THE UNIVERSITY OF MELBOURNE

INTERIM BOARD OF UNDERGRADUATE STUDIES

MEETING 06/07

A meeting of the Interim Board of Undergraduate Studies was held at 2.15pm on **Friday 23 March 2007** in the **Jim Potter Conference Room, Old Physics, University of Melbourne.**

Secretary: Ms Karen Cairns
kcairns@unimelb.edu.au
(8344 7776)

Present: Professor Loane Skene (Chair), Professor James Angus, Professor Glenn Browning, Professor Cathy Falk, Professor Ruth Fincher, Professor Philip Goad, Professor Bruce Grundy, Professor Mark Hargreaves, Associate Professor Steve James, Associate Professor Michelle Livett, Ms Gillian Luck, Associate Professor Ian Malkin, Professor Iven Mareels, Ms Linda O'Brien, Professor Pip Pattison, Ms Joan Reese, Professor Richard Roush, Professor Ron Slocombe, Associate Professor Christine Ure and Professor Greg Whitwell.

In attendance: Ms Karen Cairns (Secretary).

MINUTES

1. Formal Matters

1.1 Apologies

The Interim BUGS received apologies from Ms Carmel Murphy (observer) and Professor Peter Rathjen.

2. Minutes and Action Sheet

2.1 Minutes

The following amendments were made to the minutes of the previous meeting:

Item 3.3 was amended to read 'Interim BUGS members noted that it is still uncertain whether Veterinary Science will be moving to a postgraduate program and the timing of such a move. Questions were raised regarding articulation arrangements from the Bachelor of Science into veterinary science.'

The last sentence was deleted from Item 3.4.

With these amendments the minutes of the meeting held on 9 March 2007 (05/07) were confirmed as an accurate record of the meeting.

2.2 Action sheet

The action sheet was received.

3. Business arising

The Chair noted that the new generation undergraduate degree course proposals were approved by Academic Board on 22 March and will be considered by Council on 26 March.

3.1 Gender Studies in the Bachelor of Arts

The Chair noted that the vote by Academic Board to approve the six new generation undergraduate degrees had not been unanimous and that the two student members of Academic Board had voted against all of the degrees because of their concern about Gender Studies. She asked whether the Bachelor of Arts (BA) Course Standing Committee (CSC) might reconsider the position of Gender Studies prior to the Council meeting on 26 March.

Associate Professor Steve James, Chair of the BA CSC summarized the Committee's discussion about Gender Studies, and indicated that there was insufficient time for the Committee to meet prior to the Council meeting to reconsider this matter. He proposed that a small Working Group be established comprising Gender Studies staff, student representatives, members of the BA CSC and relevant others to explore options in regard to Gender Studies. This Group would provide advice to the BA CSC in time for any amendments, were they to be accepted, to be implemented before final subject approval and timetabling deadlines for 2008. Following discussion, the Board agreed to this course of action.

3.2 Size of Core Bachelor of Biomedicine Program

The Chair of the Bachelor of Biomedicine (BBioMed) CSC advised that it has been determined that students will undertake 50 credit points of core study in the second year of the degree.

3.3 Articulation into Veterinary Science degree

Interim BUGS members noted that entry to veterinary science will continue to be available after the first year of a Bachelor of Science (BSc) degree subject to satisfactory completion of adequate physics, biology and chemistry.

3.4 Information Systems Subjects in the Bachelor of Commerce

The Board noted that the Bachelor of Commerce (BCom) CSC has approved that the Department of Accounting will not list three of its subjects in the BCom for three years, and will redesign or substitute these subjects so that they do not overlap with Information Systems subjects.

3.5 Diploma of Music (Practical)

The Chair of the Bachelor of Music (BMus) CSC advised the Board that the Diploma of Music (Practical) will continue to be offered as a concurrent diploma, and that the details will be submitted to the Board in due course.

