

2004

THE UNIVERSITY OF MELBOURNE

COUNCIL MEETING NO 6

A meeting of the Council was held in the Council Chamber, 1st Floor, Old Quadrangle on Monday 10 May, 2004 at 4.00 p.m.

Present

Members

The Chancellor, Ms F S Marles (in the Chair)
The Deputy Chancellor (Mr I A Renard)
The Deputy Chancellor (Hon Mr Justice Chernov)
The Vice-Chancellor (Professor K C Lee Dow)
The President of Academic Board (Prof F W Rickards)
Mr T L Anning, Assoc. Prof M A Elgar, Hon Mr B Forwood, Judge I Lawson,
Dr B Lochtenberg, Prof L Skene, Mr E Thornley, Hon Mr D R White, Mr L Williams.

Others Attending

The Deputy Vice-Chancellor (Research) (Professor F P Larkins)
The Senior Vice-Principal (Mr I Marshman)
The Vice-Principal and Chief Financial Officer (Mr D Percival)
The Vice-Principal and General Counsel (Mr C Penman)
The Vice-Principal (Property & Buildings) Dr D Daines

The University Secretary (Mr L N Currie)
The Assistant University Secretary (Mr J Green)

Ms C Buckridge, Ms M O'Keefe

Business

1. Apologies and Leave of Absence (Item A.01)

Apologies were received from Hon. Justice Crennan, Dr Doig, Mr Hehir and Ms Storelli.

Leave of absence for this meeting had been granted to Dr Hood.

2. Returning Officer's Report

Council received an oral report on the recent student elections.

3. Minutes of Previous Meeting (Item A.1 [a])

3.1 The minutes of Council meeting 5/04, held on 5 April 2004, copies of which had been distributed, were confirmed, subject to the inclusion of the following amendment:

3.2 Under Item 10.5, the inclusion of a new Item 10.5.3 – “A proposed amendment to the first of the recommendations in part A of the Summary of Recommendations in the document, to change the recommended increase in the level of student contributions from 125% of the existing HECS rate to 115% of that rate, was LOST.” Items 10.5.3, 10.5.4 and 10.5.5 were renumbered as 10.5.4, 10.5.5 and 10.5.6 respectively.

3.3 The Action Sheet was noted from Meeting No. 5/04.

4. Starring of Additional Items (Item A.2 [a])

Items A.5(c); A.6(a) 1,2,3 and 4 were starred for discussion. The President of the Academic Board drew Council's attention to a tabled paper listing key performance indicators for the University's strategies for engagement with Asia.

5. Motion to Adopt or Receive “Unstarred Items of Business” (Item A.2 [a])

In accordance with established procedure, it was formally agreed that the items of business that were not to be specifically discussed should be adopted where containing recommendations or received where containing reports.

6. Chancellor's Matters (Item A.3 [a])

6.1 Council noted Emeritus Professor Penington's appreciation of its decision to name the Bio21 Institute Building as the David Penington Building.

6.2 Council noted Dr Norman Curry's acceptance to the invitation to have an Honorary Degree of Doctor of Laws conferred.

6.3 Council noted that there were two topics for discussion at the June Council briefing session – A presentation from the Government Chief Scientist, Dr Robin Batterham and a presentation on the University's master plan for the Parkville campus.

7. Vice-Chancellor's Report (Item A.4)

7.1 Council received the Vice-Chancellor's Report, and an oral report on

- Annual General Meeting of Universitas 21
- Enterprise Bargaining
- "Stocktakes" to be conducted in third quarter of 2004 on the University's research, teaching and learning, administration and finance
- International student numbers
(A member requested that a report be presented to Council on the marketing strategy for the recruitment of overseas students)
- Old and new dental hospital sites
- AUQA Audit scheduled for July 2005

8. Administrative Committee (Item A.5 [a])

8.1 Council received the report of meetings 4/04 and 5/04, held on 31 March 2004 and 21 April 2004, respectively.

9. Endowments and Trusts Committee (Item A.5 [b])

Council received a report of meeting 1/04, of the Russell and Mab Grimwade Miegunyah Fund Committee held on 26 March 2004, which had been endorsed by the chairperson of the Endowments and Trusts Committee on behalf of that Committee

9.1 The Russell Grimwade Fellowship

Council approved the recommendations that (1) the salary for the new Fellowship be funded from the Russell and Mab Grimwade Bequest Fund, and (2) the shortfall needed to augment the funds, available for the Grimwade Research Fellowship from November 2004 through until its completion in 2009, be allocated from the Miegunyah Fund, General Purpose account for the period of the new Fellowship.

9.2 Miegunyah Distinguished Fellows Program

Council approved the recommendation that up to \$90,000 be made available from the Miegunyah Fund General Purpose account for visits of Distinguished Fellows in 2005.

