subject to** the generic skills section for the subject 'Immunization and Travel Health' being amended to include skills non-specific to the subject.  
{Secretary's Note: Subsequent to the meeting the Faculty submitted amendments as requested}

**H07 Major Change:**  
**Master of Psychology (Neuropsychology)/Doctor of Philosophy**  
**H07a Shepherd's Report**

The committee agreed to **recommend** the major change to the Master of Psychology (Neuropsychology)/Doctor of Philosophy to Academic Board, **subject to** the major change proposal forms, subject descriptions forms and the fieldwork/work experience in industry (WEI) forms being amended to have a consistent use of the subject title 'Neuropsychology Placement'.

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*{Secretary's Note: Subsequent to the meeting the Faculty submitted amendments as requested}*

**H08 Major Change:  
Master of Psychology (Clinical Child)/Doctor of Philosophy  
H08a Shepherd's Report**

The committee agreed to **recommend** the major change to the Master of Psychology (Clinical Child)/Doctor of Philosophy to Academic Board.

**H09 Major Change: Master of Psychology (Clinical) /Doctor of Philosophy  
H09a Shepherd's Report**

The committee agreed to **recommend** the major change to the Master of Psychology (Clinical)/Doctor of Philosophy to Academic Board.

**H10 Major Change: Master of Psychology (Clinical)  
H10a Shepherd's Report**

The committee agreed to **recommend** the major change to the Master of Psychology (Clinical) to Academic Board.

**H11 Major Change: Master of Psychology (Child)  
H11a Shepherd's Report**

The committee agreed to **recommend** the major change to the Master of Psychology (Child) to Academic Board.

**H12 Major Change: Master of Psychology (Neuropsychology)  
H12a Shepherd's Report**

The committee agreed to **recommend** the major change to the Master of Psychology (Neuropsychology) to Academic Board, **subject to** the major change proposal forms, subject descriptions forms and the fieldwork/work experience in industry (WEI) forms being amended to have a consistent use of the subject title 'Neuropsychology Placement'.

*{Secretary's Note: Subsequent to the meeting the Faculty submitted amendments as requested}*

**H13 Major Change: Master of Social Work  
H13a Shepherd's Report**

The committee expressed concern at the level of assessment and the workload, and requested clarification on whether the completion of a 'portfolio' was the 'portfolio of practice' that was being developed during the placement.

The committee agreed to **recommend** the major change to the Master of Social Work to Academic Board, **subject to** refinement of the assessment requirements for subjects 196710; 196711; 196720; and 196721; clarification of the portfolio requirements; and provision of revised WEI forms to include the 'category' of the subjects.

**H14 Major Change: Bachelor of Science  
H14a Shepherd's Reports**

The committee noted that this item included two separate major change proposal forms:

- i) majors and specialisations within the majors in the Bachelor of Science.

The committee recommended approval of the major change in relation to subsequent student cohorts, but expressed concern about the impact of the removal of some specialisations on current students who had enrolled with an understanding that these specialisations would be available to them.

The committee did not approve the major change proposal as it relates to the current cohort of students, and requested that the Faculty provide more information on how currently enrolled students are likely to be affected by the removal/amalgamation of specialisations and to provide advice on how the removal of the specialisations will be communicated to the students.

ii) entry requirements and areas of study.

The committee noted that this item included three areas of change:

- a) changes to the entry requirements for students eligible for significant advanced standing;
- b) change to the first year level requirements of the course; and
- c) change to the second and third year requirements of the course.

The committee noted that the intent of this set of changes was to open up the Bachelor of Science to more students coming in with advanced standing and to ensure breadth in science studies, and recommended approval of the first two components of the change.

The committee expressed concern in relation to the third element of the proposal to require students who over-enrol in the first year subjects to take 125 points of second/third year subjects, and therefore take 325 points to complete the degree. The committee viewed that the wording of the proposal conveyed that 'over-enrolment' was seen to be a standard approved pathway. It was noted that over-enrolment should be an exception, and only permissible in conditions when a student "make(s) a late change to their course plan and elect(s) to pursue a major in a different subject area to the one they had initially planned".

The committee did not recommend approval of the introduction of a course requirement for students and requested that the Faculty provide further explanation regarding the constraints in course design that make over-enrolment the only option.

The committee agreed **not to recommend approval** for the major changes to the Bachelor of Science.

