Establishment

1. The Nossal Institute for Global Health (‘Institute’) is hereby established within the faculty of Medicine, Dentistry and Health Sciences (‘the faculty’). The Institute and the Nossal Institute for Global Health Limited are located for administrative purposes in the Melbourne School of Population and Global Health within the faculty.

2. The Institute is named in recognition of the achievements and the continuing contribution to global health by Professor Emeritus Sir Gustav Nossal AC CBE FAA FRS, one of Australia’s most distinguished scientists and eminent alumnus of the University of Melbourne. Sir Gustav has made major contributions in fundamental immunology, led the Walter and Eliza Hall Institute of Medical Research to its current eminence and played key roles in the establishment and development of the World Health Organisation’s tropical diseases research program and work in vaccines and immunisation.

Purpose and Functions

3. The objective of the Institute is to bring together expertise in research, education, knowledge transfer, health development and practice in medicine, dentistry, health sciences and other related fields so as to improve global health. This objective will be achieved by:

   (a) promoting co-ordination and support of appropriate undergraduate and postgraduate teaching, research and training activities;

   (b) encouragement and consideration of proposals for research projects, particularly joint and collaborative research projects across the faculty and the University;

   (c) providing service delivery;

   (d) designing and implementing research projects in areas relating to global health; and

   (e) provision of advice to the faculty on any matter which it considers appropriate relating to the global health and the overall objectives of the school.

Academic Structure

4. The Institute has the following academic structure-

   (a) a head, who is also the director;

   (b) a deputy head, who is also the deputy director; and

   (c) staff.

Director and Head

5. (1) The head of the Institute shall be appointed by Council on the advice of the vice-chancellor. In preparing that advice the vice-chancellor shall consult with the dean of the faculty who shall receive advice from members of the Institute. Where the dean of the faculty is a candidate for appointment as head, the vice-chancellor shall consult directly with members.
(2) The head of the Institute is responsible for its business. The head of the Institute is responsible to the University through the faculty for implementing the policies determined by the University generally, by the faculty, and by the Institute, and for ensuring that the Institute fully discharges its academic and administrative functions in accordance with the statutes, regulations, policies and procedures of the University. The head is to keep the Institute executive committee informed on matters relating to management and governance functions.

Deputy Director and Deputy Head

6. (1) The deputy head of the Institute shall be appointed by Council on the advice of the vice-chancellor. In preparing that advice the vice-chancellor shall consult with the dean of the faculty and the head of the Institute who shall receive advice from members of the Institute. Where the dean of the faculty is a candidate for appointment as deputy head, the vice-chancellor shall consult directly with the head and members of the Institute.

(2) The deputy head is to act as head of the Institute during the absence of its head for a period of five days or more or at the request of the head of the Institute for any period less than five days.

Advisory Council

7. The head of the Institute may establish an advisory council to provide strategic, high level policy and scientific advice and to promote the interests of the Institute.

Institute Executive Committee

8. The head of the Institute is to be assisted by an executive committee comprising the head and deputy head of the Institute, at least two members of its academic staff of the school and the senior administrative officer of the Institute. The Institute executive committee shall meet at least four times per year.

Staff

9. After consultation between the head of school and the dean of the faculty, and subject to the statutes, regulations, policies and procedures of the University, professors, readers and teaching and research officers may be appointed to the Institute.

Administrative Structure

10. The Institute has the following administrative structure-

(a) The Institute shall have a senior administrative officer and such other professional staff as are required.

(b) The senior administrative officer is responsible to the head of the Institute for the preparation of budgets and the control of finance, the deployment and supervision of professional staff resources and the consideration of needs for equipment, teaching, training and research.

[Made by Council 7/9/09 – effective 22/12/09; section 1 amended 29/4/13; revoked 21 July 2016]