9.3 Grimwade Scholarships

Council approved the recommendation that up to \$85,000 be made available from the Miegunyah Fund for the 2005 Grimwade Scholarships.

9.4 Centre for Cultural Materials Conservation

Council approved a recommendation that over the next five years the Miegunyah Fund commit to providing to the Centre at least one million dollars. Council also approved a recommendation that \$252,292 be allocated from the Miegunyah Fund Housing and Conservation of Collections account to the Centre for Cultural Materials for the purposes set out in the report.

9.5 **Baillieu Library Special Collections**

Council approved a recommendation that conservation work on the Baillieu Print Collection totalling \$207,185 over a four year period, coordinated through the Centre for Cultural Materials Conservation, be funded by the Miegunyah Fund from the Housing and Conservation of Collections account with \$57,402 allocated in the first year of the project.

10. **Endowments and Trusts Committee (Item A.5 [c])**

10.1 Council received the report of meeting 1/04 of the Endowments and Trusts Committee, held on 17 February 2004.

A member queried whether there was a periodic check that expenditure incurred under the endowments and trusts was in accordance with the donors' wishes. The Council was advised that this was the case and a report on this subject was to be presented to the next meeting of the Committee.

11. **Administrative Committee (Item A.5 [d])**

11.1 Council received a supplementary paper which had been endorsed by the Chair of the Administrative Committee on behalf of that Committee, describing the implementation procedure for the revised Statute 13.1 – Student Discipline, approved by Council on 10 November 2003.

11.2 Council adopted the recommendation that the commencement date for the new Statute should be the first day of the second semester, 26 July 2004.

12. **Planning and Budget Committee (Item A.6 [a])**

12.1 Council received the report of meeting 3/04 of the Planning and Budget Committee held 22 April 2004.

12.2 **Departmental Review 2003: MRIO: Response to the Report and its Recommendations**

Council congratulated the Deputy Vice-Chancellor (Research) on the comprehensive MRIO response to its Departmental Review in 2003. A member requested that Council be provided with data on research commercialisation outputs.

12.3 **UniMelbourne online**

The Vice-Chancellor reported that the University currently has approximately 80 subjects currently being conducted online for enrolled students. The current proposal was to consider the development of a separate commercial activity to provide courses online to students not currently enrolled in the University. Management would be making a substantive proposal for consideration at the Lindenderry Conference in June.

12.4 **UMPA Departmental Resources Survey**

The Council noted that copies of the report of the Survey of gaps in the resources available to postgraduate students were available from the University Secretary, and received advice that the Deputy Vice-Chancellor (Research) would bring forward a report to the Planning and Budget Committee.

13. Committee on Convocation (Item A.7 [a] and [b])

13.1 Council received the report of meetings 1/04 and 2/04 of the Committee of Convocation held 17 March and 21 April, 2004 respectively.

14. Academic Board (Item B.1 [a])

14.1 Council received the report of meeting 3/04 of the Academic Board, held on 22 April 2004. The president also made a brief oral report.

14.2 Award of Honorary Degrees of Doctor

Pursuant to Statute 12.7.2 and on the recommendation of the Faculties of Arts and Science, the Melbourne Business School and the Academic Board, Council approved the award of the following honorary degrees of Doctor:

- Doctor of Business (4 individuals)
- Doctor of Letters (1 individual)
- Doctor of Science (1 individual)

Citations were tabled at the meeting of Council.

14.3 New Courses

Council adopted the Board's recommendation of the introduction of the following new courses:

- Master of School Leadership
- Bachelor of Learning Development and Training
- Graduate Certificate in University Management

Council also adopted the Board's recommendation for the introduction of the following new combined course:

- Bachelor of Science/Bachelor of Teaching

14.4 New Student Awards

Council adopted recommendations for the establishment of the following new student awards:

- Head of School Undergraduate Award
- SJB Architects Design Award
- Blake Dawson Waldron Award in the Melbourne JD
- JD Edwards Prize for Enterprise Information Systems

14.5 Selection Matters

14.5.1 Alternative Entry Prerequisites

Council adopted the Board's recommendation that the following programs or subjects be deemed equivalent to VCE entry prerequisites:

- students on exchange from Aarlborg University, Denmark be deemed to have met the University's entry prerequisites in English language based on their studies conducted in English at Aarlborg University
- the Canadian Pre-University Program subject Chemistry be approved as a suitable Chemistry prerequisite for entry to the Bachelor of Engineering program, providing minimum score requirements are satisfied.

