

2006

THE UNIVERSITY OF MELBOURNE
COUNCIL MEETING NO. 2

A meeting of the Council was held in the Council Chamber, 1st Floor, Old Quadrangle on Monday 6 March 2006 at 4.00p.m.

Present

Members

The Chancellor, Mr I A Renard (In the Chair)
The Deputy Chancellor (Hon Justice A Chernov)
The Deputy Chancellor (Dr B Lochtenberg)
The Acting Vice-Chancellor (Professor V Braach-Maksvytis)
The President of Academic Board (Professor L Skene)
Ms E Alexander, Associate Professor Allen, Mr T L Anning, Mr P Briggs,
Dr M Doig, Professor M Elgar, Mr P Erickson, Mr G Hehir, Judge I Lawson,
Ms L Ooi, Ms E Ritchie, Ms R Storelli, Mr E Thornley and Hon Mr D White.

Others Attending

Ms M Sloss
The President of Convocation (Ms L Boston)
The President of the Postgraduate Association (Mr A Williams)
The President of UMSU (Ms J Giles)

The Deputy Vice-Chancellor (Academic) (Professor Peter McPhee)
The Deputy Vice-Chancellor (Research) (Professor J McKenzie)
The Deputy Vice-Chancellor (International) (Professor F Larkins)
The Senior Vice-Principal (Mr I Marshman)
The Vice-Principal and Academic Registrar (Ms G Luck)
The Vice-Principal and General Counsel (Mr C Penman)
The Vice Principal and Chief Financial Officer (Mr D Percival)
The Vice-Principal (Information) (Ms L O'Brien)
The Vice-Principal (Human Resources) (Ms E Baré)
The Vice-President of Academic Board (Professor P Pattison)

The University Secretary (Mr L Currie)
The Assistant University Secretary (Mr J Green)
The Senior Media Adviser (Ms C Buckridge)

Professor L Hawthorne (Shadowing Professor F Larkins)
Ms J-F Kelly
Ms L Fazio

The following Deans attended for Council's discussions of listed key issues:

The Dean of Faculty of Economics and Commerce (Professor M Abernethy)
The Dean of Faculty of Education (Professor F Rickards)
The Dean of Faculty of Engineering (Professor J van Deventer)
The Dean of Faculty of Law (Professor M Crommelin)

Business

1. Formal Matters [Item A.01]

An apology was received from Professor G Davis.

Leave of absence for this meeting had been granted to Professor Li.

Leave of absence for the April 2006 meeting was granted to Professor Li and leave of absence for the May 2006 meeting was granted to Mr Renard.

2. Minutes of Previous Meetings [Item A1(a).1 and Item A1(b)]

The minutes of Council meeting 11/05 and special meeting 1/06, held on 12 December 2005 and 18 February 2006 respectively, copies of which had been distributed, were confirmed.

In reference to minute 11.4 (Staff and Student Grievance Procedures) of the December meeting, the University Secretary advised that while the position of Grievance Information Officer would not be filled in the immediate future, students would be consulted in the preparatory work currently underway.

3. Declarations of Interest [Item A2(a)]

The Chancellor called for any declarations of interest for items on the agenda for the current meeting. No declarations were made.

4. Starring of Additional Items [Item A2(b)]

Items A5.4 & .22; A5 Supplementary, A7.2, A11, B1(a).5, B1 (Annual Budget), B1(b).1, B2(b).1 and D1(a) were starred for discussion.

5. Motion to Adopt or Receive “Unstarred Items of Business” [Item A2(c)]

In accordance with established procedure, it was formally agreed that the items of business that were not to be specifically discussed should be adopted where containing recommendations or received where containing reports.

6. Chancellor’s Matters [Item A3 (a)]

Council received a written report of Chancellor’s Matters.

6.1 Council Committees

Council agreed to adopt the recommended amendments to the terms of references for *University Relations Committee*, *Remuneration and Employment Conditions Committee* and *Council Nominations and Governance Committee* and appointments of Council members to various Committees and other bodies (as attached to the report). It was noted that Ms Sloss’s formal membership of committees would commence from the date of her appointment to Council.

