

2008

THE UNIVERSITY OF MELBOURNE
COUNCIL MEETING NO. 7

A meeting of the Council was held in the Council Chamber, 1st Floor, Old Quadrangle on Monday, 20 October 2008 at 4.00pm.

Present

Members

The Chancellor (Mr I Renard) (in the Chair)
The Deputy Chancellor (Ms R Storelli)
The Vice-Chancellor (Professor G Davis)
The Acting President of Academic Board (Professor G Stevens)
Ms E Alexander, Professor G Bowes, Mr P Briggs (arrived at 4.30pm),
Mr M Coyle, Professor P Dawkins, Dr M Doig, Ms H Hayman, Mr R Johanson, Associate Professor M Joshi, Dr V Mansour, Ms E Ritchie, Ms M Sloss and the Hon. D White

Others Attending

The President of Convocation (Ms L Boston)
The President of UMPA (Ms T Jonas)
The President of UMSU (Ms L Buckingham)

The Provost (Professor P McPhee)
The Deputy Vice-Chancellor (Global Relations) (Professor F Larkins)
The Deputy Vice-Chancellor (Research) (Professor P Rathjen)
The Pro-Vice-Chancellor (Global Relations) (Professor W Bebbington)
The Acting Senior Vice-Principal (Ms E Baré)
The Vice-Principal and Chief Financial Officer (Mr D Percival)
The Vice-Principal (Property and Campus Services) (Mr C White)
The Vice-Principal and Academic Registrar (Ms Gillian Luck)
The Vice-Principal (Marketing and Communications) (Mr Pat Freeland-Small)

The University Secretary (Ms J White)
The Manager, Corporate Affairs (Ms C Buckridge)
Mr D Speagle (Office of the Vice-Chancellor)
Ms E Fazio (Office of the Vice-Chancellor)

The Acting University Librarian (Ms J Ellis)
Commander A Dickinson (Head of Victoria Police's Operations Co-ordination Department) Mentee of Mr Percival (until 5.00 p.m.)

BUSINESS

I FORMAL MATTERS

1.1 Apologies and Leave of Absence Requests [Item A.01]

Council noted that leave of absence had been granted for this meeting to Judge I Lawson and that apologies had been received from Ms S Beattie, Ms L Landy and Professor P Pattison. A late apology was received by the Hon. A Chernov due to an unexpected commitment.

1.2 Welcome

The Chancellor welcomed Commander Ashley Dickinson, the Head of Victoria Police's Operations Co-ordination Department, and Ms Jenny Ellis, Acting University Librarian as observers for this meeting.

2 Returning Officer's Report [Item A.02]

The University Secretary reported on the results of the recent elections:

- 2.1** That Mr Michael Coyle has been declared re-elected to Council by the professional staff of the University, for a two year term commencing on 1 January 2009.
- 2.2** That Ms Tammi Jonas had been elected by the graduate students as a student representative on Council for the year 2009
- 2.3** That Ms Onagh Bishop had been elected by all enrolled students as a student representative on Council for the year 2009.
- 2.4** That Ms Carla Drakeford was the President-Elect for UMSU for 2009.
- 2.5** That Mr Paul Coats was the President-Elect for UMPA for 2009.

The Chancellor congratulated all new members of Council on their appointment and added that Ms Bishop, Ms Drakeford and Mr Coats would be most welcome to attend the December meeting of Council of observers.

3 MINUTES OF PREVIOUS MEETINGS AND FOLLOW UP ACTION SHEET [Item A.1(a) and A.1(b)]

- 3.1** The Minutes of Council meeting 6/08 held on 1 September 2008, copies of which had been distributed, were confirmed, subject to amending Ms Jonas' title.
- 3.2** The Action Sheet from Meeting No.5/08 was noted, with an amendment to the last item concerning the Faculty of the VCA and Music, for which it was noted that a submission seeking an amendment to the Melbourne University Act had been forwarded to the Victorian Government.

4 DECLARATIONS OF INTEREST [Item A.2(a)]

The Chancellor called for any declarations of interest for items on the agenda for the current meeting. No declarations were received.

5 STARRING OF ADDITIONAL ITEMS [Item A.2(b)]

Additional items B.2(5), B.2(6), B.2(14), B.2(17), B.3(1), B.3(8), C.1(5), C.2(2) and C.8(6) were starred for discussion.