14.5.2 **VCE Entry Prerequisites for Bachelor of Agricultural Science/Bachelor of Commerce**

Council adopted the Board's recommendation that the VCE entry requirement for admission to the combined Bachelor of Agricultural Science/Bachelor of Commerce course in 2005 be amended to read: *Units 3 and 4 – a study score of at least 25 in each of English (any) and Mathematical Methods.*

14.5.3 **Revised Score for Trinity Foundation Program Students in the Bachelor of Dental Science Course**

Council adopted the Board's recommendation of the following revised scores for entry of Trinity Foundation Program students into the Bachelor of Dental Science course for 2005:

Minimum Score	90
Guaranteed Score	96

14.5.4 **Academic Board Resolutions on Selection**

Council adopted the Board's recommended Resolutions on Selection for the following new and revised courses, as set out in Appendix H of the report:

- Graduate Certificate in University Management
- Master of Training and Development (International stream)
- Master of School Leadership
- Bachelor of Learning Development and Training
- Bachelor of Engineering (Biomedical stream and Engineering Management stream)
- Master of Information Technology
- Bachelor of Science/Bachelor of Teaching.

14.6 **Report - "Students from Asia: Issues in Learning and Teaching"**

Council received a report on the project which dealt with matters relating to approaches to learning and teaching in Asia that should be taken into account in the design and delivery of academic programs onshore, offshore and online. The project was implemented by the Faculty of Education, in association with Asialink.

Council noted the importance of this project and requested that the Deputy Vice-Chancellor (Academic) present a further progress report for the next Council meeting.

14.7 **Strategic Engagement in Asia**

Council received a tabled paper relating to the strategy for the University's engagement in Asia, including Faculty international benchmarking activities.

15. **Finance Committee (Item B.2 [a])**

15.1 Council received the report of meeting 3/04 of the Finance Committee held on 21 April 2004 and heard a brief oral report from the Chair.

15.2 **Setting a Realistic University Allocation for the Ian Potter Museum of Art**

Council adopted the following recommendations:

1. That the University allocation be broken into two components, a salary component for 75% of the allocations, and a non-salary component for the remaining 25%, separately indexed -
 - Salary component (75%) indexed by the movement in award rates over the previous 12 months,
 - Non salary component (25%) indexed by the movement of CPI over the previous 12 months for Melbourne;
2. that additional base funding be provided from 2004, determined by taking account of the current base allocation, the collection management project allocation (the last year of this project funding is 2004), the deficit in 2003, and the supplementation mechanism outlined above, resulting in additional base funding for 2004 of \$314,793;
3. that further funding of \$100,000 (indexed as above) be provided to acknowledge the ongoing role of collections management following the conclusion of the three year project funding with the result that, taking account of the contribution to collections management from base funding from earlier years (\$112,300), such funding would enable an ongoing allocation for collection management of \$212,300 indexed;
4. that no additional funding for conservation be made by way of augmentation to base funding;
5. that the University make an acquisitions grant available to the Potter of \$50,000 per annum to be used only for acquisitions purposes (subject to the Potter having managed its expenses in the prior year within the revenues available);and
6. that the University fund two additional write-offs: \$485,293 incurred loss from the 1999 International Biennial and \$547,048 total net deficit for IPMOA for the years 1998-2003, and that these amounts be sourced from University Reserve Funds;

15.3 **Governance and Management of University Risk**

Council endorsed the Finance Committee's recommendation that the Audit Committee becomes the Audit and Risk Committee (ARC) and that the terms of reference be changed accordingly as set out in **Appendix A** of the report.

16. **Committee on Staff Salaries (Item B.6 [a])**

16.1 Council received the report of meeting 2/04 held on 2 April 2004.

17. Legislation Committee (Item C)

17.1 Council received the report of meeting 03/04 of the Legislation Committee held on 26 April 2004.

17.2 Council made the following Regulations as detailed in the report:

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| (1) | Amendment of Regulation 17.1.R19 recommended by the University Secretary | <u><i>To delete an institution from the Schedule of recognised institutions (34/04)</i></u> |
| (2) | Amendment of Regulation 7.1.R2 recommended by Council and the University Secretary | <u><i>To add three Chairs to Schedule A of the regulation governing academic and general staff ranks and titles (37/04)</i></u> |
| (3) | Amendment of Regulation 7.1.R2 recommended by Council | <u><i>To add a Chair in the Schedule of Chairs to the regulation governing academic and general staff ranks and titles (38/04)</i></u> |

18. Summary of Reports of matters dealt with by the Vice-Chancellor (Item D.2 [a] and D.2 [b])

18.1 Council received a summary of reports on matters dealt with by the Vice-Chancellor, as set out in Items D.2 [a] and D.2 [b].

19. Report from the Melbourne Theatre Company Board of Management (Item D.5 [a])

19.1 Council received reports from meetings 2/04 and 3/04 of the Melbourne Theatre Company Board of Management held on 19 March 2004 and 16 April 2004, respectively.

20. Report from the Ian Potter Museum of Art Meeting (Item D.5 [b])

20.1 Council received a report from the meeting 2/04 of the Ian Potter Museum of Art held on 6 April 2004.