Council agreed to increase the provision for additional Council appointees to Finance Committee with expertise in financial management or oversight, from two to three.

The Chancellor advised Council of his intention to move for co-option of Associate Professor Allen, Dr Doig and Ms Ooi by the Council Nominations and Governance Committee.

6.2 Vice-Chancellor's Key Performance Indicators for 2006

Council noted draft Key Performance Indicators for the Vice-Chancellor for 2006. The Chancellor confirmed that he would finalise the document with the Vice-Chancellor, taking account of the comments made by Council members, and would include a copy of the final document with his report to the next meeting of Council

6.3 Daylesford Conference

The Chancellor reported on the Daylesford Conference and referred to the follow-up actions sheet which had been circulated under this item (document A3(a).1). It was noted that arrangements for improved audio-visual facilities in the Council Chamber, and for a dedicated website through which members might gain access to University information, should be in place by mid-year.

6.4 Stella Mary Langford Scholarships

The Chancellor reported that the Stella Mary Langford Scholarship was awarded to Mr Tom Coleman.

7. Listing of Key Issues and Documents for Discussion [Item A4(a)]

The following items were listed under Key Issues and Documents for Discussion –

- **GROWING ESTEEM – STRATEGIC PLAN 2006**
(document A5 Appendix A)
- **FACULTY OF ENGINEERING REVIEW**
(document A5 Appendix D)

8. Vice-Chancellor's Report [Item A5]

Council received the Vice-Chancellor's Report together with a tabled supplementary report comprising a Compliance Report and a Report against Student Load and Fee Targets.

8.1 *Growing Esteem* –Strategic Plan 2006

Report 1 of document B4 (Committee of Convocation Report) was considered in conjunction with this item.

Council reviewed the final draft document *Growing Esteem* – Strategic Plan 2006 which was attached as Appendix A to the report. Professors Abernethy (Dean of Economics and Commerce) and Crommelin (Dean of Law) commented on the implications of the Plan for their faculties. Council noted the concerns of the Committee of Convocation that any detrimental impact of the Plan in the areas of access and equity should be avoided. Council adopted the Strategic Plan 2006.

The Chancellor commended the Deputy Vice-Chancellor (Academic) on the way in which the Commission he is chairing is working through the detailed implementation of the principles in *Growing Esteem* concerning the delivery of academic programmes.

8.2 Faculty of Engineering Review

Council received and discussed the draft report of the International Review Panel for the Faculty of Engineering. Professor van Deventer, Dean of the Faculty, briefed Council on implications of the report.

8.3 Intellectual Property Statute and Policies

Council noted the report of the Working Group on Intellectual Policy, which was under consideration by the Academic Board. Council agreed to record its appreciation of the extensive work done by the chair of the Working Group, Mr D Ryan AM, and asked that its thanks be conveyed to him.

8.4 Orientation Week

Council noted the success of the 2006 Orientation Week, and agreed to record its gratitude to Professor Bebbington (Chair, O-Week Committee), Ms Collins (Manager, Events and Projects) and the many students and staff involved.

8.5 ANZSOG

Council agreed to the changes in the constitution of ANSZOG as set out in Appendix M of the report.

8.6 Melbourne University Bookshop

Council approved the appointment of Mr Michael Walstab to the Melbourne University Bookshop Board of Management for the remainder of 2006.

8.7 Queries from Members on any Issues of Concern

There were no queries raised.

9. Finance Committee [Item A7]

9.1 The Chair of the Finance Committee alerted members that, following the meeting of Finance Committee on 17 March, they would be asked to approve the final accounts for 2005 by signing a circulated resolution. Members of Council who wished to receive an advance copy of the draft accounts were advised to contact the University Secretary.