3.6 Breadth Subjects

Interim BUGS members noted that funding has been made available for development of some additional University breadth subjects and that all breadth subjects will need to be approved by the Board and by UGPC. Members were advised that Professor Jeff Borland has been appointed a breadth subject shepherd for UGPC and that he should be consulted if there are any issues requiring clarification prior to submission for approval. After discussion as to how each CSC will best determine what subjects are to be made available as breadth to the students of each of the new generation undergraduate degrees, the Chair of the BSc CSC agreed to draft a template to assist in this matter.

3.7 Timeline for Approval of New Subjects

The Board noted that CSC Chairs had been provided with information by the Director, Melbourne Model Implementation on deadlines for timetabling and

handbook entries for new subjects to be offered in 2008. Interim BUGS members noted the relevant meeting dates of the approval bodies to which new subjects must be submitted prior to the timetabling deadline.

4. Course Proposals

4.1 Bachelor of Arts (BA)

The Board noted that 75 points of a major in Economics in the BA will be undertaken as breadth and that there will be no honours year in Economics in the BA, although this matter will continue to be discussed.

4.2 Bachelor of Commerce (BCom)

Interim BUGS members noted that a revised set of objectives for the BCom had been submitted to Academic Board as a result of discussions at UGPC.

5. Reports of activities relating to the Interim BUGS

None.

6. For information

None.

7. Date of Next Meeting

2.15pm, Friday 13th April 2007 in the Jim Potter Conference Room, Old Physics, University of Melbourne.

The meeting closed at 4.20pm

Distribution
Professor Loane Skene, Melbourne Law School (Chair)
Ms Joan Reese, Director, Melbourne Model Implementation
Professor Pip Pattison, President (Academic Board)
Ms Gillian Luck, Vice-Principal and Academic Registrar
Ms Linda O'Brien, Vice-Principal (Information Services)
Professor Philip Goad, Nominee of the Dean, Faculty of Architecture, Building and Planning
Professor Iven Mareels, Faculty of Engineering
Professor Belinda Probert, Dean, Faculty of Arts
Professor Margaret Abernethy, Dean, Faculty of Economics and Commerce
Professor Field Rickards, Dean, Faculty of Education
Professor Richard Roush, Dean, Faculty of Land and Food Resources
Professor Michael Crommelin, Dean, Faculty of Law
Associate Professor Ian Malkin, Associate Dean (Undergraduate), Faculty of Law
Professor James Angus, Dean, Faculty of MDHS
Professor Cathy Falk, Dean, Faculty of Music and Chair, Bachelor of Music Standing Committee
Professor Peter Rathjen, Dean, Faculty of Science
Professor Glenn Browning, Acting Dean, Faculty of Veterinary Science
Professor Jonty Stockdale, Head, School of Music, Victorian College of the Arts
Associate Professor Steve James, Chair, Bachelor or Arts Standing Committee
Professor Greg Whitwell, Chair, Bachelor of Commerce Standing Committee
Professor Ruth Fincher, Chair, Bachelor of Environments Standing Committee
Associate Professor Michelle Livett, Chair, Bachelor of Science Standing Committee
Professor Mark Hargreaves, Chair, Bachelor of Bioscience Standing Committee
Associate Professor Christine Ure, Associate Dean (Teacher Education), Faculty of Education
Ms Bree Ahrens, President, University of Melbourne Student Union
Ms Carmel Murphy, Director of Academic Programs (Student Access) (observer)
Dr Pat McLean, Manager, Growing Esteem Strategy Office (observer)

CONFIRMED

For Information
Professor Bruce Grundy, Deputy-Dean, Faculty of Economics and Commerce
Professor David Smith, Associate Dean (Academic), Faculty of Engineering
Professor David Chapman, Faculty of Land and Food Resources
Professor Bruce Singh, Associate Dean (Planning), Faculty of Medicine, Dentistry and Health Sciences
Associate Professor Ian Holtham, Faculty of Music
Professor Andrea Hull, Director, Victorian College of the Arts
Professor Ron Slocombe, Chair, Graduate Programs Forum