

2004

THE UNIVERSITY OF MELBOURNE

COUNCIL MEETING NO 5

A meeting of the Council was held in the Property and Buildings Meeting Room on Monday 5 April, 2004 at 4.00 p.m.

Present

Members

The Chancellor, Ms F S Marles (in the Chair)
The Deputy Chancellor (Mr I A Renard)
The Deputy Chancellor (Hon Mr Justice Chernov)
The Vice-Chancellor (Professor K C Lee Dow)
Mr T L Anning, Hon Justice Crennan, Dr M Doig, Assoc. Prof M A Elgar, Hon Mr B Forwood,
Mr G Hehir, Dr B Lochtenberg, Mr J Osborn, Prof L Skene, Ms R Storelli, Mr E Thornley,
Hon Mr D R White, Mr L Williams.

Others Attending

The Deputy Vice-Chancellor (Research) (Professor F P Larkins)
The Senior Vice-Principal (Mr I Marshman)
The Vice-Principal and Academic Registrar (Ms L Martin)
The Vice-Principal and Chief Financial Officer (Mr D Percival)
The Vice-Principal and General Counsel (Mr C Penman)
The Vice-Principal (Information) Ms L S O'Brien
The Deputy President of Convocation (Mr A G Handberg)
The nominee of the Student Union (Mr R D'Souza)
The nominee of the Postgraduate Association (Mr M Belleghem)

The University Secretary (Mr L N Currie)
Ms J Mann

Business

1. Apologies and Leave of Absence (Item A.01)

Apologies were received from Professor Rickards, Judge Lawson,

Leave of absence for this meeting had been granted to Dr Hood, who was also granted leave for the May meeting.

2. Returning Officer's Report

There were no matters to report

3. Minutes of Previous Meetings (Item A.1[a] and [b])

3.1 The minutes of Council meeting 3/04, held on 8 March 2004, copies of which had been distributed, were confirmed subject to the deletion of the word "That" from the beginning of minutes 7.6.1 and 7.6.3

3.2 The minutes of a special Council meeting 4/04, held on 25 March 2004, copies of which had been distributed, were confirmed.

3.3 The Action Sheet was noted from meeting 3/2004.

4. Starring of Additional Items (Item A.2[a])

Items A.6(a).4,6&9; B.1(a).10; B.2(a).1&6; and B.4(a).1,2&6 were starred for discussion.

5. Motion to Adopt or Receive "Unstarred Items of Business" (Item A.2[b])

In accordance with established procedure, it was formally agreed that the items of business that were not to be specifically discussed should be adopted where containing recommendations or received where containing reports.

6. Chancellor's Matters (Item A.3[a])

At the Chancellor's request, Council agreed to take the Vice-Chancellor's Report as the first item of business, followed by the motions on notice and the Planning and Budget Committee Report. In the course of the meeting, Council also agreed to the Chancellor's request that the Legislation Committee Report be considered at an earlier than usual stage of the agenda, to allow Justice Chernov to present the report before he left to meet another commitment.

7. Motions on Notice (Item A.3(b).1 and (b).2)

7.1 Council received two motions on notice, including supplementary papers, from Mr Lachlan Williams concerning the increase in HECS charges.

7.2 The motion that the University not consider increases in HECS charges at this meeting, but that the matter be deferred, was LOST.

7.3 The motion that the University of Melbourne undertakes consultation via referendum in which all students and staff of the University may vote, with equal value, on the question: “Do you support the University of Melbourne’s implementation of a 25% HECS increase under the Higher Education support act 2003?”, was LOST.

7.4 A proposed foreshadowed motion lapsed for want of a seconder.

8. Vice-Chancellor's Report (Item A.4)

8.1 Council received the Vice-Chancellor's Report, together with supplementary documents for information on

- Performance against University Targets 2003-2007,
- Student Load at 31 March 2004
- University bid for a share of additional Commonwealth funded places
- Correspondence on Victorian College of the Arts funding

8.2 Compliance Program - Trade Practices Act and Higher Education Reforms

In response to a member’s query, the General Counsel advised that the staff training sessions and seminars on the trade practices implications of the Commonwealth higher education reforms would include advice on avoiding any risk of price collusion. The Vice-Chancellor indicated that Australian vice-chancellors were alert to these risks in conducting their discussions.