9.2 Council received the report of meeting 10/05 of the Finance Committee held 13 December 2005.

9.3 A member requested that a briefing be provided on the role of Melbourne Ventures in the University's control over its investments in start-up companies, the nature of the relationship between Melbourne Ventures and the University, and any implications for the accountabilities and authorities of the two entities and their governing bodies.

10. Buildings and Estates Committee

The Chair of the Buildings and Estate Committee briefed Council on recent approvals given on behalf of the Committee in respect of building heights and signage on buildings.

11. Remuneration and Employment Conditions Committee [Item A11]

Council received the tabled report of special meeting 1/06 of the Remuneration and Employment Conditions Committee held 9 February 2006.

11.1 Emergency Out-of-Hours On-Call Arrangements for Technical Staff in the Veterinary Clinic and Hospital

Council approved the payment of an on-call allowance of \$30 per 24 hour on-call period for technical staff to support the emergency services of the Department of Veterinary Hospital and Clinic in the Faculty of Veterinary Science.

11.2 Remuneration of the Artistic Director, Melbourne Theatre Company

Council approved the recommended expansion of the range in which the Chair of the Melbourne Theatre Company Board could determine remuneration for the Artistic Director.

11.3 Establishment of a casual salary rate of multiples of \$100

Council approved the establishment of a casual salary rate of \$100, multiples of which would be used to enable payment through the electronic payroll system of independent contractors who do not have an Australian Business Number and of other senior visiting staff.

12. Planning and Budget Committee [Item B1(a)]

Council received the report of meeting 11/05 of the Planning and Budget Committee held 14 December 2005.

12.1 Report from International Programs Committee

Council agreed to the establishment of university level linkages for academic co-operation and exchange with the following universities:

Spain	:	Universidad de Granada
Czech Republic	:	Charles University, Prague
Estonia	:	University of Tartu
Poland	:	Jagiellonian University, Kraków
Poland	:	University of Warsaw
Slovenia	:	University of Ljubljana

12.2 Research and Research Training Plan 2006

Council adopted the Research and Research Training Plan 2006 as outlined in Appendix 2 of the report.

12.3 Learning and Teaching Plan 2006

Council adopted the Learning and Teaching Plan 2006 as outlined in Appendix 3 of the report.

12.4 Information Management Plan 2006

Council adopted the Information Management Plan 2006 as outlined in Appendix 4 of the report.

12.5 Faculty and Administration Operational Plans 2006

Council adopted the Faculty and Administration Operational Plans 2006 as outlined in Appendix 5 of the report.

12.6 Review of Centre for Health and Society (CHS) - A Joint Centre of the Faculties of Arts and Medicine, Dentistry and Health Sciences (MDHS)

Council adopted the recommendation that the Centre for Health and Society continue for a further 5 years as a Joint Centre of the Faculty of Arts and Faculty of MDHS.

12.7 Proposed Changes to the School of Rural Health Regulation 6.1R7

Council approved in principle the revised Regulation 6.1.R7 applicable to the School of Rural Health as set in Appendix 7 to the report, noting that the form of the regulation would be recommended by the Legislation and Trusts Committee (minute 20.2 below refers).

13. Annual Budget 2006 [Item B1(a).1]

Council received the revised annual budget 2006.

14. Planning and Budget Committee [Item B1(b)]

Council received the report of meeting 1/06 of the Committee of Convocation held 15 February 2005.

14.1 Planning and Budget Committee – Sub-Committees Terms of Reference

Council endorsed the following Planning and Budget Committee's sub-committees Terms of Reference, as outlined in Appendix 1 of the report:

- University Infrastructure Committee
- Staff Equity and Diversity Committee
- Student Equity and Diversity Committee
- Melbourne Experience Committee
- International Committee
- Risk Management Committee
- Human Resources Advisory Committee
- Advancement Committee

subject to variation of the membership provisions of the University Infrastructure Committee and the Melbourne Experience Committee to provide that the student presidents included may elect to send a nominee in their place.

