REGULATION 1.7 R1

Made under Statute 1.7 University Governance

1 Elected Council members
   (1) In accordance with the Act, the University must elect as Council members:
       (a) up to two staff of the University; and
       (b) up to two students of the University.
   (2) Where two students are elected as Council members one must be a student of an
       undergraduate award and the other must be a student of a graduate award.
   (3) Subject to the Act, the term of Council membership for elected:
       (a) staff members is three years; and
       (b) student members is two years.
   (4) To be eligible to vote for an elected member of Council, a person’s name must be on the
       relevant electoral roll at the time of the election.
   (5) A person who is on an electoral roll in more than one category may vote in each and every
       category for which they are eligible.
   (6) In a staff election for Council membership the electoral roll must only include staff who are:
       (a) on continuing employment;
       (b) on a fixed-term contract of not less than 12 months; or
       (c) employed casually for at least six continuous months before the election date.
   (7) In a student election for Council membership the electoral roll:
       (a) for undergraduate students, must only include students enrolled in an undergraduate
           award course at the University; and
       (b) for graduate students, must only include students enrolled in a graduate award course at
           the University.
   (8) To be nominated as an elected staff member of Council, a person must:
       (a) be on the electoral roll for the relevant election;
       (b) be employed at least half of the full time equivalent rate;
       (c) be on an employment contract of more than 12 months duration;
       (d) not be employed casually;
       (e) not be a student at the University of Melbourne or a student or staff member at another
           university; and
       (f) satisfy the fit and proper person requirements specified by TEQSA.
   (9) To be nominated as an elected student member of Council, a person must:
       (a) appear on the electoral roll for the relevant election;
       (b) be nominated in one category in each election where there is more than one category
           for nomination;
       (c) have at least 18 months of expected enrolment from the date of the election to
           complete the relevant award;
       (d) not be a staff member of the University of Melbourne or a student or staff member at another
           university; and
       (e) satisfy the fit and proper person requirements specified by TEQSA.
   (10) The University Secretary must ensure appropriate training is:
        (a) undertaken by each elected member prior to, or at, the commencement of the elected
            member’s term;
        (b) suitable to the need and background of each elected member; and
        (c) made available to all Council members.
REGULATION 1.7 R1

Made under Statute 1.7 University Governance

(11) For the avoidance of doubt, Council fellows appointed prior to the commencement of this regulation continue as Council fellows until expiration of the term set under the original appointment.
REGULATION 1.7 R1

Made under Statute 1.7 University Governance

2 Conduct of Council elections
   (1) The University Secretary is the returning officer for Council elections and is responsible to
       conduct any elections and declare the results.
   (2) A call for nominations for an elected member of Council must:
       (a) be in the form or approved by Council or the returning officer;
       (b) be distributed to all those eligible to be nominated and published on a website or
           websites as determined by the returning officer;
       (c) be published at least six weeks before the date of the election;
       (d) allow at least two weeks between the call for nominations and close of nominations;
       (e) include the date of the election; and
       (f) allow reasonable time for the notice and conduct of a ballot, if necessary.
   (3) Each candidate may provide for publication an electoral statement of not more than 200
       words.
   (4) The returning officer may edit a candidate’s electoral statement before its publication, for
       length or to correct spelling and grammar.
   (5) A candidate may withdraw his or her nomination by writing to the returning officer, no later
       than three days before the start of the voting period.
   (6) Where the number of nominations is the same as the number of vacancies, the returning
       officer must declare the candidates elected.
   (7) Where the number of candidates exceeds the number of vacancies, the returning officer
       must give notice of and conduct a ballot.
   (8) The notice of ballot must:
       (a) be provided to all eligible voters in a form determined by the returning officer;
       (b) state the date when the ballot closes, allowing reasonable time for all votes to be
           returned;
       (c) be distributed to all those eligible to vote and published on a website or websites as
           determined by the returning officer;
       (d) be published at least three weeks before the date of the election; and
       (e) where appropriate, include details of the electronic voting website.
   (9) The ballot must include:
       (a) the names of candidates in an order chosen by lot; and
       (b) instructions for the completion and return of the ballot.
   (10) Ballots must be:
        (a) completed according to any voting instructions provided; and
        (b) returned by the time and date provided.
   (11) Ballots that do not comply with the requirements of completion and return are invalid.
   (12) After closing of the ballot, the returning officer:
        (a) examines all votes cast;
        (b) determines whether any votes are invalid; and
        (c) counts the valid votes in accordance with standard preferential system.
   (13) The returning officer may change the manner for counting valid votes provided the changed
        manner is provided with the ballot.
   (14) The University Secretary may determine that the dates for elections for student members of
        Council are to coincide with the appropriate recognised student organisation elections.
   (15) A recognised student organisation may conduct elections of student members of Council
        provided:
Regulation 1.7 R1

Made under Statute 1.7 University Governance

(a) the conduct of the election is consistent with University legislation; and
(b) the recognised student organisation is a corporate entity.

(16) An election of student members of Council conducted by a recognised student organisation is deemed to be an election consistent with this regulation provided the University Secretary is satisfied that the conduct of the election is consistent with this regulation.

(17) Where there is an agreement with a recognised student organisation to conduct an election of student members of Council, the University Secretary may conduct or re-conduct the election provided the University Secretary:
(a) is satisfied that the conduct of the election will be, or is, inconsistent with this regulation; and
(b) ceases, where necessary, the agreement with the recognised student organisation.

(18) In accordance with the Act and University legislation, the University Secretary may determine any matter or dispute regarding elections for Council members.

(19) A determination of a dispute under (18) is final and not able to be appealed at the University.

(20) Council may set in policy more detailed requirements for Council elections.