8.3 Performance Against University Targets - Price Sensitivity of High Achieving Students

In discussion of University Target 1.1, a member indicated that he would be interested in any information on the degree of price sensitivity amongst the 30% of VCE students with ENTER scores of 99.00 or better who did not choose a University of Melbourne course, and he would be interested in any similar information with respect to the top 1% of students nationally.

8.4 Committee on Staff Salaries Recommendation

Following an oral report of a Committee on Staff Salaries review of growth in recurrent discretionary revenue, Council approved the Committee's recommendation for a salary increase of 3.0% to take effect from 15 April 2004.

9. Administrative Committee (Item A.5[a])

Council received the report of meeting 3/04 of the Administrative Committee, held on 3 March 2004.

9.1 Disestablishment of the Committee for the Strathfieldsaye Institute of Teaching and Research in Agriculture and Allied Sciences: Amendment to Council Resolution.

Council approved the recommendation to dis-establish the Committee for the Strathfieldsaye Institute of Teaching and Research in Agriculture and Allied Sciences and its removal from the Standing Resolutions of Council.

10. Planning and Budget Committee (Item A.6[a])

10.1 Council received the report of meeting 2/04 of the Planning and Budget Committee, held on 10 March 2004.

Council adopted the following recommendations, as set out in the appendices to the report:

10.2 Proposal for establishment of Chair positions in Faculty of Economics & Commerce

that the following positions in the Faculty of Economics & Commerce be established (Appendix 1):

- Chair in Asian Business and Economics
- Chair in Management
- Chair in Marketing;

10.3 Proposal for establishment of Chair position in Faculty of Arts

that a Chair of Child and Family Welfare in the School of Social work be established (Appendix 2);

10.4 Report from International Programs Committee

that the following University linkages with members of Universitas 21 be renewed in 2004 (Appendix 3):

- Canada: University of British Columbia
- People's Republic of China: University of Hong Kong
- Singapore: National University of Singapore
- United Kingdom: University of Nottingham.

10.5 Implementing Nelson Reforms – Differentiating Melbourne

10.5.1 Council discussed at considerable length the proposals set out in the document, *Differentiating the Melbourne Undergraduate Experience*, which had been circulated as Appendix 4 to the Planning and Budget Committee Report.

10.5.2 Council noted that, for clarity, recommendation D5 of the appendix should be reworded as follows: “that with effect from 2005 commencing students who satisfy the requirements for a HECS place for one component of a combined degree program be eligible to be enrolled as a HECS student in that component”.

10.5.3 A proposed amendment to the first of the recommendations in part A of the Summary of Recommendations in the document, to change the recommended increase in the level of student contributions from 125% of the existing HECS rate to 115% of that rate, was LOST.

10.5.4 Council adopted the recommendations set out in parts A, B and C of the Summary of Recommendations in the document, and agreed that the University management should proceed with the actions recommended in parts D and E. Council agreed that before its next scheduled meeting a mechanism should be provided for members to raise any issues or concerns with respect to the actions recommended in part D. Regular progress reports should be submitted to Council as these decisions were being implemented.

10.5.5 Mr Williams asked that his dissent from the above resolution be recorded.

10.5.6 A member commented that the University's proposals had involved the application of considerable commercial rigour to questions of fee setting and the provision of fee-based places, and he would look to see equal rigour in the University's future considerations of such issues as

- Proposals concerning Universitas 21, Bio 21, Melbourne University Private, etc.
- Follow-up of equity and access outcomes of its fee-setting decisions
- Analysis of pricing behaviours and price sensitivity
- Analysis in twelve months time of what has occurred in the higher education market.

10.6 **Suspension of Standing Order 38**

In the course of discussion of the remaining starred items of the Planning and Budget Committee Report, Council agreed to suspend Standing Order 38 so far as required to allow the meeting to continue beyond 7.00 pm to complete unfinished business.

