

2005

THE UNIVERSITY OF MELBOURNE

COUNCIL MEETING NO 8

A meeting of the Council was held in the Council Chamber, 1st Floor, Old Quadrangle on Monday 5 September 2005 at 4.00p.m.

Present

Members

The Chancellor, Mr I A Renard (In the Chair)
The Deputy Chancellor (Justice A Chernov)
The Vice-Chancellor (Professor G Davis)
Ms E Alexander, Mr T L Anning, Mr B Barnett, Justice S Crennan,
Dr M Doig, Mr G Hehir, Judge I Lawson, Ms Lydia Ooi, Professor Pattison,
Ms E Ritchie, Ms R Storelli, Mr E Thornley and Hon Mr D White.

Others Attending

The President of Convocation (Dr R Condon)
The President of the Postgraduate Association (Mr W Watson)
The Chair of the Interim Student Representative Committee (Mr P Donegan)
Professor M Elgar

The Deputy Vice-Chancellor (Research) (Professor F Larkins)
The Deputy Vice-Chancellor (Academic) (Professor P McPhee)
The Senior Vice-Principal (Mr I Marshman)
The Vice-Principal (Property & Buildings) (Dr D Daines)
The Acting Vice-Principal and Academic Registrar (Dr M Emison)
The Vice-Principal (Human Resources) (Ms E Baré)
The Vice-Principal and Chief Financial Officer (Mr D Percival)
The Vice-Principal and General Counsel (Mr C Penman)

The University Secretary (Mr L Currie)
The Assistant University Secretary (Mr J Green)
The Manager, Media and Publication Services (Mr B Wardley)
The Senior Media Adviser (Ms C Buckridge)

The following Dean attended for Council's discussions of listed key issues:
Professor J McKenzie, Faculty of Science

Business

1. Formal Matters [Item A.01]

Apologies had been received from Mr Briggs and Professor Skene.

Leave of absence for this meeting had been granted to Dr Lochtenberg and Professor Li. Leave of absence for the October meeting was also granted to Mr Briggs and Professor Li.

2. Minutes of Previous Meeting [Item A.1 (a)]

The minutes of Council meetings 6/05 and 7/05 held on 11 July and 9 August 2005 respectively, copies of which had been distributed, were confirmed, subject to the amendment of the 9 August minutes to show the granting of leave of absence to Dr Lochtenberg for the September meeting.

3. Returning Officer's Report

The University Secretary reported that as only one nomination was received for the position of member of Council elected by the professors for the term commencing 1 January 2006, that of Professor Mark Elgar, Professor Elgar would be declared elected to that position.

The University Secretary advised that in the plebiscite conducted over the week beginning 22 August, valid votes had been received from 1240 students, of whom 1052 had voted in favour of establishment of the proposed new student body, University of Melbourne Student Union Incorporated (UMSU). He proposed to delegate the election of a Council member for 2006 by and from the enrolled students to UMSU following its incorporation.

4. Starring of Additional Items [Item A.2 (a)]

Item A.4 (a).2, 3, 5, 10 & 17; A4(c); A4(d); B1(b).2, 4, 10 & 11; and B2(b) were starred for discussion.

5. Motion to Adopt or Receive "Unstarred Items of Business" [Item A.2 (b)]

In accordance with established procedure, it was formally agreed that the items of business that were not to be specifically discussed should be adopted where containing recommendations or received where containing reports.

6. Chancellor's Matters [Item A.3 (a)]

6.1 Review of University Committee Structures

Council received the Chancellor's report on the Review of University Committee Structures. Council gave in principle endorsement to the **recommendations** set out in the report, subject to the following provisos:

- i. That in recommendation 6, the relationship of the Audit and Risk Committee to Finance Committee be described as "and also reporting to Finance Committee on matters relevant to it";
- ii. That recommendation 12 commence, "That except so far as required for the Committee to carry out its duties in recommendation 10,";
- iii. That the reference in recommendation 14 to a Remuneration Committee be amended to read "Remuneration and Conditions Committee";
- iv. That any decision regarding the replacement of the Equal Employment Opportunity Committee with a Diversity and Equity Committee, as proposed in recommendation 17, be deferred until Council has the opportunity to review an

outline of the justification for the change and the proposed terms of reference for the proposed new committee; and

- v. That a decision on changed reporting arrangements for Melbourne University Sport, as proposed in recommendation 19, be deferred until further consultation with stakeholders had taken place.