15. Academic Board [Items B2(a)]

Council received the report of meeting 11/05 of the Academic Board held on 8 December 2005.

16. Academic Board [Items B2(b)]

Council received the report of meeting 1/06 of the Academic Board held on 23 February 2006.

16.1 Award of Honorary Degree of Doctor of Commerce

Council adopted the Board's recommendation to award an honorary degree of Doctor of Commerce to Mr Ian J. Macfarlane AC.

16.2 New Student Award

Council established the following student award:

- AMPLA Award (Appendix A of the report)

17. Melbourne Theatre Company Board of Management [Item B3(a)]

Council received the report of meeting 11/05 of the Melbourne Theatre Company Board of Management held on 9 December 2005.

18. Melbourne Theatre Company Board of Management [Item B3(b)]

Council received the report of meeting 1/06 of the Melbourne Theatre Company Board of Management held on 20 January 2006.

19. Committee of Convocation [Item B4]

Council received the report of meeting 10/05 of the Committee of Convocation held on 21 December 2005.

20. Legislation and Trusts Committee [Item C]

Council received the report of meeting 1/06 of the Legislation and Trusts Committee held on 27 February 2006.

20.1 Council made the following Statutes as detailed in the Report:

20.2	C o u n c i l m a d e	(1) Amendment of Statute 1.1 recommended by the University Secretary	<i><u>To insert a further abbreviation referring to the student union</u></i> (17/06)
		(2) Amendment of Statute 12.5 recommended by the Academic Board	<i><u>To amend the Statute governing the examination of theses for higher degrees</u></i> (01/06)
		(3) Amendment of Statute 13.1 recommended by the University Secretary	<i><u>To amend the reference to the student union in the Student Discipline Statute</u></i> (34/06)
		(4) Revocation and remaking of Statute 15.1 recommended by the University Secretary	<i><u>To make provision for UMSU Incorporated</u></i> (29/06)

the following Regulations as detailed in the Report:

(1)	Amendment of Regulation 2.1.R1 recommended by the University Secretary	<i><u>To clarify provisions governing electronic elections to Council</u></i> (36./06)
(2)	Amendment of Regulation 3.3.R1 recommended by the University Secretary	<i><u>To clarify provisions governing electronic elections to Committee of Convocation</u></i> (37./06)
(4)	Amendment of Regulation 6.1.R7 recommended by the Planning and Budget Committee	<i><u>To amend Section 28, the School of Rural Health</u></i> (30/06)
(5)	Amendment to Regulation 6.1.R7 recommended by the University Secretary	<i><u>To change the name of MIALS and delete some Centres</u></i> (31/06)
(6)	To revoke Regulation R6.47 recommended by the University Secretary on the advice of the Trusts Manager	<i><u>To revoke the regulation governing the Francis J. Wright Exhibitions</u></i> (13/06)
(11)	Amendment of Regulation R6.72 recommended by the Faculty of Economics and Commerce	<i><u>To govern The Francis J. Wright Exhibitions</u></i> (14/06)