6 MOTION TO ADOPT OR RECEIVE “UNSTARRED ITEMS OF BUSINESS” [Item A.2(c)]

In accordance with established procedure, it was formally agreed that the items of business that were not to be specifically discussed should be adopted where containing recommendations or received where containing reports.

7 LISTING OF KEY ISSUES AND DOCUMENTS FOR DISCUSSION [Item A.4]

7.1 Building Value through Brand Equity Presentation

Mr Pat Freeland-Small, Vice-Principal (Marketing & Communications) gave an audio-visual presentation on “Building Value through Brand Equity”, which provided Council with an analysis of the University’s marketing strategy for 2009. Included in the presentation was a description of the various components of the Marketing and Communications Division and their role in providing a wide spectrum of professional services that support the promotion of the University of Melbourne brand. Council noted that it was likely that the University “total spend” in this area was less than its major competitors and that it was vital to have a co-ordinated approach to promotion and marketing. This was particularly so when the Graduate School model was in the early days of its development and was a key differentiating factor from other Universities in Australia. Other functions of the marketing team were to communicate research outcomes to the community, to support the Advancement function and to improve internal communications within the University.

Mr Freeland-Small explained to Council the distinction between the Marketing function and the Student Recruitment (or sales) function which in many respects were quite different activities but at the same time were complementary to each other in terms of their common goal to support the University’s achievement of student load targets. Council noted that graduate student recruitment was likely to present the most challenges in 2009 for a variety of reasons.

8 CHANCELLOR’S REPORT [Item B.1]

8.1 Role of Chancellor

Council noted that nominations for Chancellor will be called for by the University Secretary shortly, with an election date set for the next Council Meeting on 8 December.

The Chancellor reminded members of the working dinner that would follow the meeting at which the discussion topic was the “Role of the Chancellor” and for which background papers had been prepared and distributed by the University Secretary.

8.2 Council Discussions with Deans

Council endorsed the proposed schedule as detailed in the Chancellor’s Report.

8.3 Response to Committee of Convocation

Council noted the background to the concerns expressed by the Committee of Convocation about membership of Faculty Boards in the new legislative structure. It endorsed the following principles: (i) that the President of the Committee of Convocation should continue to have a standing invitation to attend all meetings of Council, including the annual Planning Conference and to have the right to speak on all matters pertaining to the Committee; (ii) that Council Standing Committees should have provision for membership of a member of the Committee of Convocation; and (iii) that sub-committees of Council Standing Committees and ad hoc Council committees should not necessarily contain provision for membership of a Committee of Convocation representative (although they would not be precluded from membership if this was thought desirable).

In relation to the new draft Statute 5.1 “The Faculties”, Council resolved to advise Faculties that its sentiments were that any new Statute governing Faculties should include provision for a member of the Committee of Convocation to be included in the membership of an Advisory Board to each Faculty.

8.4 Forthcoming Dates

Council members were reminded of forthcoming important dates, including a visit to the Australian Synchrotron at Blackburn Road, Clayton on 28 October 2008.

9 VCA INTEGRATION COMMITTEE REPORT [Item B.1(b)]

Council received and noted the report of meeting 5/08 by the VCA Integration Committee held on 2 October 2008.

10 VICE-CHANCELLOR'S REPORT [Item B.2]

Council received and noted the Vice-Chancellor's Report.

10.1 Arts Update

The Vice-Chancellor reported on progress to date on the implementation of the Arts Renewal Plan. Council was pleased to note that the Faculty was forecasting a positive improvement in its budget position but that some areas still had excess staff numbers and that the consultation process for redundancies had been extended until 24 October, after discussion with the NTEU. It was almost certain that some involuntary redundancies would occur.

10.2 Multilateral Agreement

Council approved the establishment of a Faculty of Music Multilateral Agreement with a number of international institutions and the University of Queensland.

10.3 Australia India Institute

Council approved the establishment of the Australia India Institute at the University, which will provide leadership in enhancing Australia-India relations.

10.4 India Engagement

Council noted the report by the Deputy Vice-Chancellor (Global Relations) and endorsed the recommendation not to proceed with the proposed joint venture.