## **H15 Major Change: Master of Science**

### **H15a Shepherd's Report**

The committee noted that the major change proposal was for the introduction of a Bioinformatics stream into the Master of Science. The committee raised the following issues that needed to be resolved prior to recommending this major change for approval:

- A number of the subjects are to be taught with undergraduate subjects of a similar but slightly different name. For these subjects, the committee requested that the Faculty justify how the students will be given a genuine experience of studying at Masters level. The committee also agreed that assessment of the subjects needed to be reviewed and a statement made as to how the assessment will be appropriate for Masters level students.
- In the assessment statement for Principles of Physiology, there was an unstructured '5000 words of written tasks related to tutorials' which the committee agreed was a high workload for only 20% assessment. It was agreed that clarification was required regarding the nature of these written tasks.
- There were several disallowed combinations with undergraduate University of Melbourne subjects, and the committee agreed that this was not acceptable,

as students from other institutions will be entering the course. It was agreed that this needs to be expressed in terms of the content of the subject (with, at most) a reference to the Melbourne subject as an example.

The committee agreed **not to recommend approval** for the major change to the Master of Science, and that any revised proposal would need to be considered at the next meeting.

*{Secretary's Note: Subsequent to the meeting the Faculty submitted amendments and the major change proposal was approved out of session by the President of Academic Board}*

**H16 Discontinuation: Bachelor of Optometry**  
**H16a Shepherd's Report**

The committee noted that the "Special Arrangements in Phasing-Out Courses" form was originally meant not to accompany a discontinuation proposal but to gain approval from the President of the Academic Board for one-off arrangements that are needed for one or a few students who have particular problems completing, as envisaged in the proposal's Strategy 3.

It was noted that the documentation also needed to be forwarded to Professor Janet Hergt, in her role of monitoring the phasing-out of undergraduate degrees.

The committee agreed to **recommend** the strategy for the Discontinuation of the Bachelor of Optometry to Academic Board.

**H17 Major Change: Master of Avian Health and Medicine**  
**H17a Shepherd's Report**

The committee agreed to **recommend** the major change to the Master of Avian Health and Medicine to Academic Board, **subject to** confirmation of the status of 250647, and minor changes to subject assessment details.

*{Secretary's Note: Subsequent to the meeting the Faculty submitted amendments as requested}*

**H18 Major Change: Master of Tertiary Education Management**  
**H18a Shepherd's Report**

The committee agreed to **recommend** the change to the Master of Tertiary Education Management to Academic Board, **subject to** a recommendation from the Shepherd.

*{Secretary's Note: Subsequent to the meeting a recommendation from the Shepherd was received}*

**H19 Breadth Subject Change: 208-111 Human Animal Interaction**  
**H19a Shepherd's Report**

The committee noted that the laboratory component of the subject was relatively small for a subject of this nature.

The committee agreed to **recommend** the change to the non-core breadth subject Human Animal Interaction to Academic Board, **subject to** receipt of a satisfactory assessment statement.

*{Secretary's Note: Subsequent to the meeting the Faculty submitted amendments as requested}*

**H20 New Breadth Subject: Intercultural Effectiveness**  
**H20a Shepherd's Report**

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The committee noted that the assessment component of the subject description was not consistent with the assessment quoted in the revised syllabus document.

The committee agreed to **recommend** the non-core breadth subject Intercultural Effectiveness to Academic Board, **subject to** receipt of consistent documentation in relation to assessment.

{Secretary's Note: Subsequent to the meeting the Faculty submitted amendments as requested}

### **H21 New Breadth Subject: Food for a Healthy Planet II** **H21a Shepherd's Report**

The committee agreed to **recommend** the University breadth subject Food for a Healthy Planet II to Academic Board.

### **H22 New Breadth Subject: Sex: The Big Picture** **H22a Shepherd's Report**

The committee commented that the subject title suggested that the subject was a comprehensive overview of the topic, and thought that this may not be a true reflection of the content of the material, and asked that the subject title be reviewed to take this into consideration.

It was also noted that in the proposed schedule of teaching for the Topic: Sex, Sexuality and Society, week 10, timeslot 2, the e-learning/tutorial stated 'Tutorial: debate – some topic in sexual identity, eg the recent case of a girl with gender dysphoria who was allowed by the courts to have surgery to remove her breasts'. The committee requested that the gender specific-pronoun 'her' be changed to 'his'.

