

**THE UNIVERSITY OF MELBOURNE
ADMINISTRATIVE COMMITTEE**

Statute 13.1 – Student Discipline

Purpose

To describe the implementation procedure for the revised Statute 13.1 – Student Discipline approved by Council on 10 November 2003.

Background

In November 2003 Council approved the revocation of the existing Statute 13.1 on Student Discipline and its replacement by a new Statute.

Approval from the State Minister has taken some time but at the last Council meeting on 5 April the Vice-Chancellor announced that notification of the approval of the new Statute has been received and a recommendation would be brought to the May Council meeting about the implementation date of the Statute.

Discussion

The new Statute contains a section (13.1.21) on transitional provisions which includes that:

1. the new statute takes effect on such date, being a date after the date of approval of the statute by the Minister, as Council determines.
2. any proceedings commenced but not completed under the current statute for general or academic misconduct before the commencement of the new statute will be concluded under the original statute.
3. any allegations of misconduct which are alleged to have occurred prior to the commencement of the new statute will be dealt with under the replaced statute unless the student and the officer dealing with the case agree that the matter is to be dealt with under the new statute.

It is proposed that the date of commencement of the new statute should be the first day of second semester which is 26 July 2004. This will provide a clear date of division between the jurisdiction of the two statutes for students and staff.

The implementation of the new Statute will also include the following communication and education strategies:

- a web site will be created on the Student pages containing the new statute and informing them of the commencement date and these transition arrangements;
- A global email will be sent to students alerting them to the new statute and providing a hot link to the web address of the student site containing the new statute;
- The University Secretary will arrange for the new Statute to replace the existing one on the University's Statutes and Regulations webpage from the commencement date approved by Council;
- A set of guidelines will be prepared for staff to assist them with understanding the new Statute and administering it correctly in cases of student misconduct; and

- These guidelines will be placed in an appropriate location on the University's website an attention drawn to them and the new statute through a global email to staff prior to the approved commencement date.

Recommendation

That Administrative Committee notes the transitional and implementation arrangements for the new Statute 13.1 – Student Discipline and recommends to Council that the commencement date for the new statute should be the first day of second semester, 26 July 2004.

L M Martin

Vice-Principal and Academic Registrar

1 May 2004