

2006

THE UNIVERSITY OF MELBOURNE

COUNCIL MEETING NO. 4

A meeting of the Council was held in the Council Chamber, 1st Floor, Old Quadrangle on Monday 3 April 2006 at 4.00p.m.

Present

Members

The Chancellor, Mr I A Renard (In the Chair)
The Deputy Chancellor (Hon Justice A Chernov)
The Deputy Chancellor (Dr B Lochtenberg)
The Vice-Chancellor (Professor G Davis)
The President of Academic Board (Professor L Skene)
Ms E Alexander, Associate Professor Allen, Mr T L Anning, Mr P Briggs,
Dr M Doig, Professor M Elgar, Mr P Erickson, Mr G Hehir, Judge I Lawson,
Ms L Ooi, Ms E Ritchie, Ms M Sloss, Ms R Storelli, Mr E Thornley and Hon Mr D White.

Others Attending

The President of Convocation (Ms L Boston)
The President of the Victorian College of the Arts (Mr I McRae)
The President of the Postgraduate Association (Mr A Williams)
The President of UMSU (Ms J Giles)

The Deputy Vice-Chancellor (Academic) (Professor Peter McPhee)
The Deputy Vice-Chancellor (Research) (Professor J McKenzie)
The Deputy Vice-Chancellor (Innovation & Development) (Professor V Braach-Maksvytis)
The Deputy Vice-Chancellor (International) (Professor F Larkins)
The Senior Vice-Principal (Mr I Marshman)
The Vice-Principal and Academic Registrar (Ms G Luck)
The Vice Principal and Chief Financial Officer (Mr D Percival)
The Vice-Principal (Human Resources) (Ms E Baré)
The Vice-Principal (Marketing and Communications) (Mr P Freeland Small)
The Vice-President of Academic Board (Professor P Pattison)

The University Secretary (Mr L Currie)
The Assistant University Secretary (Mr J Green)
The Director, Office of Vice-Chancellor (Mr D Speagle)

Ms J-F Kelly

The following Deans attended for Council's discussions of listed key issues:

The Dean of Faculty of Law (Professor M Crommelin)
The Dean of Faculty of Medicine, Dentistry and Health Sciences (Professor J Angus)

Business

1. Formal Matters [Item A.01]

Leave of absence for this meeting had been granted to Professor Li.

Leave of absence for the May 2006 meeting was granted to Ms Alexander, Professor Li and Ms Storelli, and to Mr Thornley for June.

2. Minutes of Previous Meetings [Item A1(a) and Item A1(b)]

2.1 The minutes of Council meeting 2/06 and deemed meeting 3/06, held on 6 and 23 March 2006 respectively, copies of which had been distributed, were confirmed.

2.2 The Action Sheet was noted from Meeting No. 2/06.

3. Declarations of Interest [Item A2(a)]

The Chancellor called for any declarations of interest for items on the agenda for the current meeting. It was noted that Dr Doig would leave the chamber for consideration of recommendation 2.1 in document A6 (Council Nominations and Governance Committee – Nominations for Governor-in-Council End Year Appointments).

4. Starring of Additional Items [Item A2(b)]

Items A5.1, A9b.1 & 2, A11.1 & 4, and D1 were starred for discussion.

5. Motion to Adopt or Receive “Unstarred Items of Business” [Item A2(c)]

In accordance with established procedure, it was formally agreed that the items of business that were not to be specifically discussed should be adopted where containing recommendations or received where containing reports.

6. Chancellor’s Matters [Item A3]

Council received and noted a report of Chancellor’s Matters, together with a supplementary tabled report concerning the relationship between the University, MUSUL and UMSU.