11. **Academic Board (Item B.1[a])**

11.1 Council received the report of meeting 2/04 of the Academic Board, held on 25 March 2004. The President also made a brief oral report.

Council adopted the following recommendations:

11.2 **Chair Selection Committees**

that the following selection committees be established:

- Chair of Child and Family Welfare (Appendix A)
- Chair of Asian Business and Economics (Appendix B)
- Chair of Management (Appendix C)
- Chair of Marketing (Appendix D)

11.3 **New Courses**

that the following new courses be established:

- Bachelor of Oral Health (Therapy/Hygiene) (Appendix E)
- combined Bachelor of Music/Bachelor of Commerce

11.4 **New Student Awards**

that the following new student awards be established:

- ACE Radio Agricultural Business Management Residential Scholarship (Appendix F)
- Anthropology Fieldwork Scheme (Appendix G)
- Marconi Medal (Appendix H)
- Society of Petroleum Engineers Prize (Appendix I)
- Golder Associates Award in Geotechnical/Environmental Engineering (Appendix J)

11.5 Selection Matters

11.5.1 Alternative Entry Prerequisites

Council adopted the recommendation that the following subjects be deemed equivalent to VCE entry prerequisites:

- Taylor's College American Degree Program subjects STAT 230, Maths 161 and Maths 162 be deemed equivalent to VCE Mathematical Methods
- The following General Certificate of Education advanced subsidiary English subjects be deemed equivalent to VCE English:

GCE AS English Language and Literature (8179)

GCE AS English Language (8178)

GCE AS English Literature (8180)

- Applicants with WA Year 12 satisfy the single mathematics prerequisite for entry to the Bachelor of Engineering providing a minimum score, equivalent to 39 in VCE Mathematical Methods, is achieved in either of the WA Year 12 subjects Calculus or Applicable Mathematics;

11.5.2 Use of Predicted International Baccalaureate Scores

Council approved the recommendation that the University use predicted IB results to select applicants from the International School of Kuala Lumpur, the Overseas Family School, Singapore and the Chinese International School, Hong Kong for a trial period of three year under the following conditions:

- Applicants achieve the predicted grades in prerequisite subjects at or above the level currently approved for entry
- The total predicted IB score be at least 2 points higher than the approved guaranteed entry score;

11.5.3 Revised ENTER Score for Trinity Foundation Program Students in 2005 in the Faculty of Architecture, Building and Planning

Council adopted the recommendation for the following ENTER scores for entry to the Faculty of Architecture, Building and Planning for Trinity Foundation Program students for 2005:

Bachelor of Planning and Design

Minimum Score 80

Guaranteed Score 83

Prerequisites English for Academic Purposes (at least 50%) and English

Bachelor of Urban Planning and Development

Bachelor of Planning and Design (Property and Construction)

Minimum Score 80

Guaranteed Score 83

11.6 Academic Board Resolutions on Selection

11.6.1 Amendment of English Requirements

Council approved the recommendation to replace clause 1(c)(iv) and its accompanying footnote with the following statement:

Satisfactorily completed a tertiary degree which is at least two years full time, or equivalent, within the last five years in an institution where English is the language of instruction and assessment.

11.6.2 New and Revised Courses

Council adopted the following Academic Board Resolution on Selection for the following new and revised courses, as set out in Appendix K to the report:

- Bachelor of Oral Health (Therapy/Hygiene)
- combined Bachelor of Music/Bachelor of Commerce
- Local fee-paying stream of Master of Public Health

12. Finance Committee (Item B.2[a])

12.1 Council received the report of meeting 204 of the Finance Committee, held on 22 March 2004 and heard a brief oral report from the Chair.

13. Human Resources Committee (Item B.3[a])

Council received the report of meeting 1/04 of the Human Resources Committee, held on 23 March 2004.

13.1 Indigenous Employment Strategy

Council resolved to endorse adoption by the Human Resources Committee of the Indigenous Employment Strategy set out in Attachment A to the report.

