REGULATION 2.5.R6 - THE UNIVERSITY SECRETARY

Appointment
1 On the recommendation of the vice-chancellor, Council may appoint a university secretary on such terms and conditions as it determines.

Duties and responsibilities
2 The university secretary must-
   (a) have custody of all official documents and muniments of the University;
   (b) publish the Calendar, legislation and official records of the University as required by any statute, regulation or resolution of Council; and
   (c) be the secretary to Council and perform any other duties imposed by any statute, regulation or resolution of Council.

[Made by Council 7/9/09 – effective 22/12/09; revoked 21 July 2016]