10.5 THE Rankings

Council noted the University's position within the Times Higher Education Supplement rankings had slipped in 2008, along with most Australian Universities. The reasons for this were being investigated but it was thought to be due in some considerable degree to changes to the way in which data was reported and parameters defined.

10.6 GO8 Comparative Research Data

The Vice-Chancellor called on the Deputy Vice-Chancellor (Research) to provide advice on the recently published Higher Education Research Data Collection for 2004-2007. Council noted that, although this data ranked the University number two to the University of Sydney on total research income, the University's research performance had increased by 10.6% from 2006, reducing the gap between the two institutions from \$29.8m in 2006 to \$1.7m in 2007. The University had retained its number one ranking for Australian Competitive Grants for the fifteenth year in a row and was one of the few universities world-wide to have research strength across the board. Levels of State Government funding were somewhat disappointing but Council noted that this situation was in the process of being remedied and would form the basis for part of future research strategy.

10.7 Awards for University Teaching

The Vice-Chancellor reported that Professor Stephanie Trigg and Dr Catherine Bennett had been named among the 22 winners of the Australian Learning and Teaching Council's 2008 Australian Awards for University Teaching Excellence.

Council noted that Professor Trigg had been awarded the Patricia Grimshaw Award for Excellence in Mentoring (Academic) and Dr Bennett had received the David White Award in the University Teaching Awards earlier in the year.

10.8 The Knowledge Economy and Aboriginal Health Development

Council received a paper entitled "*The Knowledge Economy and Aboriginal Health Development*" containing the content of a Dean's Lecture delivered by Professor Ian Anderson in May. The Vice-Chancellor invited Council to consider how fortunate the University was to count among its academic staff such outstanding members of the indigenous community as Professor Anderson and Professor Marcia Langton [see also Item 10.9 below].

10.9 Alfred Deakin Prize awarded to Marcia Langton

The Vice-Chancellor reported that Professor Marcia Langton was awarded the Alfred Deakin Prize in the Victorian Premier's Literary Awards for an Essay Advancing Public Debate

10.10 Resignation of VP (Information) and Chief Information Officer

The Vice-Chancellor reported that the Vice-Principal (Information) and Chief Information Officer, Ms Linda O'Brien, had been appointed to the position of Pro-Vice-Chancellor (Information) at Griffith University and had resigned from the University. Professor Davis congratulated Ms O'Brien on her achievements whilst at the University of Melbourne and in particular her contribution to the Information Futures Commission.

Council noted that it had been decided not to continue the integrated model of Library and Information Technology and that separate positions had been created of a Director (Information Technology) (reporting to the Head of University Services) and a University Librarian (reporting to the Provost).

10.11 Student Housing Co-operative Model

The Vice-Chancellor introduced a paper entitled "*Feasibility of the University Supporting a Student Housing Co-operative Model*", which was produced in response to a resolution of Council at its meeting on 1 September 2008, when the question of the student housing crisis was discussed at length. Council was reminded of the intensity with which the housing situation had worsened over previous years due to a number of factors beyond the control of the University.

The Vice-Chancellor advised that the University was sympathetic to students in difficulties with their accommodation on a long term basis and the feasibility study had shown that the concept of student housing co-operatives was a constructive and potentially viable response to the problems of the current housing market. The Provost endorsed this, adding that the Student Housing Service in particular, had a strong commitment to positive housing outcomes for students. A paper produced by the Student Housing Co-operative (SHAC) (but not formally received by Council) was acknowledged as making an important contribution to the discussion, especially in view of the engagement of other organisations who had indicated support for the issue.

Council noted that the Melbourne City Council had delivered a Building Notice in respect of the buildings at 272-278 Faraday Street dated 3 October 2008 in which extensive alterations were required in order to make the premises safe for occupation. The University had 30 days in which to respond. It was inevitable that the student squatters on these premises would be asked to leave in the near future.

In the debate that followed, a number of observations were made about various aspects of the current situation.

In regard to current initiatives on the part of the University, Council noted that:

- The Vice-Chancellor had employed the former Vice-Principal (Property and Campus Services), Mr Russell Elliott, with a specific brief to investigate options for large scale student housing on a long term basis across a wide catchment area.
- A number of possible sites for accommodation were in prospect, including the old Royal Women's Hospital and some staff housing associated with it; a site opposite Newman College

for which approaches had been made to the State Government, which were unsuccessful but which could be re-opened; and purchase of land in Royal Parade was in progress that could potentially provide student housing close to Parkville.