6.1 Clarification of Council Consideration – Expectations of UMSU Ltd

Council confirmed that the intention of its resolution recorded at the fourth dot point of minute 9.7.1 in the record of its 12 December 2005 meeting was to give effect to the form of words previously agreed between the Chancellor, the General Counsel and the Senior Vice-Principal *viz*

‘The University acknowledges that:

- (a) UMSU has agreed to enter into the Facilities and Services Agreement on the basis that, if the Master Agreement is terminated either at the option of the University or MUSUL and the Facilities and Services Agreement is thereby terminated, the University will continue to provide funding to UMSU to enable it to continue to provide the Core Student Representative Activities; and
- (b) If the Facilities and Services Agreement is terminated as a result of termination of the Master Agreement, the University will, in good faith, use its best endeavours to facilitate the entry by UMSU into a funding agreement with the University or a related body to enable the continued provision of those activities.’

6.2 Vice-Chancellor's Performance Appraisal and Key Performance Indicators

Council noted the outcome of the Vice-Chancellor's performance appraisal and his agreed key performance indicators for 2006.

6.3 Leave of Absence for Judicial Members

Council adopted the following resolution: Council notes that its judicial members might be prevented from attending some meetings or parts of meetings during the year through their obligations to complete court sittings, and resolves to grant them leave of absence on those occasions.

7. Listing of Key Issues and Documents for Discussion [Item A4(a)]

The following items were listed under Key Issues and Documents for Discussion –

- **HOWARD FLOREY INSTITUTE**
(document A5, Report 3)
- **PAYMENT OF COUNCIL MEMBERS**
(document A6 Recommendation 1, Appendices A & B)

8. Growing Esteem Implementation Reports [Item A4(b)]

Council received and noted an update document on the implementation of *Growing Esteem*.

9. Vice-Chancellor's Report [Item A5]

Council received and noted the Vice-Chancellor's Report.

9.1 Support for Indigenous Education

In speaking to his paper concerning the Indigenous Partnership Scholarship Program (Appendix I to the Report), the Deputy Vice-Chancellor (Academic), Professor Peter McPhee, advised Council of progress in recruitment of a replacement Director for the Centre for Indigenous Education, and of other steps in train to enhance the University's effectiveness in its support for Indigenous education. During discussion the Vice-Chancellor indicated that building relationships with secondary schools with the highest concentrations of Indigenous students would be an important element of the University's strategies.

9.2 Doctorate of Visual and Performing Arts *Honoris Causa*

Council noted advice from the President of the Academic Board, Professor Loane Skene, that the Board might shortly receive a recommendation from the Victorian College of the Arts for the award of an honorary degree, in which case the VCA would be hoping to confer the degree at its annual graduation ceremony on Tuesday 9 May. Council agreed to authorise Deputy Chancellor Chernov and the Vice-Chancellor to act on its behalf in regard to any recommendation to Council by the Academic Board on that matter.

9.3 Victorian College of the Arts Progress Report

Council noted the further progress made in planning and preparing for the integration of the Victorian College of the Arts as a faculty of the University of Melbourne effective from 1 January 2007.

9.4 Queries from Members on any Issues of Concern

In response to a request by a member that an information session be provided on the University's relationship with hospitals and other affiliated bodies, the Chancellor indicated that this subject should be covered in the material the University Secretary had been asked to prepare on University structures.

10. Council Nominations and Governance Committee [Item A6]

Council received the report of meeting 1/06 of the Council Nominations and Governance Committee held on 9 March 2006.

10.1 Payment of Members

Council agreed that, in respect of the calendar year 2006 and all subsequent years until this matter is resolved otherwise, Council would seek the approval of the Minister to remunerate eligible members of Council in accordance with the levels determined by the Minister in respect of the University.

Mr Anning requested that his dissent be recorded.

10.2 Nominations for Governor-in-Council End Year Appointments

(Dr Doig left the Chamber for discussion of this item.)

Council noted actions taken by the Committee in respect of these appointments.

10.3 Legislation to Provide for the Appointment of Further Pro-Vice-Chancellors

Council agreed in principle to legislation drafted to allow an additional number of pro-vice-chancellor appointments, noting that the legislation would come before Council for formal adoption later in the meeting (minute 20.1 below refers).