13.2 Academic Promotions Criteria

Council adopted the amendment to expand the Service to the University Academic Promotions Criteria, as set out in Attachment B to the report.

14. Building and Estates Committee (Item B.4[a])

Council received the report of meeting 2/04 of the Building and Estates Committee, held on 18 March 2004.

14.1 Building Naming – Building 1, Western Precinct

Council approved the recommendation that Building 1 at the Western Precinct be permanently named the David Penington Building, in honour of the former Vice-Chancellor, David Geoffrey Penington.

14.2 Building Naming – Melbourne University Private Building

Council adopted the recommendation that the Melbourne University Private Building be permanently re-named the Alan Gilbert Building in honour of the former Vice-Chancellor, Alan David Gilbert.

14.3 **Room Naming – Harry Brookes Allen Museum of Anatomy and Pathology**

Council approved the recommendation that the relocated Anatomy and Pathology Museum on Level 3 East of the Medical Building be named as the Harry Brookes Allen Museum of Anatomy and Pathology in honour of Harry Brookes Allen.

15. **Legislation Committee (Item C.1)**

15.1 Council received the report of meeting 2/04 of the Legislation Committee, held on 29 March 2004.

15.2 Council made the following Regulations as detailed in the report:

- | | | |
|------|--|--|
| (1) | Amendment of Regulation R3.1 recommended by Academic Board | To amend the requirements for postgraduate course work programs in order to allow for the effect of credit (4/04) |
| (2) | Amendment of Regulation R3.2 recommended by Academic Board | To amend the requirements for postgraduate course work programs in order to provide for the award of credit (5/04) |
| (3) | Amendment of Regulation R3.3 recommended by Academic Board | To amend the requirements for postgraduate course work programs in order to provide for the award of credit (2/04) |
| (4) | Amendment of Regulation R3.4 recommended by Academic Board | To amend the requirements for postgraduate course work programs in order to provide for the award of credit (3/04) |
| (5) | Amendment of Regulation R3.5 recommended by Academic Board | To amend the requirements for course work programs in order to provide for the award of credit (10/04) |
| (6) | Amendment of Regulation R3.6 recommended by Academic Board | To amend the requirements for postgraduate course work programs in order to provide for the award of credit (12/04) |
| (8) | Amendment of a Regulation R6.72 recommended by the University Secretary | To amend the terms of the John Adey Prize in Psychiatry (33/03) |
| (9) | Amendment of Regulation R6.102 recommended by the University Secretary | To amend the terms of the Gilbert Rigg Scholarships (23/04) |
| (10) | Amendment of Regulation 17.1.R18 recommended by the University Secretary | To amend the membership of the Endowments and Trusts Committee (24/04) |

- | | | |
|------|--|--|
| (13) | Amendment of Regulation 7.1.R2 recommended by Council | To change the name of the Chair in Education (Leadership and Management) listed in Schedule A of the regulation governing academic and general staff ranks and titles (27/04) |
| (14) | Revocation of Regulation 7.1.R2 recommended by Council | To add a Chair to Schedule A of the regulation governing academic and general staff ranks and titles (28/04) |
| (15) | Amendment of Regulation R6.72 recommended by the University Secretary | To amend the terms of the Louise Homfrey Prizes (31/04) |
| (16) | Amendment of Regulation R6.49 recommended by the University Secretary | To amend the terms of the James Cuming Memorial Scholarships (30/04) |
| (17) | Amendment of Regulation R6.58 recommended by the University Secretary | To amend the terms of the Fred Walker Scholarship (29/04) |
| (18) | Amendment of Regulation 8.1.R9 recommended by the University Secretary | To replace the schedule of fees for 2004 – 2006 in the regulation (32/04) |

16. University of Melbourne Annual Report 2003 – Report of Operations (Item D.1)

Council approved the University of Melbourne Annual Report 2003 – Report of Operations and supplementary amendments.

17. Summary of Reports of Matters dealt with by the Vice-Chancellor (Item D.2[a] and D.2[b])

Council received a summary of reports on matters dealt with by the Vice-Chancellor, as set out in Items D.2[a] and D.2[b].