



Child safety concern Reporting process

Who should report a child safety concern?

Everyone associated with the University has a responsibility to report a child safety concern, including staff, students, parents, volunteers, and visitors.

What child safety concerns should be reported?

Report any child safety concerns, including:

- Disclosure from a child regarding abuse or harm¹ or a reasonable belief² that abuse or harm has occurred or may occur
- Observation, suspicion or allegation of a child safety concern
- Breach of relevant University policies or codes of conduct, including the Child Safety Policy
- Physical environment safety issues³, including risk to health and hygiene.

Do you believe a child is in **IMMEDIATE** danger?

YES

NO

Is the child on-campus?

YES

Call Campus Security
8344 6666
AND report to Safer
Community Program

NO

Call Police
000
AND report to Safer
Community Program

Report your concern to the
Safer Community Program
for further advice

T: 61 3 9035 8675
E: safer-community@unimelb.edu.au

The Safer Community Program will
advise the University's Child Safety Officer
and arrangements will be made for appropriate
support and action.

1 What is abuse or harm?

Abuse or harm can include: sexual abuse or assault, physical violence, grooming a child with the intent to abuse, serious emotional or psychological abuse, and/or serious neglect.

2 What is a reasonable belief?

A reasonable belief is not the same as having proof, but is more than speculation.

3 What is a physical environment safety issue?

Environmental Safety issues can include: hazards in a child's physical environment that could lead to trips or falls, exposure to potentially dangerous equipment, materials, and substances (such as chemicals), or exposure to substances that pose a risk of cross-infection.