

Draft
Unconfirmed

THE UNIVERSITY OF MELBOURNE

POSTGRADUATE COURSEWORK PROGRAMS COMMITTEE

MEETING 9/2008

A meeting of the Postgraduate Coursework Programs Committee was held on **Friday 3 October 2008** at 10.00 am in the **Jim Potter Room, Old Physics**.

Business

A Formal Matters

A01 Attendance and Apologies:

Present: Associate Professor Ray Misson (Chair), Professor Mark Elgar, Professor Leslyanne Hawthorne, Mr Russell Hillbrich, Associate Professor Kristina Love, Professor Bryan Lukas, Associate Professor Elizabeth Ozanne, Professor Ralph Pettman, Professor Ron Slocombe, Professor Geoff Stevens.

Apologies: Ms Paula Fernandez, Prof Gillian Webb, Prof Nilss Olekalns, Prof Pip Pattison, Professor Richard Speed.

In attendance: Ms Penelope Pepperell (Secretary)

B Minutes

B01 Minutes of Meeting 8/2008 held on 12 September 2008

The minutes of meetings 8/2008 were confirmed and signed as a correct record.

B02 PCPC Action Sheet 8/2008

The committee noted the action sheet arising from meeting 8/2008.

C Matters Arising

C01 Assessment Statements in Subject Descriptions

The committee received a revised paper from Associate Professor Misson noting that there had been no major revisions to the paper. Members were asked to provide any feedback on the paper within a week. The Committee agreed to forward the paper to Academic Board for approval, the paper would then be published.

E Committee Reports

E01 UGPC Report

The Chair reported that a major item of discussion at the committee meeting had been a paper from the MMC on the principles of breadth which reiterated the Curriculum Commission's statement on University breath; that those subjects would comprise elements of humanities, social sciences and sciences. The paper proposed that no department should deliver more than 50% of the teaching and assessment and there should be at least 15% of each discipline. Some disquiet was expressed at the dividing up and quantification of the disciplines possibly leading to fragmentation rather than interdisciplinarity and that this may not be the best way forward. The UGPC agreed to forward those comments to the MMC in a memorandum from the Chair.

E02 TALQAC Report

The committee reported that there were four major reviews currently underway and

that reports arising from those would be coming through to the Board towards the end of the year. The revised course evaluation guidelines, currently being developed, would be implemented in 2009, following approval of the Board. A presentation on the outcome of the Quality of Teaching survey would be presented to the October 16 meeting of the Board.

E03 TALDEC Report

Professor James reported that the policy for training sessional staff teaching into the Melbourne Model went to the September meeting of the Board via the Provost's report. A proposal to establish an advisory committee on English language skills in the curriculum will be put to the Board meeting in October.

E04 MMC Report

The committee had further discussions on breadth and had considered a number of breadth subject proposals. The School of Land and Environments had put forward a proposal for programme development and requested expressions of interest from other faculties that may wish to contribute to the process.

F Student Members' Reports

There was no report.

H Course Proposals

H01 Programme Change - Melbourne Juris Doctor (L05)

The committee received the papers and shepherd's report relating to the Melbourne Juris Doctor (L05) noting that the request was to offer additional delivery of subjects and agreed to **recommend** it to the Academic Board.

The Committee questioned whether the criteria for entry into the accelerated programme were published on the web page and whether it was clearly articulated to students.

I Student Awards

I01 Faculty of Science

The Committee received a number of proposed changes to student awards in noting that the amendments were designed to incorporate eligibility of students undertaking honours or the new Master of Science programme. In the process some of the criteria for the awards were aligned more closely with the original trustees' deed. Where an award was for one year it would be split and paid over two years for a student in a Masters programme.

I01a The Committee considered the proposed changes to the following University approved student awards:

Bryan Scholarship in Natural Science (Biological)
Bryan Scholarship in Natural Science
Daniel Curdie Scholarship
Fred Walker Scholarship
Howitt Natural History Scholarships (Major and Minor)
J S Anderson Prize
James Cunning Memorial Scholarship
Klemperer Ducker scholarship
P W Crohn Scholarship

Maurice H. Belz scholarship
Muriel Ramm Science Bursary
Professor Kernot Research Scholarship
Wyselaskie Natural Science Scholarship

The committee noted that the wording for the Bryan Scholarship in relation to the weighting of research in honours and masters programs needed to be clarified. The wording 'commencing 2009' would remain until all students enrolled in the heritage programmes have been taught out.

I01b The Committee considered the following proposed changes to the following University approved student awards:

F.H. Drummond Prize
Ramm Prize in Experimental Physics
Ronald Riseborough Prize
Professor Kernot research Scholarships in Physics
The Dixson Scholarship in Experimental Physics

I01c The Committee considered the following proposed changes to the following University approved student awards:

Botany Prize
Dulux Australia Prize
John A. McKenzie/Selby Scientific Foundation Award
AMOS Prize
Bruce Knox Prize
John Lovering Prize

The Committee agreed to **recommend** all the prizes listed above to Academic Board.

J Quarterly reports

J01 Melbourne Graduate School of Management, Faculty of Economics and Commerce (Appendix 2 forms available on MIM)

The Committee adopted the report without amendment. (Paper J01)

J02 Victoria College of the Arts

The Committee adopted the report without amendment. (Paper J02)

K Matters Dealt with Executively

The Committee noted the matters approved executively. (Paper k)

L Any Other Business

M Next Meeting

The next regular meeting of the Committee will be held on Friday 21 November 2008 at 10.00 am in the Jim Potter Room, Old Physics Conference Centre.