- The University (including its affiliated Colleges) was already providing housing to over 2500 students and in 2008 had contributed over \$500,000 towards the cost of emergency housing for more than 500 students. It was able to identify further emergency housing to meet the needs of Melbourne students currently occupying Faraday Street.

In regard to the Colleges, Council was advised that applications were running at around 4 for every available place. It was reminded that Medley Hall would be closed for alterations in 2009 in order to bring it up to modern compliance standards. As parts of the facility were compliant, students had been given until the end of the assessment period to remain, so that their studies would not be disrupted.

Noting that the compliance deadline for Faraday Street was in the very near future, student members sought an explanation of why this could not also be delayed to bring it into line with Medley Hall. The Vice-Chancellor explained that this was to do with the Improvement notice over which the University had no control – unlike Medley Hall.

The President of UMPA, Ms Tammi Jonas, spoke in support of the SHAC occupation of Faraday Street, praising the approach being taken by members towards providing support for needy students and maintaining the premises in a habitable condition. She suggested that the premises should be allowed to be refurbished (on the basis that it would be at no cost to the University) and then used as a model of how a student housing co-operative could be successful. Ms Jonas urged the University to take a leadership role in this regard in promoting the model to the State Government. These views were supported by Ms Hannah Hayman.

Dr Doig, who chairs the Board of Directors of MUSUL, advised that the matter was also under consideration by their Board, since they have a responsibility for the provision of facilities and services to students. Subject to further consideration, some financial reserves could be made available to assist with housing, provided a commercial return on any loans could be achieved.

At various points in the discussion, Council returned to the question of financial viability and the cost benefit comparisons of retaining Faraday Street as student housing or spending equivalent sums of money on refurbishing larger facilities that would benefit greater numbers of students. Council noted also the Vice-Chancellor's advice that he had determined, on the basis of all available data, that the optimal use of Faraday Street was not for student housing.

Council agreed that it wished to promote a positive sense of engagement and partnership with students on these matters and would fully support their involvement in developing options for future housing needs.

Council **resolved** to endorse the following recommendations:

- (i) A statement of support for student groups seeking to develop student housing co-operatives that are directed towards the needs of low-income students unable to secure housing.
- (ii) The introduction of a one-off grant scheme to encourage the establishment of student co-operatives directed towards the needs of low-income students unable to secure housing.

This would entail:

- Provision of up to ten one-off start-up grants (\$3,000-\$5,000) per annum.
- Establishment of award requirements, developed through the Office of the Provost and utilising information provided by Student Financial aid and Student Housing Services.
- Establishment of an open and transparent application process in the final quarter of each year, including award criteria, for grants at the commencement of the following year.
- Ensuring that provision of housing for low-income students, in particular those unable to source housing, is a threshold criteria for the award of a grant.

- Management of the grant scheme through Student Financial Aid, utilising existing experience in the management of housing grants.
- (iii) The extension of Student Housing Services operation to incorporate advice and information on requirements for the establishment of student housing co-operatives.

This would entail:

- The collation and provision of material on resources and processes for the establishment of student housing co-operatives.
 - Provision of general advice to student groups seeking to establish student housing co-operatives.
- (iv) An examination led by the Vice-Principal (Property and Campus Services) together with Student Housing Services and interested students, of initiatives the University might take in seeking the provision of other forms of social housing in Inner North Melbourne.
- (v) That a report on progress made under item (iv) be reported to the next meeting of Council.

10.12 Compliance Report

Council received and noted the Compliance Report.

10.13 Appointment of Pro-Vice-Chancellors 2009

Council approved the appointment of Professor G Stevens in his capacity as President of the Board and Professor R Slocombe in his capacity as Vice-President of the Board as Pro-Vice-Chancellors of the University for the period from 1 January 2009 to 31 December 2009.

11 PROVOST'S REPORT [Item B.3]

Council received and noted the Provost's Report to Council.

11.1 Schedule of Degree Conferring Ceremonies 2009

In answer to a question, the Provost advised that ceremonies held during working hours had not proved popular in the past and had therefore been reduced in number. Council endorsed the Conferring Ceremonies Schedule for 2009, subject to any amendments made by the Provost as circumstances may require.

