STATUTE 11.2 - ENROLMENT - GENERAL PROVISIONS

Interpretation

11.2.1 (1) In this statute unless the contrary intention appears-

"**course**" means any course for a degree or diploma or any course specified by Council for the purposes of this statute.

(2) Statute 11.4, Statute 11.5 and sections 11.1.2 and 11.1.3 of Statute 11.1 have effect notwithstanding any of the provisions of sections 11.2.2, 11.2.4, 11.2.5 and 11.2.6 of this statute.

Enrolment of students - general

11.2.2 (1) Subject to section 10.1.5(2) of Statute 10.1 a person must enrol, by lodging with the academic registrar the form of enrolment required by the academic registrar, before commencing any course to which this statute applies.

(2) A student enrolled under this section may also enrol for continuing education courses under Statute 11.6.

(3) Every student enrolled under this section remains an enrolled student until-

(a) the student notifies the academic registrar in writing of his or her withdrawal from the course; or

(b) the student is excluded in accordance with section 13.1.7(2)(d) or terminated in accordance with sections 13.1.7(2)(f) or 13.1.11(1)(e) of Statute 13.1; or

(c) the last day of the admissions period in the year following the year in which he or she was enrolled.

Full course and part course enrolment

11.2.3 Unless otherwise determined by the appropriate faculty-

(a) a student who enrols for three-quarters or more of the work of a Year is to be enrolled as a full course student; and

(b) a student who enrols for less than three-quarters of the work of a Year is to be enrolled as a part course student.

Re-enrolment

11.2.4 (1) Subject to section 10.1.5(2) of Statute 10.1, every student who is qualified to continue a course must re-enrol annually within the time specified by the academic registrar.

(2) An enrolled student who is not qualified to continue a course within the time specified for enrolment under section 11.2.4(1) may, when qualified to continue the course, re-enrol within any other period specified by the academic registrar.

(3) If a student fails to re-enrol as prescribed in section 11.2.4(1) or 11.2.4(2) and has not obtained leave under section 5.4.10 of Statute 5.4, the student's enrolment in the course is to be regarded as terminated.

Amendment of enrolment record

11.2.5 Every enrolled student must, during each year of enrolment and before the expiration of each period specified by the academic registrar, notify the academic registrar of details of any matter pertaining to the student's enrolment which requires amendment of his or her enrolment record.

Changes in subjects

11.2.6 (1) A student may not cancel, add to or vary any subjects for which he or she is enrolled after two weeks have elapsed from the date of commencement of teaching in any of the subjects concerned, unless approval to do so has been given by the appropriate faculty in writing in accordance with the regulation made by Council on the recommendation of the Board.

(2) If a subject is divided into self-contained units, each unit is to be regarded as a subject for the purposes of section 11.2.6(1).

Enrolment in more than one course

11.2.7 (1) With the approval of the appropriate faculties, a student admitted to a course for a degree or diploma may enrol for subjects in any other course in the University.

(2) A student admitted to a combined course for two degrees or two diplomas or to a degree and a diploma must enrol for the subjects of the combined course in a manner approved by each of the appropriate faculties.

Conditions of enrolment

11.2.8 (1) The enrolment of a student in any course in the University is on the condition that the student complies with the statutes and regulations of the University and the lawful instructions of officers of the University.

(2) At the first enrolment in any course for a degree or diploma, including that for a combined course for two degrees or two diplomas or for a degree and a diploma at the University, every student must sign a form acknowledging their recognition of the terms of enrolment, which are set out in section 11.2.8(1), the form of which is to be determined by the academic registrar. The form signed at the first enrolment binds the student for the duration of that course.

(3) The academic registrar must retain all forms signed by students under section 11.2.8(2). The form signed at the first enrolment binds the student for the duration of that course.

Withdrawal from course

11.2.9 (1) A student who wishes to withdraw from a course must give notice in writing to the academic registrar of his or her intention to withdraw from the course.

(2) Upon receipt by the academic registrar of a notice under section 11.2.9(1) the student is regarded as having withdrawn from the course and the student's enrolment is terminated.

Re-enrolment after termination or withdrawal

11.2.10 (1) A student whose enrolment in any course ceases by virtue of sub-section 11.2.2 (3) or who withdraws from a course under section 11.2.9 may apply to the appropriate faculty for re-enrolment in the course.

(2) A student who applies for re-enrolment under section 11.2.10(1) may be re-enrolled in a course if he or she is re-selected for the course by the appropriate faculty.

Making of regulations

11.2.11 Council may, by regulation, make rules and give directions regarding any matter relevant to this statute.

[s. 11.2.11 en. 15/8/95, s. 8 (2) am. 2/9/96, ss. 11.2.1(2) and 11.2.2(3)(b) subst., ss. 11.2.2(1), 11.2.4(1)-(3), 11.2.6(2), 11.2.8(2) and (3), 11.2.9(2), 11.2.10(2) and 11.2.11 am. 8/11/04 and approved by Minister 14/3/05, am approved by Minister 13/3/08.]