

STATUTE 11.1 - ENTRY QUOTAS AND ADMISSION

Interpretation

11.1.1 In this statute unless the contrary intention appears-

"**another institution**" means any institution other than the University;

"**another tertiary educational institution**" and "**other tertiary educational institution**" mean any university or post-secondary educational institution other than the University.

Council may determine quotas

- 11.1.2 (1) The Council may, after consultation with the Board, decide the number of persons who may in any year-
- (a) be enrolled as students in the University; or
 - (b) be admitted to a particular course for a degree or diploma in the University; or
 - (c) be enrolled for a subject or group of subjects taught in the University.
- (2) In deciding the number of persons to be enrolled or admitted under sub-section (1) the Council must-
- (a) have regard to the availability of accommodation, teaching and other facilities of the University in the year of enrolment or admission or in any subsequent year;
 - (b) have regard to the actual or estimated financial provision for accommodation, teaching and other facilities in the year of enrolment or admission or in any subsequent year; and
 - (c) express the number as-
 - (i) the number of persons who may be enrolled or admitted as full-time students; or
 - (ii) the number which the Council resolves to be equivalent to the number of persons who may be enrolled or admitted as full-time students.
- (3) A decision by the Council under this section may be varied-
- (a) at any time by the Council; or
 - (b) in special circumstances by the vice-chancellor.
- (4) If the vice-chancellor varies a decision of the Council under sub-section (3) the vice-chancellor must inform the Council as soon as practicable.

Principles of admission

- 11.1.3 (1) Subject to section 11.1.3 (2) the admission of any person to any course or the enrolment of any person for any subject or group of subjects must be in accordance with principles prepared by the Board and approved by a regulation of the Council.
- (2) The number of persons admitted to any course or enrolled for any subject or group of subjects must not exceed the number determined by the Council under section 11.1.2(1)(b) or section 11.1.2(1)(c) (as the case may be).
- (3) The academic registrar must publish, as a regulation, the Principles of Selection to prospective students.¹

Eligibility for admission to courses-general

- 11.1.4 Subject to this statute and any regulations, any person is eligible for admission to any course for a degree or diploma in the University if the person has-
- (a) passed in the prescribed manner-
 - (i) up to 31 March 1979 at the matriculation examinations conducted by the Victorian Universities Schools and Examinations Board; or
 - (ii) after 31 March 1979 at the Higher School Certificate examinations conducted by the Victorian Institute of Secondary Education; or
 - (iii) the Victorian Certificate of Education;
- or been exempted by the Board from the examinations referred to in section 11.1.4 (a) (i), (ii) or (iii) on the grounds of having passed other examinations recognised by the Board as being equivalent to those examinations;
- (b) satisfied all conditions for admission to the course required by the statutes or by regulations; and

¹ The Principles of Selection are found at Regulation 11.1.R3.

- (c) been selected for the course in accordance with the principles approved by the Council under section 11.1.3(1).

Eligibility for special admission

- 11.1.5 Although a person may not be eligible under section 11.1.4 for admission to a course, the Board may, in special cases-
- (a) declare the person to be eligible for admission to the course; and
 - (b) impose any conditions in relation to completion of qualifications ordinarily required for admission to the course or otherwise as the Board thinks fit.

Admission with standing granted by faculties

- 11.1.6 (1) Subject to section 11.1.6 (2) and to any principles approved by the Council under section 11.1.3(1), the appropriate faculty may admit any person to a course for a degree or diploma with any standing or credit or subject to any conditions determined by the faculty if the person-
- (a) seeks admission to a course for any degree of bachelor and produces evidence, in relation to each other tertiary educational institution attended by the student, satisfactory to the faculty of-
 - (i) having been an enrolled student of another tertiary educational institution; or
 - (ii) graduation from another tertiary educational institution; or
 - (iii) having achieved a standard in a branch of learning which, in the opinion of the faculty, will fit the person to undertake the course; andis otherwise eligible for enrolment as a student at the University and for admission to the course; or
 - (b) seeks admission to a course for a higher degree and produces evidence satisfactory to the faculty-
 - (i) in relation to each other tertiary educational institution attended by the student, of admission in each other tertiary educational institution to a degree which is appropriate to the course and recognised by the faculty; or
 - (ii) that the person has had adequate training and has the ability to pursue the course; and is otherwise eligible for admission to the course.
- (2) In deciding whether a person is to be admitted to a course under this section, the appropriate faculty must take into account the number of persons who may be admitted to the course under section 11.1.2 (1) (b).