11.2 Provost and Heads of Colleges Meeting

Council noted that the former Joint Committee of the Academic Board and Heads of Colleges Committee had been reviewed and would henceforth become the "Provost and Heads of Colleges Meeting", with similar membership but much broader terms of reference. Council noted the Provost's advice that he was planning with the co-operation of the Colleges a major new initiative with regard to the orientation of new students who were not planning on becoming College residents. This would be progressed through the new meeting arrangements.

12 SENIOR VICE-PRINCIPAL'S REPORT [ITEM B.4]

Council received and noted the Senior Vice-Principal's Report to Council.

12.1 Delegation Arrangements – Information Services

Council approved the authority currently vested in the Vice-Principal (Information) to purchase library materials under Regulation 17.1.R.6, to be exercised by the Acting University Librarian.

It noted that recommendations to amend Regulations 8.1R7 and 17.1R6 and Statutes 13.1 and 14.1 would be brought forward at a later date.

13 FINANCE COMMITTEE [Item C.1]

Council received and noted a report from the Finance Committee meeting 5/2008 held on 1 October 2008.

13.1 Student System

Council approved the allocation of \$1.731M from University Reserve funds to cover the increased costs resulting from the delay in implementation of the new University Student System, noting that this amount represented about 8% of the total project cost.

13.2 Faculty Accommodation Alignment Program

Council approved the allocation of \$250,000 to fund feasibility work and preparation of a plan in support of this program from Reserve Funds.

13.3 Property Acquisitions

Council approved the allocation of Reserve Funds to purchase a property in Royal Parade as detailed in Appendix 4 of the report, noting that a bid to acquire a second property in Bouverie Street had been unsuccessful.

13.4 University of Melbourne Financial Statements

The Chair of the Investment Management Committee, Mr Robert Johanson was invited to speak to this item. He informed Council that, due to the dramatic downturn in financial markets, the market value of the University's investment portfolio (which had risen strongly over the past 5 years) was currently significantly lower than it was at the beginning of the current financial year. Action of our fund managers has resulted in the realisation of capital losses and these have reduced the University's overall surplus for the year, resulting in a potential breach of one of its loan covenants to the National Bank. The Vice-Principal and Chief Financial Officer reported that a waiver had been sought from the Bank which it is expected will be granted. The Investment Management Committee had been monitoring the volatility of the market for some time and had in fact made some early decisions regarding the spread of the portfolio that had proved to be beneficial and lessened the impact of the losses.

Mr Johanson advised that the current situation was serious and that if it continued to deteriorate, the University would be forced to reduce its expenditure on or withdraw from some activities. Meanwhile, it was important to concentrate on taking costs out of the business wherever possible. He also reminded Council that recent events highlighted the fact that the University was in effect too dependent on its investment income to maintain its surplus and that operating deficiencies should be addressed. This was supported by the Chairperson of Finance Committee, Ms Alexander.

14 ACADEMIC BOARD [Item C.2]

Council received the report of meeting 8/08 of the Academic Board held on 25 September 2008.

14.1 Academic Programs – Discontinuation of Courses

Council approved the discontinuation of intake into the following courses:

Melbourne School of Engineering

Master of Applied Science (Civil) 462AV

Master of Applied Science (GIS) 462GS

Master of Applied Science (Geomatics) 462GM

Master of Computer Science (360AA)

Master of Geomatic Engineering (612AA)