The University Secretary was asked to draft committee terms of reference in accordance with the recommendations in the report, for the consideration of Council.

7. Listing of Key Issues and Documents for discussion [Item A.4 (a)]

The following items were listed under Key Issues and Documents for Discussion –

- **Committee Structures**
(document A.3(a))
- **Progress on “Growing Esteem”**
(document A.4(b) Appendix A)
- **Senior Appointments (new DVCs)**

8. Vice-Chancellor’s Report [Item A.4 (b)]

Council received the Vice-Chancellor’s Report.

8.1 *Growing Esteem*

Council heard a presentation from the Vice-Chancellor on some of the outcomes of the consultation process on the discussion paper *Growing Esteem: Choices for the University of Melbourne*.

8.2 Senior Appointments

- 8.2.1 Council noted the appointment of Professor John McKenzie as Deputy Vice-Chancellor (Research), Professor Frank Larkins’ move to the role of Deputy Vice-Chancellor (International), and the appointment of Dr Vijoleta Braach-Maksvytis as Deputy Vice-Chancellor (Innovation and Development), and that these changes would take effect early in 2006.
- 8.2.2 Council was also advised that the current senior officers of the Academic Board had been re-elected for the coming year, and resolved to reappoint Professors Skene and Pattison as Pro-Vice-Chancellors for 2006.

8.3 Vice-Chancellor’s Fellows Program

The Vice-Chancellor reported that Dr Barry Jones, Mr Jonathan Mills and Dr Alice Garner have been appointed as Vice-Chancellor’s Fellows.

Council adopted the seven recommendations regarding the future of the program and proposed cohesive policy framework for it, as set out in Appendix J of the report.

8.4 Australian Music Examinations Board (Vic) Ltd

Council adopted the **recommendation** to reappoint Dr Holtham as Director and Chairman, and Professor Bebbington as Director, of Australian Music Examinations Board (Vic) Ltd for a further 3 year term.

8.5 Universitas 21 Global Due Diligence Group

Council received and discussed at length a report from the Universitas 21 Global Due Diligence Group, and noted that it would receive a further briefing at its October meeting following the Senior Vice-Principal's discussions in Singapore. Subsequently, the Due Diligence Group would meet again to prepare recommendations for consideration by Council at its November meeting.

8.6 Committee on Staff Salaries

Council received a tabled report from the Committee on Staff Salaries. Council approved the payment of a 1.00 percent salary increase to all University staff covered by the 2003 Enterprise Agreement, effective from the first pay period after 31 August 2005.

9. Administrative Committee [Item A.5 (a)]

Council received the report of meeting 8/05 of the Administrative Committee held 17 August 2005.

10. Planning and Budget Committee [Item A.6 (a)]

Council received the report of meeting 6/05 of the Planning and Budget Committee held 13 July 2005.

10.1 Proposal to Establish the Chair in Natural Resource Management

Council adopted the **recommendation** to establish a chair in Natural Resource Management within the School of Resource management, Faculty of Land and Food Resources, as outlined in Appendix 1 of the report.

10.2 Proposal to Establish the Chair of Primary Care Research

Council adopted the **recommendation** to establish a chair of Primary Care Research to be based in the Department of General Practice, as outlined in Appendix 2 of the report.

10.3 Proposal to Establish the Chair of Psychiatry, Rural Health

Council adopted the **recommendation** to establish the chair of Psychiatry, Rural Health, as outlined in Appendix 3 of the report.

10.4 Proposal to Establish an Academic Department within the Bio21 Institute of Molecular Science and Biotechnology

Council adopted the **recommended** proposal to establish a Department of Molecular Science and Biotechnology within the Bio21 Institute of Molecular Science and Biotechnology, for the purposes outlined in Appendix 4 of the report.

11. Planning and Budget Committee [Item A.6 (b)]

Council received the report of meeting 7/05 of the Planning and Budget Committee held 10 August 2005.

11.1 Proposal to vary the advertising of the Chair in Higher Education

Council adopted the **recommended** proposal to vary the previous approval for advertising and refilling of the Chair in Higher Education where the successful

candidate may also be appointed as Director of the Centre for the Study of Higher Education for a five year period, as outlined in Appendix 1 to the report.

11.2 Proposal for the establishment of the Colgate Chair of Population Oral Health

Council adopted the **recommended** proposal to establish the Colgate Chair of Population Oral Health within the School of Dental Science, as outlined in Appendix 2 to the report.