10.4 Standing Orders for Removal of Members from Office

Council adopted the additional Standing Orders set out in Appendix D to the report.

11. Finance Committee [Item A7(a)]

Council received the report of meeting 1/06 of the Finance Committee held 1 March 2006, and heard a report from the Chair of the Committee on progress in obtaining the Auditor-General's report on the University's financial report for 2005.

11.1 Revaluation of University Assets

Council approved the revaluation of Assets and the impairment of the investment in U21 Equity Ltd, as set out in Appendix A to the Report.

11.2 Subsidiaries Sub-Committee

Council gave '*in principle*' approval to a proposed reformation of the governance and committee structure of AMEB (Vic) Ltd, noting that a new constitution would be drafted for submission for Council approval in due course.

12. Audit and Risk Committee [Item A8]

Council received and noted the report of meeting 1/06 of the Audit and Risk Committee held 15 March 2006. The Chair of the Committee drew members' attention to the University's risk profile as set out in the appendices to the report.

13. Buildings and Estates Committee [Items A9(a) and 9(b)]

Council received the report of meetings 11/05 and 1/06 of the Buildings and Estates Committee held on 8 December and 9 February 2006, respectively.

13.1 Ian Potter Museum of Art – Naming of Level 1 Gallery

Council adopted the recommendation that the level 1 exhibition gallery within the Ian Potter Museum of Art be named ‘The Grimwade Gallery’ and a small plaque be erected within the vicinity of the gallery acknowledging the support of the Russell and Mab Grimwade Miegunyah Fund.

13.2 Terms of Reference

Council adopted the recommendation to expand the Buildings and Estates Committee Terms of Reference to recognise the responsibility for signage for University buildings as follows:

“1.5 To make recommendations with respect to signage in and on University owned and leased buildings and facilities.”

14. Remuneration and Employment Conditions Committee [Item A11]

Council received the tabled report of special meeting 1/06 of the Remuneration and Employment Conditions Committee held 9 February 2006.

14.1 Salary Increase

Council approved the payment of a 4.1% salary increase to all staff covered by the University of Melbourne Enterprise Agreement 2003. The salary increase would be payable in the pay period commencing 7 April 2006 and would be reflected in salary payments made on 21 April 2006.

14.2 Remuneration of Deputy Director and Chief Operating Officer of BIO 21

Council approved an increase of \$10,000 in the total remuneration package of the Deputy Director and Chief Operating Officer of the Institute.

14.3 On Call and Call Back Arrangements –Information Services Division

Council approved the following on call/call back rates for staff between HEW 7 and 9 who do not receive a salary loading and who work on the Learning Management System:

| | | |
|------------------|---|--------------|
| On call | Weekday evenings | \$27 per day |
| | Weekends and public holidays | \$53 per day |
| Call back | \$60 per hour with a minimum of three hours paid. | |

15. Planning and Budget Committee [Item B1]

Council received the report of meeting 2/06 of the Planning and Budget Committee held 8 March 2006.

15.1 Centre for Youth Mental Health

Council noted a proposal for the establishment of a Faculty of Medicine Dentistry and Health Sciences Centre for Youth Mental Health, and a Chair of Youth Mental Health in the Department of Psychiatry, and heard a progress report from Professor Angus, Dean of

Medicine, Dentistry and Health Sciences, on discussions held between interested parties. Council authorised the Vice-Chancellor to execute the associated contract between the University and the Commonwealth Government, and noted that detailed recommendations related to the formation of a centre or similar unit within the Faculty would be brought to a subsequent meeting.

16. Academic Board [Items B2]

Council received the report of meeting 2/06 of the Academic Board held on 23 March 2006.

16.1 Award of Honorary Degree of Doctor of Laws

The President of the Academic Board withdrew this recommendation.

16.2 New Courses

Council endorsed the Board's recommendation to establish the following courses in the Melbourne Business School, as set out in Appendix A of the report:

- Postgraduate Diploma of Management (Innovation)
- Master of Management (Innovation).