Master of Engineering Science (Chemical) 352CH

Master of Engineering Science (Civil) 352AV

Master of Engineering Science (Computer Science and Software) 352CE

Master of Engineering Science (Electrical and Electronic) 352EE

Master of Engineering Science (Environmental) 352AR

Master of Engineering Science (Mechanical and Manufacturing) 352AF

Postgraduate Certificate in Engineering (Energy Studies) 540EN

Postgraduate Certificate in Engineering (Engineering Management) 540EM
Postgraduate Diploma in Engineering (Engineering Management) 978IE
Postgraduate Certificate in Engineering (Environmental Engineering) 540EC
Postgraduate Certificate in Engineering (Engineering Project Management) 540PM
Postgraduate Certificate in Engineering (Utilities Management) 540UM
Postgraduate Certificate in Engineering (Water Resources Management) 540WR
Postgraduate Diploma in Engineering (Development Technologies) 978DT
Postgraduate Diploma in Engineering (Energy Studies) 978EC
Postgraduate Diploma in Engineering (Engineering Project Management) 978PM
Postgraduate Diploma in Engineering (Environmental Engineering) 978EC
Postgraduate Diploma in Engineering (Utilities Management) 978UM
Postgraduate Diploma in Engineering (Water Resources Management) 978WR
Graduate Certificate in Engineering (Utilities Management) 988UM
Graduate Diploma in Engineering (Utilities Management) 988UM
Master of Utilities Management (Infrastructure) 196AA / BU
Postgraduate Certificate in Engineering (Development Technologies) 540DT

Faculty of Economics and Commerce

Master of International Business

Master of Commerce (Economics) (MCom(Eco)) (202AE)

14.2 Academic Programs – Proposals for New Courses

Council approved the following new courses:

Melbourne Graduate School of Education

Master of Tertiary Education Management, incorporating the
Graduate Certificate of Tertiary Education Management, and the
Graduate Certificate of Quality Assurance. (Appendix A of the report)

Melbourne School of Graduate Research

Graduate Certificate in Advanced Learning and Leadership (Appendix B of the report)

14.2.1 Faculty of Arts

Professor Stevens highlighted a new type of undergraduate degree designed specially for Indigenous students: the Extended BA (Appendix C of the report). A four year course, special entry conditions would apply and students would graduate with a Bachelor of Arts. Council commended this initiative on the part of the Faculty of Arts.

14.3 New Student Award

Council approved the establishment of the following student award:

- Penguin Manuscript Award for the School of Culture and Communication (Appendix D of the report)

15 ACADEMIC BOARD – URGENT MATTER [B.2(b)] [Tabled]

15.1 Honorary Degrees

15.1.1 Award of Honorary Degrees of Doctor of Laws (*honoris causa*)

Council approved the award of an honorary degree of Doctor of Laws (*honoris causa*) to two individuals whose citations were tabled at the meeting. Due to a short time frame, voting for one was incomplete and approval was conditional upon the requisite number of remaining votes being cast. [University Secretary's Note: This occurred by Tuesday October 21]

15.1.2 Award of Honorary Degree of Doctor of Veterinary Science

Council approved the award of an honorary degree of Doctor of Veterinary Science (*honoris causa*) to an individual whose citation was tabled at the meeting.

15.1.3 Award of Honorary Degree of Master of Veterinary Science

Council approved the award of an honorary degree of Master of Veterinary Science (*without examination*) to an individual whose citation was tabled at the meeting.

16 AUDIT AND RISK COMMITTEE [Item C.3]

Council received a report of meeting 3/08 of the Audit and Risk Committee held on 6 October 2008.

17 BUILDINGS AND ESTATES COMMITTEE [Item C.4]

Council received a report of meeting 4/08 of the Buildings and Estates Committee held on 13 October 2008.

18 HONOURS COMMITTEE [Item C.6]

Council received a report of meeting 4/08 of the Honours Committee held on 24 September 2008.

18.1 The Award of Honorary Degrees to Public Figures

Council endorsed, in principle, the proposed amendments to the relevant statutes as detailed in the discussion paper. The proposed amendments to Statutes 12.7 and 12.8 will be referred to Legislation and Trusts Committee for consideration prior to returning to Council for final approval.

19 REMUNERATION AND EMPLOYMENT CONDITIONS COMMITTEE [C.7(a)]

Council received a report of meeting 5/08 of the Remuneration and Employment Conditions Committee held on 1 September 2008.

19.1 Recruitment of Deputy Vice-Chancellor (Global Relations)

Council noted that a national and international search for the next Deputy Vice-Chancellor (Global Relations) had commenced and had already attracted a significant number of applicants. A search firm had been commissioned to ensure that there were sufficient female applicants of high calibre but it had so far proved unsuccessful and it was likely that there would be an extension of the closing date.

19.2 Reappointment of the Dean of the Faculty of Economics and Commerce

Council noted that the Committee had supported the Vice-Chancellor making an offer of reappointment to the Dean of Economics and Commerce on 1 September (as previously reported to Council). The Vice-Chancellor advised that settlement of contract details was likely to be finalised in the near future.