12. Committee of Convocation [Item A.7 (a) and (b)]

Council received the report of meetings 5/05 and 6/05 of the Committee of Convocation held 20 July 2005 and 17 August 2005.

Council asked the University Secretary to have regard to the Committee's comments regarding the preferred wording for co-option provisions, when drafting amended terms of reference for committees of Council.

13. Academic Board [Items B.1 (a)]

Council received the report of meeting 6/05 of the Academic Board held on 21 July 2005.

13.1 Appointment of Chair Selection Committees

Council adopted the Board's **recommendation** to establish new chairs and selection committees for Natural Resource Management, Primary Care Research and Psychiatry (Rural Health, Ballarat) as set out in Appendices A to C of the report, respectively.

13.2 New and Revised Courses

13.2.1 Associate Degree – New University Qualification

Council adopted the Board's **recommendation** to introduce a new University qualification, a 2 year Associate Degree, and that, for the present, the Associate Degree not be available in any Faculty other than Land and Food Resources.

13.2.2 Conversion of Advanced Diploma to Associate Degree

Council adopted the Board's **recommendation** that the 2 year *Advanced Diploma in Agriculture*, offered at Dookie Campus of the Faculty of Land and Food Resources be renamed as the *Associate Degree of Agriculture*.

13.2.3 Renaming of Course

Council adopted the Board's **recommendation** that the *Postgraduate Certificate in Business Forensics* be renamed as the *Graduate Certificate in Business Forensics* to reflect recent changes in its entry requirements.

13.3 Student Awards

13.3.1 New Awards

Council resolved to establish the following new student awards:

- CISRA Prize for Outstanding Performance in 2nd Year BE (computer engineering) (*Appendix E of the report*)

- CISRA Prize for Outstanding Performance in 2nd Year BE (software engineering) (*Appendix F of the report*)
- CISRA Prize for Outstanding Performance in 3rd Year BE (computer engineering) (*Appendix G of the report*)
- CISRA Prize for Outstanding Performance in 3rd Year BE (software engineering) (*Appendix H of the report*)

13.3.2 Renaming of Award

Council adopted the Board's **recommendation** that the *Peter G Jones Elective Essay Prize for 6th Year Medical students* be renamed as the *University of Melbourne Medical Society Elective Essay Prize*.

14. Academic Board [Items B.1 (b)]

Council received the report of meeting 7/05 of the Academic Board held on 25 August 2005.

14.1 Proposal for the establishment of the Colgate Chair of Population Oral Health

Council adopted the Board's **recommendation** that the selection committee for the Colgate Chair of Population Oral Health should be as set out in Appendix A of the report. Council noted that the President of Academic Board was satisfied that Council requirements with regard to naming rights for an academic position have been met.

14.2 New and Revised Courses

14.2.1 Conversion of Advanced Diplomas to Associate Degrees in the Faculty of Land and Food Resources

Council adopted the Board's **recommendation** that the following 2-year Advanced Diplomas in the Faculty of Land and Food Resources be restructured as 2-year Associate Degrees:

- Advanced Diploma of Horticulture to become the Associate Degree of Environmental Horticulture (Burnley campus course)
- Advanced Diploma of Forestry Management to become the Associate Degree of Forestry Management (Creswick campus course)
- Advanced Diploma of Wood Products Management to become the Associate Degree of Wood Products Management (Creswick campus course)

14.2.2 Cancellation of Courses

Council adopted the Board's **recommendation** for the cancellation of the following courses:

- Extended Bachelor of Engineering
- Extended Bachelor of Science.

14.2.3 Renaming of Course

Council adopted the Board's **recommendation** that the Bachelor of Resource Management in the Faculty of Land and Food Resources be renamed as the Bachelor of Natural Resource Management.

Council adopted the Board's **recommendation** of a change to the titles of the Master of Commerce (by thesis) and the Master of Commerce (Employee Relations and Human Resource Management) collectively to the Master of Commerce (Management).

14.2.4 Master of Arts – International Relations (Advanced Seminars and Shorter Thesis)

Council adopted the Board's **recommendation** to approve the establishment of the Master of Arts – International Relations (Advanced Seminars and Shorter Thesis) (Appendix B of the report).