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| (8) | Amendment of Regulation R6.72 recommended by the University Secretary on the advice of the Trusts Manager | <u><i>To update the terms of the Bowen Prize</i></u>
(02/06) |
| (15) | Revocation of Regulation R7.105 recommended by the University Secretary on the advice of the Manager, Student Programs (Advisory Services and Events) | <u><i>To revoke the regulation governing the Renton Fund</i></u> (08/06) |
| (9) | Amendment of Regulation R6.72 recommended by the University Secretary on the advice of the Trusts Manager | <u><i>To govern The Renton Fund</i></u> (09/06) |
| (10) | Amendment of Regulation R6.72 recommended by the University Secretary on the advice of the Faculty of Medicine, Dentistry and Health Sciences | <u><i>To govern The Oscar Steinberg Bursary</i></u>
(10/06) |
| (12) | Amendment of Regulation R6.72 recommended by the dean of the faculty of Music | <u><i>To govern the Desma Woolcock Scholarship fund</i></u> (16/06) |
| (13) | Making of a regulation recommended by the University Secretary on the advice of the Faculty of Law | <u><i>To govern The Faculty of Law Scholarships Fund</i></u> (03/06) |
| (14) | Amendment of Regulation R7.49 recommended by the University Secretary on the advice of the Trusts Manager | <u><i>To update the recitals to The Theodore Fink Education Endowment</i></u> (15/06) |
| (16) | Revocation of Regulation R7.171 recommended by the University Secretary on the advice of the Trusts Manager | <u><i>To revoke the regulation governing the Melbourne University Australian Centre Foundation</i></u> (06/06) |
| (17) | Making of a Regulation recommended by the University Secretary on the advice of the Trusts Manager | <u><i>To create a regulation for The University of Melbourne Australian Centre Foundation</i></u>
(07/06) |
| (18) | To revoke Regulation R7.176 recommended by the University Secretary on the advice of the Trusts Manager | <u><i>To revoke the regulation governing the Melbourne University Centre for Russian and Euro-Asian Studies Foundation</i></u>
(11/06) |
| (19) | To revoke Regulation R7.186 recommended by the University Secretary on the advice of the Trusts Manager | <u><i>To revoke the regulation governing the Melbourne University Swedish Studies Foundation</i></u> (12/06) |
| (20) | Amendment to Regulation R7.235 recommended by the University Secretary on the advice of the Trusts Manager | <u><i>To amend The Russell and Mab Grimwade Miegunyah Fund</i></u> (04/06) |
| (21) | Amendment to Regulation R7.236 recommended by the University Secretary on the advice of the Trusts Manager | <u><i>To amend the terms of The Russell and Mab Grimwade Bequests</i></u> (05/06) |

(22)	Amendment of Regulation 10.1.R1 recommended by the Administrative Committee	<u>To amend fees in relation to statements</u> (35/06)
(24)	Amendment to Regulation 17.1.R11 recommended by the University Secretary	<u>To update the Planning and Budget Committee</u> (21/06)
(25)	Revocation of Regulation 17.1.R20 recommended by Council	<u>To abolish the Koori Education Committee</u> (20/06)
(26)	Revocation of Regulation 17.1.R12 recommended by Council	<u>To abolish the Administrative Committee</u> (26/06)
(27)	Revocation of Regulation 17.1.R13 recommended by Council	<u>To abolish the Human Resources Management Committee</u> (24/06)
(28)	Revocation of Regulation 17.1.R14 recommended by Council	<u>To abolish the Cultural and Community Relations Committee</u> (25/06)
(29)	Revocation of Regulation 17.1.R15 recommended by Council	<u>To abolish the Student Support Committee</u> (23/06)
(30)	Revocation of Regulation 17.1.R17 recommended by Council	<u>To abolish the Sport and Physical Recreation Committee</u> (22/06)
(31)	Revocation of Regulation 17.1.R22 recommended by Council	<u>To abolish the Alumni Relations Committee</u> (28/06)
(32)	Revocation of Regulation 17.1.R23 recommended by Council	<u>To abolish the Access and Equity Committee</u> (27/06)

20.3 Standing Orders for Removal of Members from Office

Council noted the Committee's advice that the draft Standing Orders for Removal of Members from Office were in proper form to be made, and that the Orders would be brought to its next meeting.

20.4 Human Remains Protocol

Council noted the Committee's advice that the Protocol would more appropriately take the form of a Standing Resolution than a Regulation, and that revised legislation later in the year might affect the University's obligations in the area.

21. Annual Report 2005 – Draft Report of Operations

Council Members were invited to submit any comments they might have on the draft Report of Operations to the Senior Vice-Principal or the University Secretary within the next two weeks.

22. Summary of Reports of Matters Dealt with by the Vice-Chancellor [Items D2(a) and D2(b)]

Council received the summary of reports on matters dealt with by the Vice-Chancellor, as set out in Items D2(a) and D2(b).

The meeting then closed.