



# Child Safety Concern Reporting Process

## Who Should Report a Child Safety Concern?

Everyone associated with the University has a responsibility to report a child safety concern, including staff, students, parents, volunteers, and visitors.

## What Child Safety Concerns Should be Reported?

Report any child safety concerns, including:

- disclosure from a child regarding abuse or harm<sup>1</sup> or a reasonable belief<sup>2</sup> that abuse or harm has occurred or may occur
- observation, suspicion or allegation of a child safety concern
- breach of relevant University policies or codes of conduct, including the Child Safety Policy
- physical environment safety issues<sup>3</sup>, including risk to health and hygiene.

Do you believe a child is in **IMMEDIATE** danger?

**YES**

**NO**

Is the child **ON-CAMPUS**?

**YES**

Call Campus Security:  
**8344 6666**  
AND report to Safer  
Community Program

**NO**

Call Police:  
**000**  
AND report to Safer  
Community Program

Report your concern to the  
**Safer Community Program**  
for further advice

T: 61 3 9035 8675  
E: [safer-community@unimelb.edu.au](mailto:safer-community@unimelb.edu.au)

The Safer Community Program will  
advise the University's Child Safety Officer  
and arrangements will be made for appropriate  
support and action.

### 1 What is abuse or harm?

Abuse or harm can include: sexual abuse or assault, physical violence, grooming a child with the intent to abuse, serious emotional or psychological abuse, and/or serious neglect.

### 2 What is a reasonable belief?

A reasonable belief is not the same as having proof, but is more than speculation.

### 3 What is a physical environment safety issue?

Environmental Safety issues can include: hazards in a child's physical environment that could lead to trips or falls, exposure to potentially dangerous equipment, materials, and substances (such as chemicals), or exposure to substances that pose a risk of cross-infection.