14.3 New Student Awards

Council adopted the Board's **recommendation** to establish of the following awards in the Faculties of Economics and Commerce and Law:

- Clive Brookes Award for Legal Ethics (Appendix C of the report)
- Booz Allen Hamilton Prize (Appendix D of the report)

14.4 Protocol for Joint Badging of Degrees

Council adopted the paper, *Protocol for Joint Badging of Degrees*, as set out in Appendix E of the report.

14.5 Entry Pathways

14.5.1 Forecast Results – United Nations International School, Hanoi, Vietnam

Council adopted the Board's **recommendation** to approve the following –

- the use of predicted IB results to make offers to applicants undertaking the IB Diploma at the United Nations International School of Hanoi, Vietnam; and
- that these applicants must achieve the predicted grade in prerequisite subjects at the level at or above that currently approved for entry;
- the total predicted IB Diploma score must be at least 2 points higher than the approved guaranteed ENTER score;
- approval be reviewed by Student Entry Pathways Sub Committee (SEPSC) at the end of a three-year trial period.

14.5.2 English language bridging program to be offered through the Hawthorn English Language Centre

Council adopted the Board's **recommendation** to approve the 10 weeks English Language bridging course to be delivered by the Hawthorn English Language Centre to prospective postgraduate coursework students in the Faculty of Architecture, Building and Planning. Council adopted the Board's further **recommendation** that the program be approved for one year trial period, commencing in semester one 2006.

14.5.3 Change to English Language requirements for the Faculty of Architecture, Building and Planning

Council adopted the Board's **recommendation** that the requirements for English Language entry TOEFL scores for exchange and study abroad students entering the Faculty of Architecture, Building and Planning's undergraduate and postgraduate courses change as follows:

- Computer-based TOEFL score
Change from 233 to 213 and the Written Test of English from 4.5 to 4;

- Written Paper-based TOEFL
Change from 577 to 550 and the Written Test of English from 4.5 to 4.

14.6 2006 Guaranteed ENTER – Additional Request

Council adopted the Board's **recommendation** to approve the same ENTER for the double degree as for the single degrees making up the double degree program, that is –

- Bachelor of Engineering (Mechatronics)/Bachelor of Computer Science:
 - Australian Guaranteed and International Minimum ENTER – 86
 - International Guaranteed ENTER – 91.

14.7 Cultural Diversity in Curriculum – Working Group Report

Council noted that, contrary to the suggestion in item 10 of the Board's report, the recommendations of the Working Group on Cultural Diversity had not been adopted at this stage, but were to be reconsidered by the Board.

15. Finance Committee [Item B.2 (a)]

Council received the report of meeting 5/05 of the Finance Committee held on 27 July 2005.

15.1 Changes to Regulation 17.1.R6 Purchasing Procedures and Delegations in relation to Financial Matters

Council adopted the **recommendation** of amendments as detailed in Appendix A of the report.

16. Finance Committee [Item B.2 (b)]

Council received the report of meeting 6/05 of the Finance Committee held on 30 August 2005.

16.1 Funding for new Economics and Commerce Building

Council received advice that Finance Committee had approved the principle of constructing a building for the Economics and Commerce Faculty and had noted that the quantity surveyor's current estimate of cost was \$118.098 million. Council adopted the **recommendation** of a funding package up to that limit as follows:

- \$60 million borrowing from National Australia Bank on terms outlined in the Chief Financial Officer's report (Appendix A) (noting that Council approved a \$50 million facility at its June meeting); and
- Internal funding as outlined in the report noting that an amount of \$21 million will need to be funded from the Cash flow component of University Reserves until the 2008-2010 appropriations have been made from the University's recurrent budget.

16.2 Proposed Land Acquisitions

Noting that Finance Committee had approved the purchase of 116-128 Leicester Street, Carlton for the amount of \$7.5 million and 123 Bouverie Street, Carlton for the amount of \$6.15 million, with both purchases to be subject to an agreed contract and the Land Monitor's approval, Council agreed to the allocation of this funding from University Reserves.

17. Legislation & Trusts Committee [Item C]

Council received the report of meeting 5/05 of the Legislation Committee held on 29 August 2005.