The committee was made aware of another University Breadth Subject that is expected from the Arts Faculty shortly which covers 'Sex and Gender', and agreed that it would be beneficial to consider both these University Breadth Subjects concurrently.

The committee agreed to defer making a final recommendation on the new University Breadth Subject (UBS) pending submission of the UBS subject covering sex and gender.

### **H23 Major Change: Bachelor of Laws** **H23a Shepherd's Report**

The committee agreed to **recommend** the major change to the Bachelor of Laws to Academic Board.

## **I QUARTERLY REPORTS**

Nil.

## **J MATTERS DEALT WITH BY THE CHAIR AND/OR PRESIDENT, ACADEMIC BOARD, SINCE MEETING 4/2009**

The committee noted the following matters approved executively since meeting 04/2009:

*Major Change Proposal Approval:* Graduate Diploma in Psychology; Master of Construction Management (2)

*Change of Subject Name:* No subject code yet 'Leadership in the Third Sector'; 733-546 (2)

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*Suspension of Subject:* 161-519; 208-128; 433-650; 433-450; 702-637; 705-615; 615-692; 481-803; 760-204; 740-302; 740-051; 740-090; 740-190; 740-077; 740-078; 740-079; 740-119; 740-218; 740-137; 740-155; 740-250; 740-156; 740-251; 740-165; 740-165; 740-271; 740-018; 740-019; 740-020; 740-171; 740-284; 740-175; 740-214; 740-180; 740-269 740-183; 740-260; 740-285 **(38)**

*Change to dates of offering for intensive:* 325-672; 202-504 **(2)**

*New subject:* 735XX – Property in Invention and Creation; 735XX - MULR Research and Writing; 421-645 - Research Project Cont; Aural Studies 2 MYE **(4)**

*Change to non-allowed subject combination:* 606-361 **(1)**

*Change of Subject Title:* "Leadership in the Third Sector" to "**Leadership for Social Impact**". This is under the new course "Graduate Certificate in Social Impact". 250-647 **(2)**

*Change to Subject Coordinator:* 702-219; 702-240; 208-611; 316-324; 325-679; 325-209; 325-643; 460-590 **(8)**

*Change of Assessment:* 250-647; 600-616; 880-102; 880-104; 702-583; 702-253; 705-429; 705-629; 100-181; 505-971; 505-972 **(11)**

*Amendment of Handbook Entry:* 702-251 **(1)**

*Change to hurdle requirement:* 800-150; 600-151; 615-373; 615-657 **(4)**

*Examinable flag set to "yes" in Merlin:* 483-636 **(1)**

*Change to Assessment Grading:* 600-614 **(1)**

*Change to Contact Hours:* 208-322; 106-477 **(2)**

*Discontinuation of Course:* 725 – Master of Earth Sciences; 153AA - Graduate Diploma in Planning and Design (Architectural History and Conservation) **(2)**

*Discontinuation of Subject:* 702-843; 505-404; 505-504; 505-542; 505-442; 505-538; 505-936; 505-966 **(8)**

*Change of Prescribed Texts:* 880-104 **(1)**

*Change of Delivery of Subject:* 106-477; 705-429; 705-629 **(3)**

*Change to Weighting of a subject:* 411-455; 353-738 **(2)**

*Change to Subject Overview:* 702-583 **(1)**

*Reinstatement of Subject:* 306-680 **(1)**

*Change of Prerequisites:* 325-333 **(1)**

*Offer of subject in Semester 2:* 316-653; 460-552; 460-540 **(3)**

*Addition of elective:* 360-015 (to MUP) **(1)**

*Taking out an award under old or current title:* MFM (*Master of Financial Management, old name*) OR Master of Finance (*new name*)

*Restrict Enrolment:* 510-112 **(1)**

*Correction to entire subject content:* 208-108 **(1)**

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*Correction to tutorial patterns: 702-513 (1)*

**K ANY OTHER BUSINESS**

Towards 2011 – this item was deferred until the next meeting.

**L NEXT MEETING**

The next meeting of the APC was scheduled for 10.00am on Friday 11 September 2009 in the Council Chamber, Old Quadrangle.

The meeting schedule for 2009 is:

- 16 October
- 13 November

**The meeting closed at 1.10pm.**

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Chair

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Date