16.3 New Student Awards

Council adopted the Board's recommendation to establish the following student awards:

- Department of Economics Honours Prize for Advanced Microeconomics (Appendix B to the report)
- Department of Economics Honours Prize for Econometric Techniques (Appendix C to the report)
- Department of Economics Honours Prize for Macroeconomics (Appendix D to the report).

16.4 Selection Matters

16.4.1 Entry Pathways

Council adopted the Board's recommendations regarding the following entry pathways to the University:

- (a) Use of forecast GCE A level results from HELP University College, Malaysia if final results arrive too late for consideration by selection committees;
- (b) Acceptance of certain combinations of subjects offered by the Universiti Tenaga Nasional Foundation Program as equivalent to VCE entry prerequisites for Engineering, as set out in the report

16.5 Changes to TOEFL Entry Scores for Postgraduate Courses in the Faculty of Arts

Council adopted the following TOEFL scores as the minimum English requirement for entry to postgraduate courses offered by the Faculty of Arts from 2006.

| Study Program | TOEFL (Paper-based test) | TOEFL (Computer- based test) | TOEFL (internet-based test) |
|--|---|---|--|
| Graduate Certificate Graduate Diploma | 577 (TWE 4.5) | 233 (Essay 4.5) | 90+ (written 21) |
| Postgraduate Certificate Postgraduate Diploma Masters (Coursework) Master (Global Media Communications) Master (Global Journalism) Master (Editing and Communication) Master (Publishing and Editing) | 600 (TWE 5.0) | 250 (Essay 5.0) | 100+ (written 24) |
| Master (Research) PhD | 600 (TWE 5.0) | 250 (Essay 5.0) | 100+ (written 24) |

16.6 Academic Board Resolutions on Selection

Council adopted the Board's recommendation for approval of revised Academic Board Resolutions on Selection for all postgraduate courses in the School of Dentistry, as set out in Appendix E of the report.

17. Melbourne Theatre Company Board of Management [Item B3(a)]

Council received the report of meeting 2/06 of the Melbourne Theatre Company Board of Management held on 17 February 2006.

18. The Ian Potter Museum of Art [Item B3(b)]

Council received the report of meeting 1/06 of the Ian Potter Museum of Art held on 7 February 2006.

19. Committee of Convocation [Item B4]

Council received the report of meeting 1/06 of the Committee of Convocation held on 15 March 2006.

20. Legislation and Trusts Committee [Item C]

Council received the report of meeting 2/06 of the Legislation and Trusts Committee held on 27 March 2006.

20.1 Council made the following Statutes as detailed in the Report:

- (1) Amendment of Statute 2.5 recommended by the University Secretary on the advice of the Council Nominations and Governance Committee *To provide for the appointment of further Pro -Vice-Chancellors (40/06)*

20.2 Council made the following Regulations as detailed in the Report:

- (1) Amendment of Regulation 5.4.R1 recommended by the University Secretary *To make provision for the School of Enterprise and its awards (41/06)*
- (2) Amendment of Regulation 6.1.R7 recommended by the University Secretary *To add a further joint centre to Attachment A (39/06)*

- (3) Amendment of Regulation 17.1.R8
recommended by Council

*To revise the code of conduct for
research (38/06)*

20.3 Human Remains Protocol

Council noted the advice of the Legislation and Trusts Committee that revised government legislation was expected to be enacted later this year, and agreed to defer promulgating a Council Standing Resolution on the matter until the implications of that legislation for the University's obligations were clear.

21. Annual Report 2005

A revised version of the University's Annual Report and Financial Statements for 2005 was tabled. Council endorsed the document and authorised the Vice-Chancellor and Deputy Chancellor Chernov to approve any significant changes to the final text.

22. Summary of Reports of Matters Dealt with by the Vice-Chancellor [Items D2(a) and D2(b)]

Council received the summary of reports on matters dealt with by the Vice-Chancellor, as set out in Items D2(a) and D2(b).

The meeting then closed.