17.1 Council made the following Statutes as detailed in the Report:

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| (1) | Amendment of Statute 9.14 recommended by the University Secretary on the advice of the Deputy Vice-Chancellor (Research) | <u>To update the Affiliation statute for Howard Florey Institute of Experimental Physiology and Medicine</u> (109/05) |
| (2) | Amendment of Statute 9.17 recommended by the University Secretary on the advice of the Faculty | <u>To change the reference to an honorary professorial title</u> (99/05) |
| (3) | Enactment of Statute recommended by the Planning and Budget Committee | <u>To affiliate the Austin Research Institute</u> (101/05) |

17.2 Council made the following Regulations as detailed in the report:

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| (1) | Making of Regulation R3.356 recommended by Academic Board | <u>To provide for an Associate degree</u> (97/05) |
| (2) | Amendment of Regulation 5.1.R1 recommended by the University Secretary – | <u>To change the name of the Institute of Land and Food Resources referring to it as a faculty of the University</u> (110/05) |
| (3) | Amendment of Regulation 5.4.R1 recommended by the University Secretary – | <u>To provide for the award of Associate Degree in the list of awards of the University</u> (96/05) |
| (4) | Amendment of Regulation 6.1.R7 recommended by the University Secretary on the advice of the Faculty of Medicine, Dentistry and Health Sciences | <u>To amend the name of two University Centres</u> (102/05) |
| (5) | Amendment of Regulation R6.72 recommended by the University Secretary on the advice of the Trusts Manager | <u>To amend the terms of Murray Sutherland Prizes</u> (103/05) |
| (6) | Amendment of Regulation R6.72 recommended by the University Secretary on the recommendation of the Melbourne Scholarships Office | <u>To amend the terms of The Edward J. Darbyshire Trust</u> (104/05) |
| (7) | Amendment of Regulation R6.72 recommended by the University Secretary on the advice of the Faculty of Arts | <u>To update the terms of Margaret Kiddle Prize</u> (105/05) |
| (8) | Amendment of Regulation R6.205 recommended by the University Secretary on the advice of the Faculty of Engineering | <u>To amend the terms of The Arno Herpe Foundation</u> (107/05) |
| (9) | Making of Regulation R6.230 recommended by the University Secretary on the advice of the Faculty of Veterinary Science | <u>To govern The Dr Sue Newton Scholarship</u> (106/05) |

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| (10) | Amendment of Regulation 7.1.R2 recommended by the University Secretary on the advice of the Faculty | <i><u>To amend a Chair to Schedule B of the regulation governing academic and general staff ranks and titles</u> (100/05)</i> |
| (12) | Amendment of Regulation R7.43 recommended by the Faculty of Law | <i><u>To update Regulation R7.43 – The Chair of Commercial Law</u> (84/05)</i> |
| (13) | Making of a Regulation R7.237 recommended by the University Secretary on the advice of the Trusts Manager | <i><u>To govern The Lady Northcote Trust Fund</u> (82/05)</i> |
| (14) | Amendment of Regulation R7.144 recommended by the Director, Melbourne Innovation and Research Office and the Director Melbourne Research Scholarships Office | <i><u>To amend the administrative arrangements for awarding scholarships under the Ernst and Grace Matthaehi Bequest</u> (83/05)</i> |
| (15) | Amendment of Regulation R7.178 recommended by the University Secretary | <i><u>To update the terms of the G.H. and F.R. Vasey Bequest</u> (86/05)</i> |

Council received a tabled supplementary report of meeting 5/05 of the Legislation Committee held on 29 August 2005.

17.3 Amendments to the Terms of Reference

Council adopted the **recommendation** that paragraph 3 of Section II of the Standing Resolution of Council 2.2 dealing with the Legislation and Trusts Committee be amended as follows:

- “3 (a) Subject to sub-paragraph (b), the Committee oversees and monitors, and advises Council on, all matters concerning the administration and performance of trusts and other funds involving fiduciary obligations as reflected in University Regulations.
- (b) The Vice-Chancellor is responsible for the proper administration and performance of all trusts and other funds involving fiduciary obligations as reflected in University Regulations, including certifying to Council annually whether or not in his opinion, these obligations are being performed in accordance with the law and in proper fulfilment of their terms.”

18. Summary of Reports of matters dealt with by the Vice-Chancellor [Item D.2(a) and D.2(b)]

Council received the summary of reports on matters dealt with by the Vice-Chancellor, as set out in Items D.2(a) and D.2(b).

19. Report from the Melbourne Theatre Company Board of Management [Item D.5 (a)]

Council received the report for meeting 7/05 of the Melbourne Theatre Company Board of Management held on 19 August 2005.

The meeting then closed.