20 REMUNERATION AND EMPLOYMENT CONDITIONS COMMITTEE [C.7(b)]

20.1 Salary Increase for Staff

Council noted that, acting on the recommendation of the Committee, the Acting Vice-Chancellor had approved, as a matter of urgency, a 1% salary increase for staff with effect from 4 October 2008.

20.2 Appointment of a Senior Adviser

Council noted that Associate Professor John Armstrong had been appointed for a term of 5 years as a Special Adviser in the Office of the Vice-Chancellor. Among his roles would be provision of general support and advice to members of Council. This is in addition to his current part-time role at the Melbourne Business School.

21 LEGISLATION AND TRUSTS COMMITTEE [Item C.8]

Council received the report of meeting 5/08 of the Legislation and Trusts Committee held on 6 October 2008.

21.1 Trust Regulations for Submission to Council

Council approved the revocation or amendment of the following Regulation, as detailed in Appendix A of the Report:

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|-----|--|--|
| (1) | Revocation of a template regulation recommended by the Trusts Lawyer | <i>To govern faculty/department/school scholarship funds (77/08)</i> |
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21.2 Withdrawn Items

Council noted that the following item was withdrawn:

- | | | |
|-----|---|--|
| (1) | Making of a regulation recommended by the Vice-Principal and General Counsel on the advice of the Faculty of Arts | <i>The Committee had particular concerns about compliance issues in general and about two particular clauses in the draft. The Vice-Principal and General Counsel will raise the compliance matters with the Vice-Chancellor and will seek further advice from senior counsel on the details of the draft.</i> |
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21.3 Generic Faculty Funds

Council noted the background to the proposal and agreed that this was an improved approach to establishing generic funds which did not require a template regulation *per se*. It endorsed the approach detailed in Appendix B of the report, for the formulation of regulations for generic faculty scholarship funds and generic faculty research and teaching funds, to be recommended to Council in each case.

21.4 Chairperson's Report

Ms Sloss reported that Legislation and Trusts Committee had benefited from a lengthy meeting about the legal implications of affiliation agreements and how to capture research output from such arrangements for reporting purposes and in particular students' intellectual property.

It was suggested by the Chancellor that Appendix D on "Affiliation Agreements, Research and Intellectual Property" should be regarded as a background paper of ongoing importance, and should be incorporated into the Council members' handbook together with other material concerning the University's internal structures and relationships with other bodies.

22 COMMITTEE OF CONVOCATION [Item C.9]

Council received the report of meeting 7/08 of the Committee of Convocation held on 17 September 2008.

23 MELBOURNE THEATRE COMPANY BOARD OF MANAGEMENT [Item D.1(a)]

Council received the report of meeting 7/08 of the Melbourne Theatre Company Board of Management held on 19 September 2008.

23.1 Board Membership

In accordance with Regulation 8.1.R3(1)(f), Council endorsed the reappointment of the following members for three-year terms:

- Mr Derek Young (Chair) - 1/01/09 – 31/12/2011
- Mr Jeremy Kirkwood - 1/01/09 – 31/12/2011
- Ms Lyndsey Cattermole - 1/01/09 – 31/12/2011

Council further agreed that Professor Andrea Hull's term may be extended to 31/03/2009 until the new Director and Dean of the VCA takes up their position.

24 THE IAN POTTER MUSEUM OF ART [Item D.1(b)]

Council received the report of meeting 5/08 of the Ian Potter Museum of Art Board held on 7 October 2008.

25 SUMMARY OF REPORTS OF MATTERS DEALT WITH BY THE VICE-CHANCELLOR ON BEHALF OF COUNCIL [Items D2]

25.1 Appointments Report (Non-Confidential) [D2(a)]

No Report.

25.2 Approval of Changes to Regulations under Authority of Statute [D.2(b)]

Council noted that under the authority given to the Vice-Chancellor by the University Statutes, he had made amendments to Regulations as follows:

5.4.R1 Details of Subjects and Courses

6.1.R7 Attachment A: Centres and Institutes for Research and Research Training

25.3 Sealed Documents and Other Matters Report (Confidential) [D.2(c)]

Council received the summary of reports of sealed documents and other matters approved on behalf of Council by the Vice-Chancellor, as set out in Item D2(c).

Standing Orders having been suspended at 7.00pm, the meeting closed at 7.15pm.