Admission with standing granted by the Board

- 11.1.7 (1) Subject to section 11.1.7 (2) the Board may admit a person to a course which does not pertain to any faculty, with any standing or credit or subject to any conditions determined by the Board, if it considers that the person-
- (a) has the appropriate qualifications; or
 - (b) has had adequate training and has the ability to pursue the course; and
- is otherwise eligible for admission to the course.
- (2) The admission of any person under section 11.1.7 (1) is to be made after taking into consideration-
- (a) the recommendation of the department in which the course will be pursued; and
 - (b) the recommendation of the faculty to which the department belongs; and
- is subject to any regulation governing the degree or diploma.
- (3) In deciding whether a person is to be admitted to a course under this section, the Board must take into account the number of persons who may be admitted to the course under section 11.1.2(1)(b).

Granting of standing or credits

- 11.1.8 Before a faculty or the Board admits a person to a course under section 11.1.6 or 11.1.7 it must-
- (a) define the status with which the person is to be admitted;
 - (b) specify any subject or part of any subject, including any lecture or practical work or part of any assessment relating to the subject, for which credit is to be given; and
 - (c) specify the work to be performed by the person to complete the course.

Limitations on granting of credits

- 11.1.9 (1) Credits are not to be given for, or exemptions granted from, completing-
- (a) any subject of the final Year, if a course for the degree of bachelor is divided into Years; or
 - (b) any subject which, for the purposes of this section, is considered by the appropriate faculty to be a final Year subject, if a course for the degree of bachelor is not divided into Years; or

- (c) more than one-half of the work of the course, as determined by the appropriate faculty, if the duration of the full-time course does not normally exceed two years.
- (2) A person admitted to a course for a research based higher degree must be associated with the University in a manner approved by the appropriate faculty or the Board, for a period of not less than one year before admission to the degree unless the appropriate faculty, in special circumstances, decides otherwise.

Waiving of limitations on granting of credits

11.1.10 Where

- (a) a person applies to be admitted to a course under section 11.1.6 or 11.1.7 and the person has successfully completed any subject or subjects assessed by the appropriate faculty or the Board, and
 - (b) there is agreement between the University and another body about the teaching of the course applied for,
- then the limitations imposed by section 11.1.9 on the granting of credits may be waived by the appropriate faculty or the Board to the extent necessary to enable the person to be given full credit for the subject or subjects concerned.

Credits gained at other institutions by students enrolled at the University

- 11.1.11 (1) Subject to section 11.1.11 (2) and any agreement or statute of affiliation or connection between the University and another institution, a student is not to be granted credit for any work performed or instruction received in another institution during any period that the student is enrolled at the University.
- (2) Subject to section 11.1.11 (3), if a student who has been admitted to a course for a degree or diploma in the University obtains permission in writing from the appropriate faculty or the Board to enrol for any subject of a course for the degree or diploma in another tertiary educational institution, the faculty or the Board may-
 - (a) allow the student credit for any work completed at the other institution; and
 - (b) define the work to be performed by the student to complete the course for which he or she has been admitted.
- (3) No student is to be exempted from completing the assessment for more than one-half of the work, as determined by the appropriate faculty or the Board, prescribed in the student's course for the degree or diploma in the University.

Evidence of standing at another institution

- 11.1.12 A person seeking admission to a course for a degree or diploma with standing or credit from another tertiary educational institution or a student to whom section 11.1.11(2) applies must provide to the appropriate faculty or the Board a certificate or other evidence of all academic results including the work completed and results achieved, at each other tertiary educational institution attended by that person.

Admission in a subsequent year

- 11.1.13 An applicant who is refused admission to the University under this statute may apply for admission in any year subsequent to the year in which the application was refused.

Recognised institutions

- 11.1.14 The Board may recognise any other tertiary educational institution for the purposes of this statute and any other statute or resolution of the Council governing the award of a degree or diploma.

Board may dispense with requirements of this statute

- 11.1.15 The Board may, in special cases, on the recommendation of the appropriate faculty, dispense with any of the requirements of this statute and may approve the admission of any person to any course with any standing or credit, or subject to any conditions it thinks fit.

Making of regulations

- 11.1.16 The Council or the vice-chancellor may, by regulation, make rules and give directions regarding any matter relevant to this statute.

[s. 11.1.22 en. 15/8/95, s. 11.1.6 (3) repealed 1/7/96, footnote am. 7/7/97, ss. 11.1.3 (1) and (2), 11.1.4 (a) and (c), 11.1.6 (1) and (2), 11.1.7 (1), (2) and (3), 11.1.11 (1) and (2) and. 11.1.12 am., ss. 11.1.13 to 11.1.18 repealed, ss. 11.1.19 to 11.1.22 renumbered 11.1.13 to 11.1.16, ss. 11.1.13 and 11.1.15 am. 8/3/04, approved by Minister 3/8/04, s 11.1.16 am 11/10/07, ss 11.1.4 (a) (i), 11.1.6 (i), 11.1.9 (1) (b) (2), 11.1.10, 11.1.15 am 10/12/07, am approved by Minister 13/3/08]